

GREENVILLE WATER AUTHORITY
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
January 7, 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Gary Beatty, Treasurer Tom Fisher, Secretary Joanne Price, Ass't Secretary Marion Rosselot Member
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus

Meeting was called to order by Mr. Miller. Mr. Brady distribution copies of the 2009 budget with actual year end amounts.

Mr. Brady explained the budget by line item for each department; Mrs. Price commented under Administrative expenses the budgeted amount for Authority Board salaries was not accurate that it should reflect the amount of \$7,200.00 instead of the listed amount of \$6,900.00. The projected budget figures were also explained for the years of 2010 and 2011. Mr. Brady stated since the Authority's Debt Service would increase from \$55,000.00 in 2009 to \$160,000.00 in 2010, he had projected a 5.5% rate increase for 2010.

Mr. Brady reviewed several capital improvement items for 2009.

After the budget was reviewed, Mrs. Price requested an amount be budgeted for the ground water study and drilling of at least 2 wells. After discussion it was agreed that the money for the study was built into the budget and that we would move forward with the study where wells could be located.

Mr. Thompson reminded the board of the grant money that was available which could be used for the Hadley Road Tank Project, citing the application needed to be submitted by mid-February. He explained since the Authority had already begun the ground work for the Hadley Road Tank project it would make us prime candidates for receiving the matching grant funds.

Motion by Mr. Fisher to accept the 2009 budget with the one change to Authority Board Salary expenses, seconded by Mr. Beatty. Motion carried by unanimous vote.

Meeting adjourned 7:00 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
January 14, 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Tom Fisher, Secretary Joanne Price, Ass't Secretary Sarah Eutsey, Member Marion Rosselot, Member
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests:	Diana Miller

Meeting called to order by Mr. Miller. Minutes of the December 10, 2008 regular meeting were reviewed. Motion by Mr. Sankey to approve the minutes as presented, seconded by Mr. Fisher. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported that Gannett Fleming has started the source potential sites contamination list mapping for the Source water protection grant. PADEP has provided the additional information on the mapping sites and they are in the process of creating the additional maps.

The Hadley Road Tank Project was discussed. Mr. Thompson stated the next step is seeking funding for the project citing the project is eligible for the PA H20 grant program which funds 50% of the project. DEP also recommended the Authority seek the balance of the funding through Pennvest. Application for the H20 grant deadline is February 13, 2009 while funding for this round of Pennvest is due February 17, 2009. After discussion on the size of the tank Motion by Mr. Beatty to proceed with the installation of a million gallon water tank with Pennvest funding and the H20 grant, seconded by Mr. Sankey. After discussion Mrs. Eutsey wanted it to go on record she was against the tank project since the tank will be constructed with dead storage. Mr. Thompson explained that all of the Authority tanks have dead storage. A vote was called with Mr. Sankey, Mr. Beatty, Mrs. Rosselot and Mr. Fisher in favor and Mrs. Price and Mrs. Eutsey voting against. Motion carried. Mr. Millers vote would have been in favor of also.

Mr. Thompson stated that the board also needs to vote on the necessary paper work that needs to be completed to proceed with the tank project. Motion by Mr. Beatty to proceed with all the necessary paperwork for the H20 grant and Pennvest funding, seconded by Mr. Fisher. Mr. Fisher, Mrs. Rosselot, Mr. Sankey and Mr. Beatty voted in favor with Mrs. Eutsey and Mrs. Price voting against. Motion carried.

The Ground Water study was discussed. Mr. Thompson stated they have prepared a draft for a request for proposal and is ready to be mailed to potential hydro geologists. After much discussion Motion by Mrs. Price to send the RFP to Moody's alone as a follow up on phase I. Mr. Thompson advised this phase would be considered a bridge phase between the initial study and the actual drilling of wells, this study would consist of locating the areas of where the wells could be drilled and contacting DEP to see if they would permit the locations. After further discussion Mrs. Price withdrew her motion. Motion by Mrs. Price to send the RFP to Moody's through Gannett Fleming for phase 1A as outlined in the scope of work, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mrs. Price requested Mr. Thompson place the ground water study as a separate line item in the priority list that is presented. Mr. Thompson stated he would review it as to what category it would be placed under.

Treasurers report given by Mr. Beatty. He reported the Authority currently has unrestricted funds of \$609,392.28 less committed funds of \$335,470.00 leaving available funds of \$273,922.28. Motion by Mr. Fisher to accept the treasurer's report as presented, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mr. Miller called for the reorganization of the Board. Mrs. Price and Mrs. Eutsey requested they not be appointed to any office. Mr. Beatty suggested the board retain the current slate of officers with the exception of Mrs. Rosselot being Ass't Secretary/Treasurer. Mr. Miller called for any additional nominations 3 times and with there being none, the Secretary casting the unanimous vote, the nominations were closed.

The Superintendent's report was given by Mr. Brady. He reported the right of way easement agreement with Byzatine/Mitch was still with the Authority's solicitor. He also reported the 2008 annual audit is scheduled to begin January 15, 2009. Mr. Brady also reported the personnel policy change requests were still being reviewed by the Authority Solicitor.

Mr. Brady reported the Authority is working on a monthly billing schedule for landlords with 12 tenants or more. In order to have the tenant accounts switched over to monthly billing the landlords will be charged a one time fee of \$125.00 to defer the costs to the Authority. Mr. Brady has developed a billing and collection procedure for the monthly billing accounts and has also drafted a letter to be sent to each tenant outlining these requirements as well as explaining their first water bill once changed over will be for 12 weeks then every 4 weeks. It was explained that the Authority would make payment arrangements if needed for the 12 week bill.

Mr. Brady presented the Authority's 2008 bad debts in the amount of \$951.66. Motion by Mrs. Eutsey to write off the bad debts totaling \$951.66, seconded by Mr. Sankey. Motion carried with a unanimous vote.

Mr. Brady reminded the Board that DEP's Filter Plant Performance Evaluation will begin on January 26, 2009 and he expects it to last 3 days. He invited the Board to the plant but requested organization.

Meeting was adjourned to executive session for personnel issues.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
February 11, 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Tom Fisher, Secretary Joanne Price, Ass't Secretary Sarah Eutsey, Member Marion Rosselot, Member
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus Monica Pryts, Sharon Herald
Guests:	Diana Miller Anthony D'Alfonso Lucia D'Alfonso Thomas D'Alfonso, Jr.

Meeting called to order by Mr. Miller. Minutes of the January 7, 2009 meeting were reviewed. Motion by Mr. Beatty to accept minutes as presented, seconded by Mr. Fisher. Motion carried by unanimous vote.

Meeting of the January 14, 2009 minutes were reviewed. Motion by Mr. Fisher to accept minutes, seconded by Mr. Sankey. Mrs. Price requested the minutes to be revised to state the reason why she and Mrs. Eutsey voted against the tank project at that meeting. After discussion it was decided to accept the minutes with an amendment stating that Mrs. Price and Mrs. Eutsey voted against the tank project because in their opinion they felt it was a low priority project at this time. Motion carried.

Treasurer's report was given by Mr. Beatty. He reported the Authority currently has \$639,812.23 in unrestricted funds, with committed funds being \$349,470.00 leaving available funds of \$290,342.23. Motion by Mr. Fisher to accept the Treasurer's report, seconded by Mr. Sankey. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. The priority project list was reviewed and the items that were accomplished, the installation of filter media level indicators were installed. He informed the Board that DEP has provided the information on the mapping sites and base maps, and they are in the process of creating additional maps.

Mr. Thompson reported that DEP has issued the permit for the Hadley Road Tank Project. The PA H2O grant application has been submitted to the DCED for consideration and the Pennvest application has been entered online and is waiting for confirmation

from their project specialist. Mr. Thompson distributed draft copies of the annual Engineer's report for the board to review and act upon at the March meeting.

Mr. Miller reported at the Council meeting it was discussed paving would be top priority for the Street Department this year beginning with Clinton Street from S. Mercer St. to College Ave. then paving to be done on Ohl St. Mr. Miller suggested we need to determine if it would be necessary to upgrade water lines on these streets prior to paving. Mr. Brady will contact the Borough to get more details on the project.

Mr. Thompson reported on Moody's proposal that was received and copies distributed to the Board. Mr. Brady reported an error in the report on the Senior Geologist wage which should have been \$125.00 per hour making the total proposal \$6,952.00. Motion by Mrs. Price to accept the groundwater study proposal for the corrected amount of \$6,952.00, seconded by Mrs. Eutsey. Motion carried by unanimous vote. Mr. Beatty stated he felt certain wording in the report was misleading. Mr. Brady reminded the Board that DEP feels that the plant we have now is a good functioning facility and the SCADA system is a vast improvement and we have not exceeded our allocation levels, they would be hesitant to issue a Water Supply permit for the wells and would question why we would want to change the source. Mr. Thompson stated we would have to demonstrate and justify a need to change our source, and agreed that DEP may be hesitant to issue a water supply permit.

Mr. Brady reported that DEP during the Filter Plant Performance Evaluation tested the water on the opposite side of the river was with the Giardia levels being lower.

Mr. Brady reported we had the new agreement for the easement with Byzatine however the Solicitor is reviewing it and we have not received final approval yet. After lengthy discussion on the drawings provided with the new easement Mr. Miller suggested the Board defer any decision to make sure the new easement agreement is what the Authority needs.

Mr. Brady reported the Solicitor has recommended no changes be made to the Personnel Policy. Mrs. Price requested the Solicitor be at the next meeting to discuss the personnel policy and discuss the easement agreement with Byzatine.

Systems Hydraulic were discussed. Mrs. Eutsey reviewed the current high and low pressure systems that the Authority has. She suggested we install the new water tank on the Hadley Road at the same elevation as the west tank and interconnect the two. Mr. Thompson and Mr. Brady explained the Authority's two different pressure zones and that without a pressure reducing valve the increased pressure could do damage to existing lines in low elevation areas. Mr. Thompson stated a pressure reducing valve could be installed at the booster station which would take care of the problem. Mr. Thompson is to get pricing and more information regarding the valve.

Mrs. Eutsey also stated she is scheduling through Pennsylvania Rural Water a Hydraulics Course to be held. She will inform the Authority when and where the meeting will be held. Mr. Beatty suggested one of Thiel College's classrooms could be utilized. He would find out if one was available as soon as Mrs. Eutsey has an available date.

Mr. Miller suggested the Authority hire another Real Estate Agent to look over the remaining property and even re-parcel the land for any additional new businesses that could build in Hempfield Township. Mr. Sankey questioned is there would be any costs involved with interviewing and hiring a new real estate agent. Mr. Miller stated there would be no cost involved. The board then agreed to begin interviewing potential real estate agents.

Mr. Brady informed the board they need to appoint an Open Records Officer for the Authority. Motion by Mr. Sankey to appoint Mr. Brady as the Authority Open Records Officer with no additional pay, seconded by Mr. Fisher. Motion carried by unanimous vote. Mr. Miller questioned the fees associated with providing information. Mr. Brady will get the recommended rate schedule and have it for the March Board meeting.

Meeting adjourned 7:20 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
March 11, 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Joanne Price, Member Sarah Eutsey, Member Marion Rosselot, Ass't Sect. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Solicitor	Warren Keck
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests:	Diana Miller Anthony D'Alfonso Lucia D'Alfonso Thomas D'Alfonso, Jr. Jill Redfoot Brian Shipley

Meeting called to order by Mr. Miller. Since Mr. Keck had other commitments, questions for the Solicitor were addressed first. Mrs. Price questioned the difference between the proposed easement and the terminating agreement, Mr. Keck stated the area of the easement was for future development and expansion and the partial relocation was done to accommodate the developer. Mrs. Price questioned whether the easement agreement was with Byzantine Properties or Mitch Properties, since the easement agreement is with Byzantine and the attachments are with Mitch Properties. Mr. Keck explained that Mitch Properties holds the property rights so the agreement would be with Mitch properties. Mrs. Price then questioned the recording number on the termination easement as it was incorrect. Mr. Keck stated he would verify the correct number.

The minutes of the February 11, 2009 meeting were reviewed. Mrs. Price stated she wanted added to the minutes that Mrs. Eutsey and herself in their opinion felt the tank was not needed and that it hasn't been sized yet by the Board. Also regarding the Moody report Mrs. Price in her opinion felt the wording was misleading because the RFP was not specific enough.

Regarding the approval of a Real Estate agent Mrs. Price wanted the minutes to reflect that she did not want to hire a real estate agent since she does not want any more land sold. She asked it to be recorded that Mrs. Eutsey and herself in their opinion were not in favor of securing a real estate agent as well as Mr. Beatty. Mr. Beatty reiterated that his statement was, although now is not the time to sell property there was no reason we could not engage a Real estate agent. Mrs. Rosselot concurred to Mr. Beatty's statement. After much discussion it was decided since Mr. Fisher was not present and as

Secretary responsible for the minutes, the vote on the minutes would be tabled until Mr. Fisher reviews the minutes and determines what should be documented.

Jill Redfoot addressed the board concerning the rusty water problem that was still ongoing in the Donation Road area. She stated although the loop had been completed whenever her neighbor's are not home her water will still be rusty because of the lack of usage in the area. She stated she still needs to call the office and have the hydrant opened to flush out the lines. Mr. Brady explained we have been working diligently on this situation and stated he and Mr. Thompson had informed the board the loop we were going to create could help the problem and in fact it did initially. He assured Ms. Redfoot he would sit down with the Engineer and decide the next course of action to address this problem. Ms. Redfoot explained also whenever there has been a leak in the system all the hot water is drained back into the system. Mrs. Eutsey discussed the need for backflow preventers and how they were mandatory within her system in Seven Springs where she worked. Mr. Brady explained that legislation is such that the larger communities have been mandated to install backflow preventers, but the smaller systems have not be required to do that yet but legislation is coming. He stated that it would be an expense and responsibility to the homeowner to have the preventers professionally installed and they have to be routinely inspected by certified personnel.

Mr. Beatty gave the Treasurers report. He reported the Authority for the month of February has a balance of \$610,928.68 in unrestricted funds with committed funds of \$349,470.00 leaving a balance of \$261,458.68 in available funds. Mr. Beatty motioned the Treasurers' report be accepted, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Karen Abusaleh presented the Authority Audit prepared by Paparone, Stillwaggon & McGill. After reviewing several line items and reporting the Authority was financially sound, motion by Mr. Beatty to adopt the 2008 financial audit report, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

The personnel policy was discussed. Mrs. Price stated she felt several changes should be made to the personnel policy and Mr. Brady had informed the board that Mr. Keck recommended the personnel policy remain with no changes, since someone had anonymously approached the press regarding various personnel issues that were on the Board table. After lengthy discussion Mr. Brady was instructed to once again send out all the recommended changes to the Board via e-mail.

The Engineer's report was presented by Mr. Thompson. He reviewed the project priority list and pointed out the Total chlorine analyzer had been installed. Mrs. Eutsey requested the Donation Road project be placed on the priority list.

Mr. Thompson reported they have started the map of potential site contaminations. And that DEP has provided additional information for the base map and mapping sites.

He reported that DEP has issued the permit for the Hadley Road tank project. The PA H2O grant application as well as the Pennvest application has been submitted.

The Engineering annual report was discussed. Mrs. Price questioned the line item regarding routine inspections and maintenance at the Filter Plant. Mr. Thompson explained his reference to the maintenance pertained to the Authority tanks, and that the routine maintenance to plant equipment was up to the operators. Mrs. Price questioned if the modeling would show the inadequacies in the system. Mr. Thompson explained that the modeling detailed the layout of the system and is used to determine the flows of the system. The river crossing project was discussed. Mr. Beatty questioned the status of property purchase on N. Front Street. Mr. Brady informed him the house we had originally looked at on Race Street didn't work out and we are still looking for a house to relocate the gentleman from N. Front Street. Mr. Miller recommended we contact Janet Landfried who is a prominent real estate agent in the Greenville area. After further discussion, Motion by Mrs. Rosselot to accept the Engineers annual audit, seconded by Mr. Sankey. Motion carried by unanimous vote.

Further discussion was held on the Shenango River crossing project. Motion by Mr. Sankey we go to design on the River crossing project, seconded by Mr. Beatty. Motion carried by unanimous vote. After discussion regarding the S. Mercer Street project it was felt the engineer may already have this project in design stage. Mr. Thompson stated he would check on the status of that project and let the Board know. Mr. Sankey asked to have his motion rescinded, which Mr. Beatty agreed. Mr. Sankey motioned that we go into design stage of the Shenango River crossing project and the S. Mercer St. project if already not done, seconded by Mr. Beatty. Motion carried by unanimous vote.

Mrs. Price brought up the fact that in her's and Mrs. Eutsey's opinion it was wrong of Mr. Miller to arbitrarily cancel the scheduled meeting at the Booster station. In addition in her opinion the letter that Mr. Miller wrote to the Hospital was inappropriate.

Superintendent's report was given by Mr. Brady. He reviewed the Public Right to know policy with recommended pricing by Pennsylvania office of open records.

Meeting adjourned 8:00 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
April 8th, 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Gary Beatty, Treasurer Tom Fisher, Secretary Joanne Price, Member Sarah Eutsey, Member Marion Rosselot, Ass't Sect. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests	Diana Miller Anthony D'Alfonso Lucia D'Alfonso Thomas D'Alfonso, Jr. Jill Redfoot Rita and Jeff Kremis Glenn Beckstein Melinda Gosser Lynn D. Orville

The meeting was called to order by Mr. Miller. Minutes of the February 11, 2009 meeting were reviewed. Motion by Mrs. Rosselot to approve the minutes as presented, seconded by Mr. Beatty. Motion carried by unanimous vote. Minutes of the March 11, 2009 meeting were reviewed. Mrs. Price's opinion was she felt the statement regarding the personnel policy were erroneous and that Mr. Keck was not prepared nor stated he had any knowledge of the proposed changes of the Personnel policy. Mrs. Rosselot stated Mr. Keck had stated that his opinion was that no changes should be made to the Personnel Policy. Mr. Fisher stated from this point forward any questions regarding the minutes should be addressed directly to him and no one else. Motion by Mr. Fisher to accept the March 11, 2009 minutes as presented, seconded by Mr. Beatty. Motion carried with Mr. Beatty, Mr. Fisher and Mrs. Rosselot in favor and Mrs. Price and Mrs. Eutsey voting against. Motion carried by a majority vote

Treasurer's report given by Mr. Beatty. He reported the Authority had \$638,011.02 in unrestricted funds with \$349,470.00 being committed, leaving \$288,541.02 in available funds.. Motion by Mr. Fisher to accept Treasurer's report, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Visitors addressing the Board was regards to the rusty water issue on Donation Road and Bentley Ave. Jill Redfoot reiterated her concern regarding the on going issue of the red water that is in their area. She stated she would be patient for just a little longer before she would pursue additional measures. Other residence present expressed their concerns

and issues also. Mr. Thompson and Mr. Brady informed all present that we are working on the issue and explained the project of installing a new line in the area 2 years ago seemed at first to alleviate the problem, however it is now apparent that was not a “cure all”. After discussion with the Engineer, Mr. Brady stated he will propose replacing a Cast Iron Pipe on Donation Road which should help the problem for Donation Road but we would continue to monitor and test the areas of Bentley Ave. to come up with a permanent solution. Mr. Thompson explained that a lot of data would need to be collected and correlated to try to pin point the exact problem. He also explained that a computerized model of the Authority’s Distribution System is being generated and that would help tremendously to find a solution for this problem. He also explained that most Water Authority systems have the same “dead end” problems, and Greenville was not unique to it. Mr. Brady also explained the new storage tank on the Hadley Road will also help alleviate their problem as we will have more storage to supply water to the area. Mrs. Eutsey read a letter from a resident, Elaine Wilkins of 31 Bentley Ave. who was unable to attend the meeting and the letter stated the resident has had the rusty water for at least 13 years.

Mr. Thompson gave the Engineers report. It was noted the dirty water complaints have been set to 2nd spot in the High Priority project list, only behind the storage tank on the east side, which the project is already underway. He reported

Mr. Thompson also reported that PaDEP has issued the permit for the tank project. And the PA H2O grant application and the Pennvest funding application has been submitted. Pennvest Board will meet on April 20 2009 to award the projects.

Mr. Thompson reported Steel Valley Roofing has completed the roof replacement project except with some minor items and flashing. They have submitted Estimate # 1 in the amount of **\$67,923.00** for payment leaving a balance of \$17,547.00. Motion by Mr. Beatty to pay estimate # 1 seconded by Mr. Fisher. Motion carried with Mrs. Price and Mrs. Eutsey abstaining from the vote.

Mr. Beatty informed the Board that the Lions Club along with the Shenango River Watchers are proposing a project to clean up the Shenango River from Jamestown to Greenville. They propose to clean the debris and tree logs from the river so canoeing can be done, but as Mr. Beatty stated this project would benefit the Authority’s source water. Mr. Beatty motioned the Authority pledge \$10,000.00 toward this project. Seconded by Mrs. Eutsey. Motion carried by unanimous vote. The money will not be disbursed until 2010 when the project is underway.

Mr. Thompson reported the River Crossing and Mercer Road project are in design stage and signatures are all that is needed to apply for permits needed to move forward with the projects. Mrs. Rosselot asked if we could put a dollar amount on the fix for the dirty water issue. Mr. Thompson stated it would depend on the type of fix that would be needed to make a permanent solution.

Mr. Brady gave the Superintendent’s report. Reviewing the revenue and expenses he reported the Authority is currently 10,693.00 under budget for the year. He also reported that the easement numbers have been corrected by Mr. Keck. Motion by Mr. Fisher to

approve the easement seconded by Mr. Beatty. Motion carried with Mrs. Price and Mrs. Eutsey voting against the motion.

Mr. Brady reported a workman's compensation audit was performed at the Authority. We received a rating of 84 which translates similar water companies that would pay \$10,000.00 for coverage, the Authority would pay only \$8,400.00 The Authority has good safety policies, practices and equipment. Mrs. Eustey elaborated on this from information she received at the PRWA conference and commended the employees for this evaluation.

Mr. Brady and Mrs. Eutsey relayed to the Board the PRWA annual conference information. Mrs. Eutsey informed the board that she had conducted a 4 hour class on Employee Discipline.

Mr. Brady informed the Board he has been working on the Swiftreach program and it was now accessible through our Web site. This program will be an emergency notification program that would automatically notify anyone registered of any warnings or watches, or any information the Authority needed to get to our customers. He would be advertising the fact within the next week and hopeful that the information would be completely gathered within the next couple of months.

Mrs. Price questioned the security fencing at the Filtration Plant. Mr. Brady stated he had 2 quotes and was waiting for the 3rd quote before awarding the project. The project falls beneath the amount that is required to have it put out to bid.

Mrs. Rosselot requested the dirty water issue and progress made be a part of the agenda from now on.

Mrs. Price motioned that Mrs. Eutsey be put on the Personnel Committee since she has dealt with personnel issues at PRWA. Mr. Miller informed her that Committees were formed at the discretion of the Chairman and he would take her recommendation under advisement.

Meeting adjourned 7:40 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
May 13th , 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Tom Fisher, Secretary Joanne Price, Member Sarah Eutsey, Member Marion Rosselot, Ass't Sect. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Authority Solicitor	Warren Keck
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests	Diana Miller Anthony D'Alfonso Lucia D'Alfonso Thomas D'Alfonso Jeff Adams

Meeting called to order by Mr. Miller. Minutes of the April 8th 2009 minutes were reviewed. Mr. Price indicated that she was still upset over the wordage of the March's minutes, stating that Mr. Keck had said the personnel policy should not be revised and that someone approached the press with a copy of the personnel policy. She reminded the Board that Mr. Keck was not present at that meeting. Mr. Miller stated her concerns would be reflected in this months minutes. Motion by Mrs. Rosselot to accept April's minutes as presented, seconded by Mr. Beatty. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority currently has unrestricted funds of \$512,253.33 less committed funds of \$291,547.00 leaving available funds of \$220,706.33. Motion by Mr. Beatty to accept the Treasurer's report as presented, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mr. Jeff Adams of 49 Bentley Ave. addressed the iron and rust problem at his residence of 49 Bentley Ave.. He stated although the Authority flushes the hydrant in the vicinity, the iron and rust problem returns within a day or two, and wanted to know what the Authority's plan is to rectify the problem. Mr. Miller asked him if we could address that issue later in the meeting to stay on course with the agenda.

The personnel policy was discussed. Mr. Keck stated he reviewed the requested changes and submitted to the board his comments regarding the changes. He stated that he has researched the PA Code and found nothing defining Nepotism requirements. He stated the Authority personnel policy lists which family members would be considered for bereavement leave and perhaps the Authority should consider the same for a Nepotism issue. Mrs. Rosselot agreed stating the Authority should define which relative would be considered and that would alleviate any question as to who is considered relatives. Mr. Sankey stated the personnel committee will meet and review Mr. Keck's recommendations, revisit the issues in question to be changed and bring the recommendations back to the Board for the June meeting. Mrs. Eutsey emphasized she felt that all employees should be required to hold a driver's license. Mrs. Price agreed stating regardless which employee whether it be an office employee or Filtration plant employee it should be required they have a driver's license. Mrs. Rosselot questioned if an office employee didn't have a driver's license and still made it to work each day, what would be the difference? And questioned why it would be imperative that an office employee hold a driver's license? Mr. Sankey stated to Mrs. Price that was a mute point and it is not going to happen here. Mr. Price brought up the point also that if an employee has a second offense with drug and alcohol it should be grounds for dismissal. Mr. Keck stated various company's offer rehabilitation as part of their personnel policy and that he was not sure the Authority should take the stand regarding the proposed policy changes due to Liability issues. Mr. Miller stated we were such a small company that personnel issues should not be needed to be defined so strictly citing we do not need to have a personnel policy that could be 42 pages thick. Mrs. Price wants that an employee to have 1 warning about drugs and alcohol problems and the 2nd offense would bring dismissal, and after dismissal the employee could seek rehabilitation at their own expense and once proven to be rehabilitated could reapply for their position. Mr. Fisher questioned if the offenses that are being discussed are on or off the job. Mr. Sankey stated it would be for on the job issues. Mr. Keck recommended review the changes and e-mail the Board with their recommendations. Mr. Brady stated he would want to review the changes with the employees prior to the board's approval, to get employee input on the changes, which was unanimously agreed upon.

Mr. Thompson presented the engineer's report He pointed out that he has updated the Project Priority list and listed the dirty water complaint on the Donation Road, Bentley Ave. area was moved to the first spot on the high priority listing. He reported the Source Water Protection committee is still gathering additional information for the potential site contaminations and should be meeting some time in June or July to put together the information.

PA DEP has issued the permit for the Hadley Road Tank Project. He advised the Authority did not make it though round 1 of the PA H2O grant application or Pennvest awards, but they would be meeting again July 21, 2009 to award projects.

Plant Roof replacement has been completed. Steel Valley Roofing has submitted Pay Application No. 2 in the amount of \$14,774.07 for payment, leaving a balance of \$2,772.93. Mrs. Price question why a balance was being held. Mr. Thompson explained there were a couple of small issues that still needing address, such as insulation being blow around during a wind storm rupturing a gas line, which the contractor repaired and material spillage they are cleaning up. He also informed the board the roofing manufacture has been to the plant and inspected the job and certified the proper installation. Motion by Mr. Sankey to approve pay Application No. 2 for \$14,774.07, seconded by Mr. Beatty. Motion carried with Mrs. Price abstaining.

Mr. Thompson reported they are still working on the mapping and modeling project and the hydraulic data that was received during this spring flush would be added and would be a great asset to adding much needed information to the project.

The river crossing project was discussed. We have received the Penna. Fish and & Boat commission approval for the project and will submit the permit application for the General Permit 5 Stream Crossing once we receive the US Fish & Wildlife Service comments.

Discussion was held on the Main St. project. Mr. Miller stated the Borough had opted to take possession of the electric lines installed and the contractor was to submit as built's to the Borough. Mr. Brady informed the Board it would be in the Borough's best interest to stay on top of the revised maps of the project since they would be responsible for marking any electric lines whenever digging needed to be done on Main St. Mr. Brady will talk to the Borough to find out exactly who would be responsible for location of lines.

Mr. Brady reported on the Donation Road Project. After discussing it with Mr. Thompson we will install a new 2" line to try to alleviate the problem. We are currently in the process of obtaining right of way's from the residences in the area however, 1 owner is still uncertain. In addressing the Bentley Ave. issue we still have no good solution. We are looking at two options, one is reducing the size of the line or the other one being stubbing down the line from Mehard Ave. Mr. Brady stated he took water tests from 10 Donation Road and the turned out very good, so we may proceed from that point. When questioned as to why this has occurred now Mr. Brady's theory was this problem started when under DEP and EPA requirements we started adding potassium permanganate and ammonia, which would have scoured the lines, creating the distribution problem at the dead ends. Mr. Brady assured Mr. Adams that we will continue to work on the issue to get it resolved as quickly as we can. Mrs. Eutsey questioned our use of Poly Aluminum Chloride and why the one residence sample was so high when we tested it. Mr. Brady reminded her that DEP took the testing and her's was the only one with an elevated aluminum reading. We will continue to test and monitor that area on a regular basis. Mrs. Price stated she felt the residences should get some sort

of discount on their billing. Mr. Brady said he would look into it and if is feasible to be done he would find a way to make sure it is done fairly.

Mrs. Price questioned Mr. Keck regarding the Hadley Road/Williamson Road easement. Mr. Keck informed her that the change was made on the document number, changing them both to # 771. Mrs. Price questioned who made the change which Mr. Keck informed her it was Mitch Properties attorney's that made the change.

Mr. Brady gave the Superintendent's report. (see attached) He pointed out that Revenue's were down however, expenses were under budget. Moody's report was discussed. Mr. Brady stated that Moody's requested the Board to review their report for a few weeks and submit their comments to them.

Mrs. Price requested we cancel the lease with the Oil Company in reference to the gas and oil wells that were approved to be drilled on Authority property. She felt the lease has many deficiencies. Mr. Miller asked if any other Board member had a copy of the lease agreement which Mrs. Price was the only one having a copy. Mr. Brady stated he would get copies of the lease to the rest of the Board to review. Mrs. Price was concerned the drilling of the wells would disturb the ground water in the area and since it was a location marked for a well by Moody's we should not proceed with the oil and gas drilling. Mr. Beatty remarked the lease the Authority has would be a standard lease provided by the Oil and Gas Company's. However Mrs. Price wants to review the lease, and discuss the deficiencies.

Mr. Brady reported we received a low bid for fencing at the Filter Plant from Metro Fencing of \$7,726.00. They have already begun work to install the remote controlled gate at the treatment plant.

Mrs. Price questioned Mr. Brady what it was costing the Authority to flush the hydrant in the Donation Rd. Mehard Ave. area. Mr. Brady stated he could calculate a cost by it may take some time. Mr. Beatty commented it did not matter what the cost was; our concern is to ensure the residence's in that area had clean water, which all the Board agreed.

Meeting adjourned 6:45 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
June 10th 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Tom Fisher, Secretary Joanne Price, Member Sarah Eutsey, Member Marion Rosselot, Ass't Sect. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests	Diana Miller Anthony D'Alfonso Lucia D'Alfonso Thomas D'Alfonso

Meeting was called to order by Mr. Miller. Minutes of the May 13th board meeting were reviewed. Mrs. Price stated that she wanted included into the minutes her comment as reason to why all Authority employees, including office staff need to hold a current drivers license. That in case of an emergency everyone that works in the water industry including office staff should hold a valid driver's license. That office staff would be able to man the phones, and take material to the job site if need be. Motion by Mrs. Rosselot to accept the minutes as corrected, seconded by Mr. Sankey. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Brady. He reported the Authority currently has \$515,789.72 in unrestricted funds less committed funds of \$276,772.93 leaving available funds of \$239,016.79. Motion to accept the Treasurer's report as presented, by Mr. Fisher, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mr. Thompson presented the Engineer's report. He informed the board to note the priority project report has been updated. He also reported that several source water protection maps have been completed, and the Committee is scheduled to meet July 28, 2009. He also reported that PaDEP has issued the permit for the Hadley Road tank project. Gannett Fleming has submitted grant applications to PA H20 and Pennvest for consideration. The PA H20 board meeting will be held July 14, 2009 and the Pennvest board meeting will be July 21, 2009.

Mr. Thompson reported the Treatment Plant roof replacement was completed. The contractor, Steel Valley Roofing has submitted Pay Application # 3 in the amount of \$2,772.93. The Authority will retain \$348.62 for the gas line repair. Motion by Mr. Fisher to approve Pay Application # 3 in the amount of \$2,772.93 to Steel Valley Roofing, seconded by Mr. Sankey. Motion carried, with Mrs. Price abstaining from the vote.

The River Crossing project was discussed. Mr. Thompson informed the Board that we have received the Pennsylvania Fish & Boat commission's approval for the project and will submit the permit application of the General Permit 5 Stream Crossing after the US Fish & Wildlife Service comments.

Mr. Thompson informed the Board that they are developing the Mapping and Modeling of the Authority's system and it should be completed in the near future. The systems hydraulics information that was obtained with the last Fire Hydrant flushing is being input into the analysis which will indicate flow directions and help isolate problem areas.

Mrs. Price presented an article regarding a leak detection program, and questioned Mr. Thompson we can determine flows in the Authority system, and if he was aware of this program. Mr. Thompson stated that he was and that this system hydraulic modeling will indicate that for the Authority's distribution system.

Mr. Brady updated the Board on the status of the Donation Rd. project. All of the right of ways have been completed and we now just need to contact the owners to have them signed. Once the signatures are obtained, he is hoping the project can begin within the next 10 days. Mrs. Eutsey questioned if we were going to credit those residences affected in some way. Mr. Brady stated he was planning to credit each customer in the affected areas accordingly. Mr. Miller stated to the Board that they are making policy with crediting these people and that it will be left up to the Superintendent's discretion as to the manner of the credits are distributed. Mr. Miller stated he's not objecting to this credit and if someone comes back and complains about the manner the relief was distributed, he will defend the Superintendent's decision. Mrs. Rosselot asked that Mr. Brady incorporate his decisions on the credit distribution on his Superintendents report so the Authority Board could follow the procedure. Mr. Brady stated that would be done. Mrs. Eutsey questioned Mr. Brady if we had done a second aluminum testing at the Gosser's residence. Mr. Brady said he would have that done and would have the results for the Board.

The Superintendent's report was given by Mr. Brady. He reported we have received the PA DEP Filter Plant Performance Evaluation report and that the Authority was given a satisfactory rating. Mr. Fisher stated that after reviewing the report he commended the employees of the Authority for doing a good job.

Mr. Brady reported he had not received many comments on the Ground Water Study and there were a few issues that need to be resolved with Moody before the study will be complete. Mrs. Price questioned then if the Gas and Oil Well lease will be voided stating she felt the lease agreement was poorly written. Mr. Miller informed her it was a standard boiler plate lease agreement. Mr. Brady reported he checked with Thiel College and Greenville Borough regarding their Gas and Oil Agreement also and that they are truly a template boiler plate agreement.

Mr. Brady presented a request from Mrs. Wenda Gramlich of Vernon Road to pay one third of the cost of having her driveway repaved, in the amount of \$2,167.00. Mrs. Gramlich driveway is used as access to the Authority West Main Street tanks. After discussion motion by Mrs. Price to approve Authority payment of \$2,167.00 for the resurfacing of the driveway, seconded by Mrs. Eutsey. Motion carried by unanimous vote.

Mr. Brady informed the Board we had received our violation notice for Manganese from DEP. This violation occurred 18 months ago but he will be meeting with Mr. Thompson, Eric Buzza and Jeff Staul to set policy procedures. Gannett Fleming will write up the Procedures and submit them to DEP. Mr. Brady stated the amount of the fine has yet to be determined.

Mr. Brady also explained to Mrs. Price the Authority does currently have a leak detection program implemented. We have an Aqua Scope which is an electronic leak detector. This device is used when Authority personnel flush hydrants by listening on hydrants for any possible leaks. He also informed the board that the information is documented and that several leaks have been found in this fashion.

The Personnel policy was discussed. Mr. Sankey motioned the revised personnel policy be adopted, seconded by Mrs. Rosselot. Discussion followed. Mrs. Price and Mrs. Eutsey felt the policy's verbiage was changed for the sake of the current Authority employees. Mr. Brady informed the Board the Personnel Committee met with the Solicitors' recommendation and reviewed the policy line by line. Mrs. Price requested to change the policy to include the use of computers for personal use in addition to Authority equipment. Mr. Sankey and Mrs. Rosselot informed her that broad statement of Authority equipment would cover computers. After further discussion Mrs. Rosselot motioned to adopt the revised policy with an amendment to Section 8.10 letter B of the policy to include that computer equipment and e-mail service to be used for Authority Business only. With a vote being called Mrs. Rosselot and Mr. Sankey voting in favor and Mrs. Price and Mrs. Eutsey voting against. Mr. Miller cast the tie breaking vote of being in favor. Motion carried.

Mr. Miller presented to the Board an idea for the Authority to aid the community. With Walmart having the recycling bins removed, Mr. Miller suggested the Authority present to the County to offer the Booster station property for a new location of the

recycling bins. The Authority will have no responsibility or liability with the bins being Authority properties.

Mr. Miller also presented the idea to the board of offering water management to the next prospect of Former bankrupt Signature Steel Facility system on Werner Road.

In addition he felt the Authority begin to launch a plan for becoming more energy efficient and to use the energy that we consume more effectively as part of a National Strategy. We have a public responsibility to be energy efficient and he will be working with Mr. Brady in the future to develop a program. All was in agreement

Mrs. Price again reiterated that she felt the Hadley Road tank project is useless. We don't need the new tank when we could use the money for the ailing Distribution system instead and it was our responsibility to provide safe drinking water to the community, and that she felt that we have 2,000,000 gallons storage capability now and that would be adequate.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
July 15th 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Authority Solicitor:	Warren Keck
Employees Present:	William Brady, Superintendent Shannon McClimans, Office Assistance
Press:	Natalie Kennedy, Record Argus Monica Pryts, Sharon Herald
Guests	Diana Miller Thomas D'Alfonso

Meeting was called to order by Mr. Miller. Minutes of the June 10th board meeting were reviewed. Motioned by Mr. Sankey to accept June's minutes as presented, seconded by Mr. Beatty. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority currently has \$500,061.73 in unrestricted funds less committed funds of \$274,000.00 leaving available funds of \$226,061.73. Motioned by Mr. Sankey to accept Treasurers report as presented, seconded by Ms. Rosselot. Motion carried by unanimous vote.

Mr. Keck presented the change request on Williamson Rd. and deed for Mitch Properties. Mr. Beatty questioned if the changed easement would be adequate for the township to maintain as a roadway if a potential buyer would want to develop the property. Mr. Keck will review qualification with the township. Motioned by Mr. Sankey to approve the easement and deed to Mitch Properties as presented, seconded by Ms. Rosselot with the condition that the easement is adequate for the township. Motion carried by unanimous vote.

Mr. Thompson presented the Engineer's report. He reported that at the July 14th meeting for PA H2O that our grant application had been declined. Pennvest is to meet July 21, 2009 making their consideration at that time. Mr. Thompson stated there is an August 4th deadline to reapply to PA H2O with their decision being made November 2010. Mr. Thompson recommends the Authority apply for funding for the distribution system, these fund would also help with the replacement for approximately 12,000 feet of cast iron pipe throughout the distribution system. With the replacement of these pipes the Authority hopes to reduce the amount of iron in the system. He also reported that source water protection steering committee will meet July 28, 2009.

The River Crossing project was discussed. Mr. Miller questioned if the Authority was under a certain timeframe to begin the river crossing project due to the seasonal changes in weather, Mr. Thompson stated the river crossing was a project that could be completed at anytime. US Fish and Wildlife Service commented and they will require a Response Plan in the event drilling fluid loss was to occur during drilling. Gannett Fleming has submitted Permit Stream Crossing permit to PaDEP for approval.

Mr. Miller presented the idea to the board of offering water management to the next prospect of Former bankrupt Signature Steel Facility system on Werner Road. Mr. Thompson is to get the Authority basic numbers and measurement that would be needed to start the planning procedures for this project.

Mr. Beatty presented the idea of the Authority becoming more energy efficient with the possibility of placing variable frequency drives on our pumps. Mr. Brady explained that the raw and finish pumps at the treatment plant are already equipped with the drives and Mr. Thompson explained the pumps at the boost station are run by tank level and demand and are not constantly running to require the drive.

Mr. Brady presented the Superintendents report. He reported the Authority gave a total of \$479.23 in water discounts to customers on Donation Rd for inconvenience due to discolored water. He also reported that per DEP regulation 2008 CCR were mailed to all customers. The Authority has three temporary part time workers through Career Link and that they being paid through the American Recovery Act. Two of the workers are helping at the treatment plant and the third is helping with office duties. July 9th Mr. Brady wrote to DEP regarding the manganese violation; which he is still waiting to be notified if the Authority will be fined. Mr. Brady informed the Board that installation of an automatic security gate around the Water Treatment Plant was complete.

Mr. Brady reported that the 2" water line on Donation Rd. has been installed and we are waiting for testing results to move forward with property tie-ins. Mr. Miller reported that he had been notified of a discolored water complaint on N. Diamond St. The complaint coming from the complex housing the data center for UPMC. Distribution employees will begin collecting samples to resolve this problem.

Meeting adjourned at 7:00 p.m.

Marion Rosselot
Ass't Secretary. Treasurer

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
August 12, 2009 5:30 P.M.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus Monica Pryts, Sharon Herald
Guests	Diana Miller Dave Welton Thomas D'Alfonso Anthony D'Alfonso

Meeting called to order by Mr. Miller. Minutes of the July 15, 2009 meeting were reviewed. Motion by Mr. Sankey to approve as presented, seconded by Mr. Beatty. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority has \$488,415.33 in unrestricted funds less \$274,000.00 in committed funds leaving \$214,415.33 in available funds. Motion by Mr. Fisher to accept the Treasurer's report seconded by Mr. Sankey. Motion carried by unanimous vote.

Mr. Brady presented the Superintendents report. He advised the board that DEP had fined the Authority \$6,500.00 for exceeding River discharge manganese limits and that the Authority would need to adopt a resolution authorizing the chairman to sign for the Civil Penalty. Mr. Brady explained the Authority exceeded manganese levels from June, 2006 to December, 2008 with 15 samples exceeding the maximum allowable levels. He explained that samples are taken twice a month and reported monthly to DEP. Mr. Thompson advised this be discussed in executive session and then reconvene to make the appropriate decision. Mr. Brady reported he has had no update from Moody and Associates regarding the ground water study. The new computer system has been installed and the Authority has completely converted to Reeves Technology.

Engineers report was given by Mr. Thompson. He reported they had completed several maps for the plan, and that the Source Water protection committee will be holding another meeting on

August 25, 2009. Mr. Thompson reported that PaDEP has issued the permit for the Hadley Road Tank project. PennVEST has made an offer to the Authority for funding of this project. Motion by Mr. Sankey to advertise for east tank project, with bid opening on September 15, 2009, seconded by Mr. Fisher. Motion carried by unanimous vote. Mr. Miller explained to the Board that a PennVEST loan is basically an invoicing program. As the project pays invoices, the Authority would submit them for reimbursement. Mr. Brady stated at on Tuesday, August 4, 2009 a phone census was held with the board of directors to accept the PennVEST loan offer and all directors were in favor.

Mr. Thompson reported they have received the US fish & Wildlife Service comments regarding the River Crossing. They are requiring an Impact Response Plan in the event drilling fluid loss would occur during the project. The General Permit 5 Stream Crossing permit has been submitted to PaDEP for review and approval.

Signature Aluminum was discussed. Mr. Miller explained there is a new prospect for the facility and was interested in Municipal Water and Sewer. He stated that we would be able to apply for funding through the Economic Development Administration. Currently EDA is looking for business prospects between Pittsburgh and Cleveland. He also stated that any grant monies received through the Economic Development Administration could be matched with the East Tank project money. We would need to apply for the grant by August 27, 2009. Mr. Miller also stated the prospect at the site will need an iron clad agreement that our service will be available. In discussion Mr. Thompson presented 2 options for the project with a cost of approximately \$880,000.00 for each option. Motion by Mr. Sankey to apply for a EDA grant for the Signature Aluminum waterline extension, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

A letter sent to the board from Sara Eutsey and JoAnne Price was discussed. Mr. Miller explained they were sent their board stipend for the month of July since their resignation had not been approved by council by the time of the meeting. Ms. Eutsey and Mrs. Price graciously returned the checks. A copy of the letter is attached.

The meeting was adjourned into executive session at 6:50 p.m to discuss the manganese violation fine. The board reconvened at 7:00 p.m. Motion by Mr. Sankey to approve Resolution # 4-2009 giving board approval for the Chairman to sign the PA DEP Civil Penalty, fining the Authority up to \$6,500.00 for the River Discharge Manganese violations, seconded by Mr. Beatty. Motion carried by unanimous vote.

Meeting Adjourned 7:05 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
September 16, 2009 5:30 P.M.

Members Present:	Dick Miller, Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus Monica Pryts, Sharon Herald
Guests	Thomas D'Alfonso Anthony D'Alfonso Jim Trettel

Meeting called to order by Mr. Miller. Minutes of the August 12, 2009 meeting were reviewed. Motion by Mr. Beatty to approve the minutes as presented, seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority has \$470,611.31 in unrestricted funds less committed funds of \$274,000.00 leaving a balance of \$196,611.31 in available funds. Motion by Mr. Fisher to accept the Treasurer's report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Resolution 05-09 regarding the reduction the Board from a 7 member to a 5 member board was discussed. Motion by Mr. Beatty to adopt Resolution 5-09 reducing the Board to 5 members, seconded by Mr. Fisher. Motion carried by unanimous vote. The Resolution will now be sent to Borough Council for their adoption. Council will be able to act upon it at their October meeting.

Engineer's report was given by Mr. Thompson. He reported that Gannett Fleming has completed several maps for the Source Water Protection Program and informed the Board the next meeting will be September 22, 2009.

Gannett Fleming has received the US Fish & Wildlife Service comments regarding the River Crossing. They require an Impact Response plan in the event drilling fluid loss occurs during the project. Mercer County Conservation District has approved the General Permit 5 Stream Crossing permit, subject to approval of the contractor's Impact Response Plan.

System Hydraulic Analysis was discussed. Mr. Thompson stated they have inputted the data collected and ran the preliminary model. They are currently working on balancing the model, updating the customer demands and the hydrant pressure data.

Gannett Fleming recommends the Authority apply for funding for the Distribution System Improvements from the PA H2O grant program. The new deadline for applicants is August 2010.

Hadley Road Tank project was discussed. Mr. Thompson informed the board that bids were received and opened September 15, 2009. Mid Atlantic Storage Systems submitted a base bid for a Glass Fused Tank in the amount of \$825,010.00 with an alternate bid of a Painted Fused Tank of \$680,610.00. Tank Connection submitted an alternate bid for a Painted Fused Tank of \$669,839.20. They also submitted substitute # 1 of Removal of Steel Floor reducing the bid price by \$19,000.00, and substitute #2 substituting Aluminum Roof with a Steel Roof, reducing the bid by another \$16,100.00. After discussion Mr. Thompson stated after reviewing the bids, Gannett Fleming recommended awarding the bid to Tank Connection. Reviewing the Substitute # 1 they did not take acceptance to the change request, however recommended the Authority not accept the substitution # 2 leaving the dome to be aluminum. After discussion motion by Mr. Fisher to proceed with awarding the Bid for the Hadley Road Tank project to Tank connection with substitution # 1 of removal of the steel floor, subject the acceptable bond and insurance certificates are provided by the contractor, and with the Solicitor's approval, seconded by Mr. Beatty. Motion carried by unanimous vote.

Inspection of the project was discussed. Mr. Brady recommended the Authority hire a 3rd party person to be inspector for the project. Mr. Thompson explained the most crucial part of the project is installing the base of the tank. Once the base is installed the erection of the tank goes relatively quick. Mr. Miller stated he felt it would be unfair to expect an Authority employee to perform the duties as inspector since none would be qualified for inspecting a tank project. He suggested we advertise for the position with Mr. Brady and Mr. Thompson drafting a job description and the candidates can be voted upon at the October meeting.

Gannett Fleming's proposal for scope of services for the Tank project was discussed. A portion of the costs in the proposal has already been paid by the Authority and we can choose to be reimbursed by the Pennvest Loan for the costs already incurred. After further discussion, motion by Mr. Fisher to accept Gannett Fleming proposal, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Superintendent's report was given by Mr. Brady. He noted the Authority expenses year to date were \$647,188.27 and the 2009 budget was \$678,321.26 so we are still well under budget. The PMRS 2010 Minimum Municipal Obligation is \$17,570.00. The notice to the Governing Body which is required by PMRS, was distributed. He reported he still has no update from Moody concerning the ground water study. Mr. Brady also is currently working with Lori Reeves of Reeves Technology building the Authority's web site. He also reported he's reviewing the option of utilizing certificate of mailing for certified notices for past due customers. The savings will be \$1.65 per piece, which reflects to be approximately \$300.00 per month. The Authority's

solicitor has reviewed the information and said we would be within our guidelines utilizing the new system.

Mr. Brady reported the Authority Source Water Protection committee had an exhibit at the Jamestown Fair. Mrs. Kerekes elaborated the Authority has brochures and pamphlets to distribute at the fair and it was a success. The Fourth grade teachers of the Jamestown School District picked up enough activity books and information that they will be teaching the students about the cycle of water, and at the end of the course will tour our Treatment Plant. Mrs. Kerekes also informed the board the materials used and supplies will all be paid by the Source Water Protection Grant that we received.

Mr. Brady stated he has been reviewing the rates for the upcoming year and that we need to consider a rate increase citing the bond payment increase for 2010. Mr. Miller suggested the Authority contact Bond Council to re-write the Bond issue in 2010 since interest rate as low at this time. He stated the last time a bond defeasement was done for the Authority was 2003.

Meeting adjourned 7:00 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
October 14, 2009 5:30 P.M.

Members Present:	Dick Miller, Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests	Thomas D'Alfonso Anthony D'Alfonso

Meeting was called to order by Mr. Miller. Minutes of the September 16, 2009 meeting were reviewed. Motion by Mr. Beatty to accept minutes as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority has \$451,714.77 in unrestricted funds and with \$274,000.00 in committed funds leaving a balance of \$177,714.77 in available funds. Motion by Mr. Fisher to accept the Treasurer's report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Engineer's report was given by Mr. Thompson. He reported the executed contracts have been received from Tank Connection and the majority of the items for the Pennvest closing have been completed. The Pennvest Funding Recipient Omnibus was discussed. Motion by Mr. Beatty to approve the Certificate, seconded by Mr. Fisher. Motion carried by unanimous vote. Mr. Thompson reported they anticipate issuing a notice to proceed to Tank Connection on October 16, 2009, and that a pre construction meeting will be held within the next week. He also reminded the board that Gannett Fleming recommends the Authority apply for a PA H20 grant. The new deadline for the application is August, 2010.

Superintendent's report was given by Mr. Brady. He reported he had contacted Mockenhaupt pension as requested by Mr. Miller to review the Authority's pension fund for a cost of \$1,400.00 to \$1,600.00. Mr. Beatty questioned if they provide pension coverage would they be giving us a true service or try to sell us their plan. Mrs. Rosselot questioned if PMRS provides pension plan reviews. Mr. Brady stated they did a review for us a few years ago and submitted a couple of recommendations. After discussion Mr. Miller proposed the review be tabled until a later date.

The Hadley Road tank project was discussed. Mr. Brady informed the board that Mr. David Yokubeak has approached the Authority willing to do the inspection. Mr. Brady spoke with him and stated he has 32 years of tank building experience as a supervisor through Chicago Bridge and Iron. He stated Mr. Yokubeak had traveled across the Country supervising tank construction and now that he was retired he is willing to supervise this project. It was agreed it would be in the best interest of the Authority to hire him as an employee at a wage up to \$10,500.00. This would cover any insurance issues. It was questioned the amount of liability the inspector would have. Mr. Thompson informed the board the sole responsibility of the tank project would still be on the Contractor for any flaws in the construction and that liability is not an issue. Mr. Miller said at that point if there was a problem with the tank we would be dealing with the bonding company. Mr. Brady and Mr. Thompson will meet with Mr. Yokubeak and have him present at the pre-construction meeting.

Mr. Miller questioned how the test resulted from running the Treatment Plant 24 hour shifts. Mr. Brady explained we ran it for 3 – 4 days for 24 hours but we could not slow the treatment process enough without overflowing the storage tanks.

Mr. Brady briefly discussed the budget. He informed the board that he has been working on the 2010 budget and it appears the Authority will need to increase rates for 2010 to meet Indenture coverage. He stated he will have a draft budget to meet with the finance committee within a couple of weeks, and then have the budget ready for review at the November meeting.

Meeting adjourned 6:40 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
November 11, 2009 5:30 P.M.

Members Present:	Dick Miller, Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus Monica Pryts, Sharon Herald
Guests	Thomas D'Alfonso Anthony D'Alfonso

Meeting was called to order by Mr. Miller. Minutes of the October 14, 2009 minutes were reviewed. Motion by Mrs. Rosselot to approve the minutes as presented, seconded by Mr. Beatty. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority has 425,505.01 in unrestricted funds with committed funds being \$274,000.00 leaving available funds of \$151,505.01. Mr. Beatty also reported that Revenues were down for the year but so were expenses. Motion by Mr. Fisher to accept the Treasurer's report seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Moody's Groundwater study was discussed. Mr. Brady reported that copies of the report were available to the public however under the new Right to Know Act, a request must be made in writing to him for a copy of the report and a fee of \$35.00 would be charged. A letter from Mr. Joe Lininger was presented to the board giving the board insight of the study. (Letter attached) His letter elaborated that most of the information Moody's reported was provided by his Well Drilling Co. and himself. His expertise recommended that deep wells were out of the question as to being risk for salt water. He offered his service and expertise to Authority Board for free and that the Authority's Secretary should draft a letter to Moody's immediately advising them their services are no longer required. After discussion it was agreed to no longer pursue the study at this time and shelf it for future reference if necessary.

Engineer's report was given by Mr. Thompson. He reported the Hadley Road Tank project has begun. Tank connection has submitted the first pay application in the amount of \$8,100.00. This amount reflects the 10% retainage that was part of the bid agreement. Motion by Mr. Beatty to pay the first application to Tank Connection in the amount of \$8,100.00 in additional to

submitting the request for a draw down to Pennvest for payment, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Superintendent's report was given by Mr. Brady. He reported that after recommendation from the Authority Solicitor the Hadley Road Bore payment to Mitch properties was released. Mr. Brady also stated the December Board Meeting will be moved to December 16, 2009 at 5:30 p.m. at the Authority office.

He also reported that Snow plow bids were received. The bid from Lacey's which did not bid the booster station, the bid was rejected. Nugents Fencing bid was \$85.00, Mowery's Trucking bid was \$175.00, Carl Kerekes bid was \$80.00. Soltis Excavation bid did not include the booster station, the bid was rejected. The snow plowing bid was awarded to the low bidder, Carl Kerekes. Certificate of Insurance is on file.

Mr. Fisher asked if any complaints have been received from the Bentley Avenue area. Mr. Brady was not aware of any complaints. Mr. Beatty stated he had come across a resident of the area and nothing was said about the water.

The Draft budget was reviewed. Mr. Brady advised the Board that a 3% rate increase was included in the 2010 and 2011 budget. He also reported that Public Fire Protection would be increased to 10% as well as the Sewer Collection fee to the Borough. The fee for Bulk water was also being increased 3%. Also being increased for 2010 is Well sample testing going from \$20.00 to \$25.00; Lien Letters from \$20.00 to \$25.00. In reviewing the budget the total Revenue Budget for 2010 will be \$1,403,634, Expense Budget will be \$1,004,122, Capital Improvement budget of \$431,250 leaving net revenue of \$399,512 which is coverage of 1.24 for the Indenture.

Capital Improvements Budget was discussed. It was noted how low the 2009 Capital Improvements amount was. Mr. Miller stated we need to continue to work on Capital Improvements for the Authority. He stated we need to make a serious objective each year to re-invest into the system. It was noted several project were scheduled for 2009 however various obstacles has prohibited these project to begin. The Draft budget will be reviewed by the board to be acted upon at the December 16, 2009 meeting.

Meeting adjourned to executive session to discuss personnel issues.

Meeting adjourned 6:45 p.m.

Thomas Fisher
Secretary

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
December 16, 2009 5:30 P.M.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman (arrived 6:05 p.m) Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests:	Thomas D'Alfonso Anthony D'Alfonso

Meeting was called to order by Mr. Miller. Minutes of the November 11, 2009 minutes were reviewed. Motion by M. Beatty to approve the minutes as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority has 433,946.41 in unrestricted funds with committed funds being \$260,000.00 leaving available funds of \$173,946.41. Motion by Mr. Fisher to accept Treasurer's report seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Mr. Miller read a letter from Mr. James Bittel of 297 East Ave. commending the Authority employees on a job well done on the Donation Rd- East Avenue Loop project. Additionally he stated the water has greatly improved.

Engineer's report was given by Mr. Thompson. He reported the Hadley Road Tank project is underway, and the contractors have submitted a second pay application in the amount of \$126,023.09. The first pay application request of \$8,100.00 is still pending. Motion by Mr. Beatty to approve the second pay application to Tank Connection in the amount of \$126,023.09 seconded by Mr. Fisher. Motion carried by unanimous vote. It was clarified this amount did not include the previously unpaid request of \$8,100.00. Motion by Mrs. Rosselot to approve the total draw down of \$134,123.09 from Pennvest seconded by Mr. Fisher. Motion carried by unanimous vote.

Mr. Thompson reported on the Hadley Road Tank Project, during connection to the existing piping, the contractor found that the depth of the piping is shallower than would be preferred. They submitted a change order to modify the piping to provide the necessary coverage for frost

in the amount of \$3,150.00. Motion by Mr. Beatty to approve the change order in the amount of \$3,150.00 seconded by Mr. Fisher. Motion carried by unanimous vote.

Mr. Miller informed the board that PennDot has plans to replace the South Mercer Street Bridge in the upcoming summer, suggesting we could replace that portion of water line in that area during that time. Mr. Beatty suggested while the road will be closed to go ahead and do the complete project. After questioning, Mr. Thompson stated permits would not be an issue to inhibit the project being completed on time. Mr. Miller stated we need to be prepared for that project in the summer of 2010. Mr. Brady stated that in talking with the distribution crew foreman, the work could be done completely in house.

Mr. Beatty informed the Board that he had seen an article regarding restaurants/businesses that were on well water, and the requirements that were necessary by DEP, citing that many of them had large fines or expenses to comply with DEP standards. He suggested the Authority contact any area businesses that may be on well water offering them city water, thus enabling them to eliminate fines and/or violations by DEP. Mr. Brady said he would look into it.

H2O grant was discussed. The Signature Aluminum potential project was targeted for grant application. Mr. Fisher questioned how quickly we could react to the need of this project. Mr. Miller felt the new company could be in the facility within a couple of months but we could provide water service to them shortly thereafter, and would be then a good candidate for the grant. Mr. Thompson stated the grant is targeted for communities that would be greatly improved by the money, which this project could qualify for being the business that could bring jobs to this community.

Authority's 2010 Operating Budget was discussed. Motion by Mr. Fisher to adopt the budget reflecting a 3% water rate increase, seconded by Mr. Sankey, motion carried by unanimous vote.

Superintendent's report given by Mr. Brady. He informed the Board that he approved the services of the Authority's auditing firm for 2009 of Paparone, Stillwagon & McGill for the amount of \$7,950.00. He also presented Gannett Fleming's engineer contract for 2010. He stated the annual retainer of \$5,000.00 has been the same since 2003. Motion by Mr. Fisher to retain Gannett-Fleming as Authority Engineers for 2010, seconded by Mr. Sankey. Motion carried by unanimous vote.

Bad Debts were discussed. Motion by Mrs. Rosselot to write of the amount of \$2,060.91 as bad debts, seconded by Mr. Sankey. Mr. Brady informed the board the amounts were still collectible and that office personnel are diligent in recouping the amounts. Motion carried by unanimous vote.

Resolution for a Pennvest checking account was presented. This account would be used strictly for the Hadley Road Tank project. Motion by Mr. Sankey to adopt the resolution to open the Pennvest checking account only to be utilized until the completing of the Hadley Road Tank project with the signatures being Mr. Miller, Mr. Beatty, Mrs. Rosselot, Mr. Fisher and Mr. Brady, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Mr. Brady reported DEP had inspected our laboratory on November 17, 2009 and that other than a couple of documenting issues all procedures are being preformed to regulation.

Personnel issues were discussed. Motion by Mr. Sankey to give Mr. Brady, Authority Superintendent a \$2,000.00 bonus for 2009, seconded by Ms. Rosselot. Motion carried by unanimous vote.

Meeting adjourned 6:45 p.m.

Thomas Fisher
Secretary