

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday December 14, 2022 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Mark R. Widdersheim, Entech Engineering	
	Macy Divens, Entech Engineering	
Employees:	Jessica Kent, Authority Manager	
Press:	None	
Visitors:	None	

Meeting called to order at 4:30PM by Mr. Strahler.

Minutes of the November 9, 2022 meeting were reviewed. Motion by Ms. Williams to accept the minutes as presented, seconded by Mr. Stuver. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,007,310.99	\$525,542.97	\$481,768.02	\$280,000.00	\$201,768.02

Motion by Mr. Sankey to approve the Treasurer's report, seconded by Mr. Williams. Motion carried by unanimous vote.

Mr. Widdersheim presented the Engineer's Status Report. He presented an update to the Lead Line Replacement Project Phase 1 to the Board.

Bison Construction submitted pay request #6 in the amount of \$391,294.17 for Contract 2021-01 and it is recommended for approval of payment. Motion by Mr. Stuver to approve Bison Construction pay request #6 in the amount of \$391,294.17, seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Bison Construction submitted change order #4 in the amount of \$160,934.90 for Contract 2021-02 and it is recommended for approval. Motion by Mr. Stuver to approve Bison Construction change order #4 in the amount of \$160,934.90, seconded by Mr. Sankey. Motion carried by unanimous vote.

Bison Construction submitted pay request #8 in the amount of \$371,971.36 for Contract 2021-02 and it is recommended for approval of payment conditional to PennVest approval. Motion by Mrs. Zuschlag to approve Bison Construction pay request #8 in the amount of \$371,971.36, seconded by Ms. Williams. Motion carried by unanimous vote.

Mrs. Kent presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of November.

Mrs. Kent presented updated changes to the Employee Handbook. Updated changes will reflect the way that vacation, sick and personal time are tracked per employee. Motion by Ms. Williams to approve updated changes to the Employee Handbook, seconded by Mr. Stuver. Motion carried by unanimous vote.

First Amendment to the Letter of Intent from Aqua Pennsylvania was presented. Motion by Ms. Williams to approve Amendment of the Letter of Intent from Aqua Pennsylvania, seconded by Mr. Stuver. Motion carried by unanimous vote.

Meeting adjourned at 5:15 PM.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board