

REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
January 13, 2010 5:30 p.m.

Members Present:	Chad Sankey, Vice Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary John Gibson, Member
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests	Thomas D'Alfonso Anthony D'Alfonso Lucia D'Alfonso Brian Shipley, Council President Becky Candela

Meeting called to order by Mr. Sankey. Minutes of the December 16, 2009 meeting were reviewed. Motion by Mr. Beatty to approve the minutes as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Treasurer's report given by Mr. Beatty. He reported the Authority has a balance of \$399,971.37 in unrestricted funds, less committed funds of \$260,000.00 leaving a balance of available funds of \$139,971.37. Motion by Mrs. Rosselot to accept Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Reorganization of the Board was conducted. Mr. Sankey called for nominations for Chairman. Mr. Fisher nominated Mr. Beatty, seconded by Mrs. Rosselot. Mr. Sankey called 3 times for any other nominations for chairman, with none being made, the nominations were closed. A unanimous vote was cast for Mr. Beatty as Chairman.

Mr. Beatty then called for nominations for Vice Chairman. Mr. Fisher nominated Mr. Sankey for Vice Chairman, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for any other nominations for Vice Chairman, with none being made, the nominations were closed. A unanimous vote was cast for Mr. Sankey as Vice Chairman.

Mr. Beatty called for nominations for Treasurer. Mr. Sankey nominated Mr. Fisher for Treasurer, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for any other nominations for Treasurer, with none being made, the nominations were closed. A unanimous vote was cast for Mr. Fisher as Treasurer.

Mr. Beatty called for nominations for Secretary. Mr. Fisher nominated Mrs. Rosselot for Secretary, seconded by Mr. Sankey. Mr. Beatty called 3 times for any other nominations for Secretary, with none being made, the nominations were closed. A unanimous vote was cast for Mrs. Rosselot as Secretary.

Mr. Beatty called for nominations for Assistant Secretary/Treasurer. Mrs. Rosselot nominated Mr. Gibson, seconded by Mr. Sankey. Mr. Beatty called 3 times for any other nominations for Assistant Secretary/Treasurer; with none being made the nominations were closed. A unanimous vote was cast for Mr. Gibson as Assistant Secretary/Treasurer. Mr. Beatty congratulated everyone on their new positions on the Authority Board.

Engineer's report was given by Mr. Thompson. The priority project list was reviewed, with Mr. Thompson pointing out the various projects that has been completed. Mr. Gibson questioned why the Donation Road project was marked partially completed. Mr. Thompson explained that although the line has been in place we have continued to monitor and test the water in the area.

Pennvest funding for the Hadley Road tank project was discussed. Mr. Thompson informed the Board that new signature card will need to be filed with Pennvest, since the re-organization of the Board had been done. Motion by Mr. Sankey to add Mr. Fisher as a signatory for the Pennvest Funding, second by Mr. Gibson, Motion carried by unanimous vote.

Mr. Gibson questioned the mapping and hydraulic analysis. Mr. Thompson explained that with the completed study we will be able to identify any potential problem areas within the system with the hydraulic analysis

Superintendent report was given by Mr. Brady He reported that Paparone, Stillwagon & McGill has begun the 2009 year end financial audit. He also reported that Jeff Staul, Kevin Snyder and himself will be attending the Pennsylvania Rural Water Association annual training conference in March.

Mr. Brady reported that the Borough of Greenville has received a new ISO rating of 4, up from a 5 from the previous year. He explained that it a rating of 1 to 10 with 1 being the best and that Greenville was one of 6.9 percent across the country with a rating of 4.

New signature cards and resolutions were presented for the Authority's checking account and Pennvest checking account, Motion by Mr. Fisher to adopt the new Resolution for the 2 checking accounts with the new signatory's, being the Chairman, Treasurer, and Ass't Sec. Treasurer and Superintendent, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Shipley advised the Board the borough will be requesting a Request for Proposal for Auditing service for 2010 and asked if the Authority would be interested again in piggybacking with the borough for proposals for the Auditing service. The board did advise Mr. Shipley the Authority would be once again interested in joining the Borough.

Becky Candela questioned the board on the need for the new storage tank in Hempfield Township, citing there was no growth in Greenville and no new businesses. Mr. Beatty informed

her this project has been discussed for well over 3 years and there was several reasons justifying the need for the additional storage, with fire protection being one of them. He stated the board also was looking into the future – 20 years from now for storage and fire protection for the entire community.

Motion by Mr. Sankey to adjourn seconded by Mr. Fisher. Motion carried by unanimous vote.

Meeting adjourned 6:30 p.m.

Marion Rosselot  
Secretary

REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
February 17, 2010 5:30 p.m.

Members Present:	Gary Beatty, President Marion Rosselot, Secretary Tom Fisher, Treasurer John Gibson, Ass't Sec. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guests	Thomas D'Alfonso Anthony D'Alfonso Lucia D'Alfonso Jeff Kremis Jeanie Kremis Becky Candela

Meeting called to order by Mr. Beatty. Minutes of the January 13, 2010 meeting were reviewed. Motion by Mr. Fisher to accept the minutes as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority currently has 423,959.99 in unrestricted funds less committed funds of \$260,000.00 leaving available funds of \$163,959.99. Mr. Gibson's report was discussed. It reflected the cash flow at the Authority since 2006 and how much it has declined over the years. Mr. Gibson stated we need to be careful with expenditures. After discussion Mr. Brady stated that he would meet with Mr. Fisher and Mr. Gibson to review the findings in greater depth and report back to the board with some type of corrective action plan. Motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Jeff and Jeanie Kremis were present to report their water quality problem was still ongoing. Mr. Brady informed them they now have an idea what is causing the problem and if they could wait it would be explained by the Authority Engineer during his report.

Becky Candela questioned the qualifications of the Authority Board members and requested a copy of the Rules and Regulations and the Personnel Policy. Mr. Brady informed her Rules and Regulations were on the Authority website. Mr. Brady stated he would need to check into the right to know regulations regarding the personnel policy. Mr. Fisher explained to her that each member of the board brought a diversified type of knowledge to the Authority and each were qualified for their position. She questioned Mr. Brady's education and qualification. Mr. Brady stated he has a Masters A license with subcategories 1-14 – for treatment and distribution which is the highest certification given by DEP in Pennsylvania.

Engineers report was given by Mr. Thompson. He reported that no significant work has been completed on the Hadley Road Tank since last meeting. Gannett Fleming has received the US Fish & Wildlife service comments and they require an Impact Response Plan in the event drilling fluid loss occurs during the River crossing project. Mercer County Conservation District has approved the General Permit 5 Stream Crossing Permit, subject to approval of the contractor's impact response plan.

System mapping and hydraulic analysis was discussed. Mr. Thompson informed Mr. & Mrs. Kremis that running the modeling they have discovered when the booster station pumps turn on it creates a cross flow

of water in their area reported that the problem most likely lies in the fact of abnormal conditions, which would be the age of the mains leading to and including Bentley Ave. and it being a dead end, would create the rusty water condition. He reported that we would need to replace several hundred feet of pipe to correct the problem. When questioned about timing, Mr. Thompson said timing depended on funding. Mr. Thompson will meet with Mr. Brady regarding this situation and Mr. Brady stated he would keep Mr. & Mrs. Kremis informed on the outcome of the meeting as well as keeping them informed of progress to remedy their problem. Mr. Beatty questioned if there was anything we could do in the short term to help the situation, switching valving etc. Mr. Thompson explained that just may create a new problem elsewhere however he would run the scenario to see what could be done. Mr. Gibson question what the Authority's affordability rate was. Mr. Thompson stated he would try to find out from Pennvest what that rate is and inform the Board. Mrs. Kremis asked about reimbursement on the costs they have incurred from the rusty water. Mr. Brady stated he would meet with them at their home to review all the costs incurred and would discuss with them at that time a reimbursement amount.

Mr. Thompson distributed the draft 2009 Engineer's Report. It was agreed that upon reviewing the draft the Board could e-mail Mr. Thompson with their suggestions, changes and any amendment to the report. All e-mail will go through Mr. Brady who will forward all to the Engineers as well as all question to each director so by the next meeting the report could be approved.

Superintendent's report was given by Mr. Brady. He reviewed the Budgeted Revenue and Expense for the month of January. He also reported that Papparone Stillwagon & McGill will present the 2009 financial audit at the March meeting. Industrial Appraisal Co. will be conducting their yearly revaluation of the Authority's asset. The 2009 Tier II emergency and hazardous chemical inventory report has been completed and sent to all required agencies.

Becky Candela questions why some questions or comments are not included into the minutes. Mr. Beatty informed her that not all discussion is necessary to be put into the minutes.

Mrs. Rosselot as well as Mr. Fisher requested that a complaint log be reported to the Board. She stated it just needed to be generalized but it would give the Board a feel of how many complaints the Authority gets, listing how many dirty water complaints, high bills, etc. Mr. Brady stated he would begin to incorporate it into his Superintendent's report.

Motion by Mr. Fisher to adjourn, seconded by Mr. Gibson.

Meeting adjourned 6:45 p.m.

Marion Rosselot  
Secretary

REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
March 10 2010 5:30 p.m.

Members Present:	Gary Beatty, President Chad Sankey, Vice President Marion Rosselot, Secretary Tom Fisher, Treasurer John Gibson, Ass't Sec. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guests	Thomas D'Alfonso Anthony D'Alfonso Brian Shipley, Council President John Stillwaggon – Paparone, Stillwaggon McGill

Meeting was called to order by Mr. Beatty. Minutes of the February 17, 2010 meeting were reviewed. After reviewing, 2 corrections were suggested by Mr. Beatty. Motion by Mr. Fisher to accept minutes with the noted corrections, seconded by Mr. Gibson. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority had a total of \$425,141.73 of unrestricted funds for February less committed funds of \$260,000.00 leaving available funds of \$165,141.73. Mr. Gibson distributed a graph that he had created reviewing net cash and revenues against expenses. He reminded the board that we need to be diligent on watching our expenditures in order to maintain a good capital improvements program. Mrs. Rosselot requested a listing of the dollar amount that has been spent on Capital Improvements during the time frame presented of 2003 to 2009. Mr. Brady also presented a graph on expenses – breaking down expenditures by departments. He told Mrs. Rosselot that he would create a graph breaking down Capital Improvements expenditures by departments – Filtration, Distribution and General and Administrative. Mr. Gibson questioned Mr. Thompson if he had an idea of what percentage other Authorities set aside for Capital Improvements. Mr. Thompson stated most other Authorities do distribution improvements on an as needed basis. Whenever there is a water line that has had several breaks on it, is when typically most Authorities will then plan on replacing the line. After further discussion, motion by Mr. Gibson to accept Treasurer's report, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

John Stillwaggon of Paparone, Stillwaggon & McGill presented the Authority 2009 audit report. After reviewing the report, Mr. Gibson questioned the Custodial Credit Risk statement in the report. Mr. Stillwaggon stated that banks will pool all Municipalities money's together and the surplus would be guaranteed by the Federal Government – protecting the Municipalities moneys.

He stated although there is a risk it would be very minimal, that the Government would still protect the Municipalities money not covered FDIC insurance. Motion by Mr. Sankey to accept the 2009 audit report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Thompson presented the Engineers report. He reported that there has been no significant work done on the Hadley Road tank project since last meeting. He also reported that the US Fish & Wildlife Service is requiring an Impact Response Plan in relation to the proposed river crossing project. Mr. Gibson stated he felt in light of the Authority's current financial situation this project should be slow walked for the time being. That being agreed upon we will be looking at more pressing project in the mean time. Mr. Thompson presented 2 preliminary probable costs for a waterline project on Bentley Ave. After discussion, Mr. Thompson recommended installing an 8" waterline that would ease the rusty water problem for the residence of Bentley Ave. Motion by Mr. Fisher to proceed with the project of installation of an 8" water line in the amount of \$7,300.00, seconded by Mr. Gibson. Motion carried by unanimous vote. The project should begin within the next 2 to 3 weeks.

Mr. Thompson stated that he would be contacting Pennvest and DEP to schedule a pre-consultation meeting to review the distribution system improvements with them to determine the feasibility of submitting the project to Pennvest for funding. He stated he would inform the board as to when the meeting will be held.

Mr. Thompson also submitted a revised Engineer's annual report. Motion by Mr. Gibson to accept the Engineers' Annual report, seconded by Mr. Sankey. Motion carried by unanimous vote.

Superintendent's report was given by Mr. Brady. He reported the year to date operating and non-operation receipts of \$206,380.99 against the year to date budget of \$229,753.30. In addition reviewing expenses of \$151,545.44 against the year to date budget of \$163,535.98.

Mr. Beatty mentioned he had read an article regarding SCADA systems that are on-line which are being hacked into where settings are being changed reeking havoc to systems. However he informed the board that our system is completely in-house – and not being on the web.

Motion to adjourn by Mrs. Rosselot, seconded by Mr. Fisher. Meeting adjourned 7:03 p.m.

Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes

REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
April 14 2010 5:30 p.m.

Members Present:	Gary Beatty, President Chad Sankey, Vice President Marion Rosselot, Secretary Tom Fisher, Treasurer John Gibson, Ass't Sec. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guest	Brian Shipley, Council President Tom D'Alfonso, Jr., Council Representative Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the March 10, 2010 meeting were reviewed. Motion by Mr. Fisher to approve minutes as presented, seconded by Mr. Sankey. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority has a total of \$434,688.05 in unrestricted funds less committed funds of \$260,000.00 leaving available funds of \$174,688.05. Mr. Brady reported that current Revenue's will not cover proposed Capital Improvements. After reviewing the accounts, a 6 ½ to 7 % increase in rates will be needed to provide for a balanced budget. This increase will be needed for the second half of 2010. Mr. Brady explained again the large bond payment that is upcoming is the main reason for the needed rate increase. Mr. Brady stated that he has been working with department heads to find ways to cut expenses, and where to trim Capital expenditures. However one area Mr. Brady said he doesn't want cut is the purchasing of meters. Much of our unaccounted water could come from faulty meters which are designed to slow down registering as they age. By continuing to install new meters could increase our revenues. He also reported that over the last 3 years we have averaged \$313,000.00 each year in Capital Improvements which is quite ambitious. Mr. Gibson passed out a comparison between 2006 and 2007 and between 2007 and 2008 for revenues and expenses. He suggested the board digest the information that was distributed and it can be discussed at the next meeting. Mr. Fisher stated that he will be meeting with Mr. Brady and Mr. Gibson to find ways to trim Capital projects as well as having amounts for the basis of the rate increase. After further discussion motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Thompson presented the Engineers report. He reported the Source water protection plan is approximately 80% complete. He also stated the Hadley Road Tank project will resume



next week and the contractor anticipates installing the tank May 17<sup>th</sup>. Mr. Beatty questioned the need for a blacktop drive to the tank citing that a good gravel base could be sufficient and save the project costs of approximately \$70,000.00. Mr. Thompson stated that most of the road work has already been done with the installation of 6" of gravel. Mr. Brady's concern was the road washes out with a heavy rain due to low spots in the drive area. Mr. Thompson stated that even with the new gravel base it could wash out with a heavy rain without blacktop. Mr. Thompson also reported out of the \$70,000.00 expensed for the drive, we have already spent approximately \$30,000.00 in the excavation and gravel base installation. Mr. Gibson questioned if Mr. Thompson could ask the contractor if we could leave it as is or just partially blacktop it in the low areas. Mr. Thompson will get the requested information from the contractors.

Mr. Brady questioned the river crossing project. Since the board decided to table the project until funds became more available, will the permits that we have already acquired expire? And when the Authority decides to move forward with the project can we pick up where we left off? Mr. Thompson stated the types of permits that were issued generally do not have an expiration date to them, and he felt that we would be able to resume where we left off, but he would check into it and get back to us.

Superintendent's report was given by Mr. Brady. He reported that Papparone, Stillwagon & McGill deducted \$750.00 from their fee for the 2009 audit due to the well organized records kept by the Authority. He also reported to date the Authority has received \$29,098.10 in SWAP Grant monies. Spring flushing is to begin April 18, 2010. He also reported the Bentley Ave. project is slated to begin May 3<sup>rd</sup> 2010. He informed the board that each resident has been mailed a letter informing them of the project and to expect potential pressure increase in their area. After discussion Mr. Fisher suggested we have a public notice in the paper regarding the project so everyone will know we are working to correct the problem and to remind the residence of the possibility of increased pressure. Mr. Brady agreed and a notification will be put in the paper prior to the project starting.

Motion to adjourn by Mr. Fisher, seconded by Mr. Sankey. Meeting adjourned 6:30 p.m.



Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes

REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
May 12, 2010 Regular Meeting 5:30 p.m.

Members Present:	Gary Beatty, President Marion Rosselot, Secretary John Gibson, Ass't Sec. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guest	Tom D'Alfonso, Jr., Council Representative Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the April 14, 2010 meeting were reviewed. Motion by Mr. Gibson to approve minutes as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Gibson. He reported the Authority currently has \$446,450.52 in unrestricted funds less committed funds leaving \$186,450.52 in available funds which is up approximately \$12,000.00 from March 2010. Mr. Gibson also reported that Revenues were under budget by approximately 2% year to date. Mr. Gibson presented a proposed revised budget for 2010 through 2015, which would include a rate increase for the second half of 2010 of 7%. He also presented a Capital Budget Guideline for the Authority to maintain the existing system integrity. At a replacement rate of 1% per year for replacement of the Distribution system alone the Authority would need to budget approximately \$258,979.00. In addition allotting for complete system improvements, a plan was presented to budget \$360,000.00 annually. This amount could only be realized by implementing the proposed rate increases. Mr. Gibson also emphasized the amounts presented can be adjusted according to what happens each year in the community, and the plan presented was a guideline as to what needs to be set aside for maintenance. Mr. Brady stated the fact the 7% proposed increase would not affect Public Fire Protection rates since these were under contract. The proposed increases remaining were 10% beginning Jan. 1, 2011, 9% January 1, 2012, 7% January 1, 2013, 5% January 1, 2014 and 5% January 1, 2015. He also presented Capital Improvements projected over the next 5 years of \$113,550.00 in 2010, \$160,700.00 in 2011, \$284,925.00 in 2012, \$340,500.00 in 2013, \$386,325.00 in 2014 and \$384,900.00 in 2015. Expenses will be kept at an annual increase of 2% with the exception of labor costs which 3.5% was allotted in all departments. It was agreed the board is to review the proposed budget amounts for another month and it could be acted upon at the June, 2010 meeting. A rate comparison with surrounding water utility's was presented, showing that we were lower than the average rate structure. Motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported the Source Water Protection plan has been reviewed and they provided their comments to PA Rural Water. The draft plan is expected to be submitted to PaDEP for their review this week. The Hadley Road tank project is again underway. In talking with the contractors, Mr. Thompson reported the Authority could save

approximately \$20,150.00 if the asphalt was eliminated, leaving the gravel drive to the tank. However, the Authority could opt to partial asphalt, whatever the board agrees to do, but the Authority has some time to make that decision.

Mr. Thompson reported Mr. Brady and himself met on May 4, 2010 with PennVest representatives regarding securing a Distribution improvements loan/grant. He stated depending on our funding criteria we could be eligible for a full loan, a partial loan with a grant or a complete grant. He recommended against applying for the H20 grant since our chances in obtaining it was very small, since we did not enough criteria to compete for the loan. Mr. Gibson suggested that we pursue the Pennvest application and not spend the money, up to \$4,000.00 to apply for the H20 grant. Mr. Beatty agreed and with it being the consensus Mr. Thompson is to move forward to get the information as to the amount of the loan needed for the Pennvest application.

Superintendent's report was given by Mr. Brady. He reported the Authority has distributed the annual Consumer Confidence Report to half of the customers with the May water bills and the second half would go out with the June bills. In addition the DEP requirement of distributing the reports to major businesses in the area has been completed. He also reported in 2009 the Authority had no violations. He reported the Bentley Ave. project had been completed but when the area was switched over to high pressure, 4 service lines had broken. The area was switched back to the low pressure side and a PRV (Pressure Reducing Valve) would need to be installed. When questioned by Mr. Gibson as to the cost of the valve Mr. Thompson stated he felt the costs would be approximately \$4,000.00. Motion by Mr. Gibson to purchase and install the valve, at a reasonable cost, seconded by Mrs. Rosselot. Mr. Brady informed the board he would secure a firm price and e-mail all with the total cost before purchasing.

Mr. Brady reported that DEP/EPA has raised their Tier 1 requirements for customer notification. He stated the Swiftreach program that we have has offered a service that they can pull all 16125 residences and scrub the addresses to meet our customer base. They quoted a price of approximately \$300.00 for this service, but he requested additional information before commitment. Mr. Brady stated he would e-mail the board once he receives the information.

Motion by Mr. Gibson to adjourn, seconded by Mrs. Rosselot. Motion carried by unanimous vote.



Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, JUNE 9, 2010 5:30 P.M.

Member's present	Gary Beatty, President Marion Rosselot, Secretary John Gibson, Ass't Sec. Treasurer Tom Thompson, Gannett Fleming
Joined meeting via telephone	Chad Sankey, Vice President
Employee's Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guests:	Brian Shipley, Council President Scott Andrejchak, Borough Manager Tom D'Alfonso, Jr. Council Representative Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the May 12, 2010 meeting were reviewed. Motion by Mr. Gibson to approve minutes as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Gibson. He reported the Authority currently has \$464,536.41 in unrestricted funds, less the committed funds of \$260,000.00 leaving available funds of \$204,536.41, which is up from May's available funds. He also reported that water sales were fairly equal to sales for the same time period last year, although a 3% increase had been implemented in January 2010. After some discussion, Motion by Mr. Gibson to increase water rates an additional 7% beginning July 1, 2010, seconded by Mrs. Rosselot. Mrs. Rosselot expressed her concern regarding due diligence to our customers, being able to justify the increase. She questioned the need for the large amount held for emergency funds, and how the amount was calculated. Mr. Beatty explained the fund was established approximately 3 years ago, when the water main broke on Clinton Street – under the railroad tracks. That emergency repair costs were approximately \$220,000.00, which was used for the basis of establishing the emergency fund. It was discussed also that a 7% increase would reflect an increase of approximately \$4.00 bi-monthly on the water portion or a total of approximately \$7.00 total for water and sewer billing together if the Sewer Authority keeps their percentage at 77%. Mr. Andrejchak stated he would meet with the Sewer Authority and have a letter to Mr. Brady by the end of the week regarding Sewer Authority rates. With no further discussion voting was done with all in favor. Motion carried by unanimous vote. Motion by Mrs. Rosselot to approve Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Brady informed the Board the Shenango River watchers has sent a request for the \$10,000.00 pledge the Authority made to them at the April 8, 2009 meeting.

Mr. Andrejchak approached the Board with the Borough's request to have service taps installed at the 3 flower gardens that were planted by the Women's Action Group and the Flower and Garden club throughout the Borough, and which was funded by the Western PA Conservancy. He explained this is a community project and requested the Authority install 3 service taps at cost to enable watering the flowers. These services would be utilized to provide sprinklers for the flowers just during the summer months and that the systems would not be on a timer and utilized only when necessary. Mr. Brady explained the total cost for all 3 taps would be \$2,405.82 which is material and minimal labor, and he recommended the Authority participate in this project. He explained the Borough would provide the backhoe service and restoration for the taps, and that the 3 services will be metered. Mr. Gibson questioned the legality of altering tap fees. Mr. Beatty explained the Authority was bound to charge the same rate for water billing however that does not apply for tap fees, which Mr. Thompson concurred. He stated through PA Act 57, the Act only set the maximum in which can be charged for tap fees. After further discussion, Mr. Gibson motioned we install the 3 taps at \$2,405.82 for the Borough contingent upon Mr. Keck's written confirmation of the legality in changing the tap fees and rates for other customers, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported there had not been any significant changes on the priority list since last meeting, and the draft plan for the Source Water Protection Grant was submitted to PaDep for review.

He also reported that the foundation and piping at the Hadley Road tank project had been completed. Also the contractor has indicated that the access road paving deduct would be \$20,150.00 if the asphalt was eliminated, leaving a gravel surface. This would represent a savings of \$104.00 per month from the PennVest repayment loan. After discussion it was agreed to table the decision until July's meeting since Mr. Thompson indicated he felt they would not be ready for paving until that time.

He reported they had received the third pay application in the amount of \$296,685.00 and they have completed the seconded PennVest drawdown in the same amount. Mr. Gibson questioned what comprised the \$296,685.00. Mr. Thompson reported a portion was for the steel tank fabricated panels. Mr. Gibson questioned the payment for these panels since the contract language states payment would be made for materials stored on site and questioned where the panels were being stored. Mr. Brady said they were in Greenville and that he examined them. Mr. Thompson stated it would not be practical to store the panels on site because they would be unprotected and in the way of construction. Mr. Thompson will examine the contract language and will review it with the Board after the Superintendent's report.

He also presented the scope of waterline replacement project to address the complaints and expected low flow pipe characteristics. Phase 1 of the project would cost \$3,561,125.00 and Phase 2

would cost \$1,591,750.00 for a total of \$5,152,875.00. Mr. Thompson recommended the Authority submit the plan for phase 1 of the project to PennVest in hopes to secure a portion of the project in grant monies. Mrs. Rosselot questioned the difference in submitted the total project, both phases opposed to submitting the costs for phase 1. Mr. Thompson explained that it comes down to affordability; that submitting both phases together may result in more grant money but if a larger grant was not there, would be too costly. Phase 1 addresses the needed items for the areas with the most issues and if a grant was given by PennVest it would make this project affordable. Also with Trinity site going after Act 2 status, it would be better to wait on that section for future funding. Motion by Mrs. Rosselot to submit an application for phase 1 as described in the Engineer's project to meet the August PennVest deadline, seconded by Mr. Gibson, motion carried by unanimous vote.

Mr. Brady presented the Superintendent's report. He stated the Bentley Avenue project was reviewed and the costs for the PRV would be over \$12,000.00. Since the Board motion at the last meeting was to install the PRV on Bentley Ave. at a reasonable cost, he felt that \$12,000.00 was not at a reasonable cost. He stated that an alternative solution would be to install a different type of valve closer to A Street as recommended. He stated the costs would be approximately \$2,000.00, which he will review this with the Engineer.

Mr. Thompson reviewed the payment method of the Hadley Road Tank Project according to the Contract specifications. The contract specifies under Section 01200 1.02 that Partial payments will be made under the contract for equipment stored on site in accordance with Section 700 – General Conditions, Article 2.33. Mr. Thompson informed the Board the panels were a critical component of the project and he recommends paying for them. Mr. Gibson stated we need to live by the contract and that he disagreed with Mr. Thompson's recommendation. Mr. Thompson stated if we removed the cost of the panels from the pay requisition the amount due would be \$127,350.00. Motion by Mr. Gibson to approve the payment of \$127,350.00 according to the contract language and that we do not reimburse for material not stored on site, seconded by Mrs. Rosselot. Motion carried by unanimous vote. Motion by Mrs. Rosselot to approve the PennVest drawdown in the amount of \$127,350.00 seconded by Mr. Gibson. Motion carried by unanimous vote.

Meeting adjourned 7:30 p.m. to executive session for personnel issues.



Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, JULY 14, 2010 5:30 P.M.

Member's present            Gary Beatty, President  
                                     Marion Rosselot, Secretary  
                                     John Gibson, Ass't Sec. Treasurer  
                                     Tom Fisher, Treasurer  
                                     Tom Thompson, Gannett Fleming

Employee's Present:        William Brady, Superintendent  
                                     Maria Kerekes, Office Manager

Press:                            Caleb Stright, Record Argus

Guests:                        Brian Shipley, Council President  
                                     Tom D'Alfonso, Jr. Council Representative  
                                     Lucia D'Alfonso  
                                     Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the June 9<sup>th</sup> 2010 meeting were reviewed. Mr. Beatty stated the amount listed for the waterline replacement project costs on page 2 had a period where a comma was to be. Motion by Mr. Gibson to accept minutes with the correction, seconded by Mr. Fisher. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Gibson. He reported the Authority currently has a total of \$441,555.41 in unrestricted funds less committed funds of \$250,000.00 leaving available funds of \$191,555.41 which is down approximately \$13,000.00 from June. He also reported the \$10,000.00 donation to Shenango River Watchers was made in June. Commenting on the payment to Tank Connection of \$130,185.00 which came out of the Revenue Fund he suggested we try to make payments out of the Revenue Fund and hold back on Pennvest funds. He requested Mr. Brady look into the interest rates earned by our bank opposed to the interest rates charged by Pennvest. Motion to accept Treasurer's report by Mrs. Rosselot, seconded by Mr. Fisher. Motion carried by unanimous vote.

Engineer's report was given by Mr. Thompson. He reported the change order was not included in the reporting of payment to Tank Connection and the actual payment submitted was \$130,185.00 instead of the \$127,350.00 as listed in June's minutes. He also reported that the Source water protection plan that was submitted has been accepted by PA DEP.

Paving of the access road to the Hadley Road tank was discussed. Mr. Thompson reported the contractors would deduction \$20,150.00 from the project cost if the asphalt was eliminated, leaving the gravel surface. Mr. Brady recommended that we just have the approach to the gates paved, leaving the rest graveled. Mr. Thompson will discuss it with the contractors. After discussion Mr. Brady further recommended we leave the paving out of the project completely and we could have it done in house when we are paving various areas in town where we have to make repairs. At that time we could have the contractor pave the area to the gates. It was unanimously agreed upon and Mr. Thompson will advise the contractor.

Mr. Gibson questioned the OSHA violation by the Contractors. Mr. Thompson was not aware of any violation. Mr. Brady informed the board there was no violation but a warning was given. Mr. Gibson stated there were 5 infractions by the contractor and they were listed on OSHA's web site. Mr. Gibson wanted to make it clear to the contractor that we do not approve of the contractor working in violation of OSHA regulations. Mr. Brady said he would talk to the contractor and convey Mr. Gibson's concerns.

Superintendent's report was given by Mr. Brady. He received a letter from Mr. Keck advising the board to adopt a special rate applicable for a Municipality sprinkler system tap and the special rate. Motion by Mr. Gibson for the Authority to establish a new classification entitled Seasonal Municipal Classification for tap in fee. To qualify you must be a municipality who will be using the water service for a municipal park on a seasonal basis and for irrigation purposes and the fee will be at cost. Further moved that the tap-in fee for all other classifications shall remain as last set by this Board, seconded by Mr. Fisher. Motion carried by unanimous vote.

Clinton Street water main break was discussed. Mr. Brady recommended we list replacing the line on the priority list. He stated a preliminary cost estimate is approximately \$210,000.00. After discussion Mr. Thompson was instructed to include it into phase 1 that we are applying for Distribution System Improvements. Mr. Gibson questioned why a boil water advisory was not issued. Mr. Brady stated DEP regulations were as such if the leak area can be isolated, an advisory would not be needed. However Mr. Brady informed the Board he plans on establishing a written policy regarding procedures that are to be followed during a water main break eliminating any questions.

Mr. Brady informed the Board of the problems the filtration plant has had with the SCADA system. He has been working with Elcon Inc. and Gannett Fleming Electricians to resolve the problem. The programming of the system is getting eliminated which all feel is an electrical problem. After further discussion Mr. Beatty made several suggestions of checking various electrical components at the plant. Mr. Brady asked if he could meet with Mr. Beatty at the filtration plant to review and inspect these electrical issues.

Providing water to Signature Aluminum was discussed. Since there is now a business at that facility, Mr. Brady stated he would contact the owner and see if they would be interested in having us



supply them water. Mr. Fisher gave the name of the plant manager at the business. Mr. Brady will keep the Board informed on the progress of the discussions.

Mr. Brady reported we were approached by a company that stated they would be able to take our sludge and burn it, which would eliminate the landfill charges. We would still have to pay to have it hauled however. He will be meeting with the company and will keep the Board informed.

Filter Plant Performance Evaluation was discussed. Mr. Gibson question why we could not perform these evaluations as an internal audit on an ongoing basis and any progress we do to comply with DEP findings could then be reported to them. Mr. Brady explained DEP evaluations do not require a progress report, that they review their past findings at the next evaluation. He also stated that we provide data to DEP on a daily, weekly, monthly and quarterly basis on all operations of the plant and that any findings by DEP at the performance evaluation is reviewed frequently by Mr. Staul and himself. Mr. Fisher agreed that an internal audit would be a good idea and we should try to implement it. Mr. Gibson recommended that if we try it and if we find it's of no value we would not continue it.

Meeting adjourned 7:00 p.m.



Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, AUGUST 11, 2010 5:30 P.M.

Member's present	Gary Beatty, President Marion Rosselot, Secretary John Gibson, Ass't Sec. Treasurer Tom Thompson, Gannett Fleming
Employee's Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guests:	Brian Shipley, Council President Tom D'Alfonso, Jr. Council Representative Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the July 14, 2010 meeting were reviewed. Motion by Mr. Gibson to accept the minutes as presented, seconded by Mrs. Rosselot . Motion carried by unanimous vote.

Treasurer's report was given by Mr. Gibson. He reported the Authority's available funds were at \$88,373.79, which is lower than July. This was due partly to the \$130,185.00 payment to Tank Connection that was taken from the Revenue Fund. Since then the payment had been received from PENNVEST and was put into the PENNVEST account. After a brief discussion, a portion of that money will be returned to the Revenue Fund, with some being left into the PENNVEST account for the interest payments. Mr. Gibson also reported that consumptions was down 1.5% compared to a year ago but with the rate increases revenue were still up slightly. Motion by Mrs. Rosselot to accept Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported the change order has been issued to the contractor for eliminating the asphalt on the access road for \$20,150.00 but we have yet to receive the signed order back.

Tank Connection has submitted a fourth pay application in the amount of \$255,165.87. Motion by Mr. Gibson to authorize the fourth payment of \$255,165.87, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Mr. Thompson also stated they have completed the third PENNVEST drawdown request and would need board approval for the drawdown. It was discussed that if the money is needed sooner than PENNVEST could release the money, the payment once again could be taken from Authority funds to be reimbursed by PENNVEST. Motion by Mr. Gibson to request the third PENNVEST drawdown, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

He reported that the Distribution project scope and costs have been completed and presented to the Board in his report. He also stated they are processing the PENNVEST application for funding for this project and will have it submitted by the August 31, 2010 deadline.

Superintendent's report was given by Mr. Brady. He reviewed the year to date turbidity readings taken at the plant and we now have met the optimum goal values at 99.5% out of 100%. Mr. Gibson showed a comparison from the last Filter Plant evaluation of 2008 by DEP and now, and it was agreed how the plant performance has improved considerably. Mr. Gibson suggested that the turbidity readings be presented to the board each month, when after a while the board will decide if it's necessary to continue presenting the report any sooner than quarterly.

Bentley Avenue was discussed. Mr. Brady explained that the valve had been installed on A Street and at first things appeared to be working well. However, after time the high pressure scoured the pipes cause more problems to the residences. He stated over time it would clear up however, residences were not willing to wait and the valve was closed. After some discussion it was decided either blowoffs be placed on Bentley Ave., or install a new 2" line running parallel to the existing line. Mr. Brady explained that it would be unlikely DEP would permit the blowoffs to drain into the small creek there. Mrs. Rosselot questioned if this would just move the problem elsewhere. Mr. Brady stated this should serve its purpose until a more permanent fix is done. Mr. Thompson will look at the hydraulics of both projects and will have the comparison for the next meeting. Mr. Gibson felt that installing the new line would be right solution. Mr. Brady stated we will begin regular testing as to find where exactly the problem starts, and at that point we can determine where to install the new line.

Meeting adjourned at 6: 40 p.m. to executive session for personnel issues.



Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY SEPTEMBER 8 2010 5:30 P.M.

Member's present            Gary Beatty, President  
   Marion Rosselot, Secretary  
   John Gibson, Ass't Sec. Treasurer  
   Tom Thompson, Gannett Fleming

Employee's Present:        Maria Kerekes, Office Manager

Guests:                        Brian Shipley, Council President  
   Tom D'Alfonso, Jr. Council Representative  
   Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the August 11, 2010 meeting were reviewed. Motion by Mr. Gibson to accept minutes as written, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Gibson. He reported since the Authority had been reimbursed the last Pennvest payment our available funds are now \$220,087.88. Committed Funds are \$250,000.00 with unrestricted funds being \$470,087.88. Mr. Gibson also reported a net income for year to date of \$54,527.03, with billed revenues being up and consumption still is about 1% lower than last year at this time. The increased revenue was attributed to the rate increase. Motion by Mrs. Rosselot to accept the Treasurer's report as read, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineer's report was given by Mr. Thompson. He reported the change order has been issued to the contractor for eliminating the asphalt on the access road for \$20,150.00. He also reported the fifth pay application was presented in the amount of \$58,149.58. This payment represents work performed to date and Gannett Fleming recommends paying. Mr. Thompson also recommended the board to approve for a Pennvest drawdown in the amount of \$58,149.58. After discussion motion by Mr. Gibson to approve the Pennvest drawdown in the amount of \$58,149.58, and to pay Tank Connection the amount of the 5<sup>th</sup> pay application of \$58,149.58, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Mr. Thompson reviewed the Distribution Improvements project. He reported the PennVEST application had been submitted on August 31, 2010. The PennVEST Board meeting is scheduled for November 9, 2010, at which time we will find out if any money will be available for the Authority. He

also recommended the Authority and Greenville Borough representatives meet to review the project prior to finalizing the design to review the project.

Mr. Gibson asked where we were with the Bentley Road project and questioned if the Engineer had any costs associated with the project yet. Mr. Thompson to get the cost to the Board. Mr. Beatty stated he did not want the Authority dragging out this project and wants it kept moving along.

The Board reviewed the Superintendent's packet which questions to the Engineer regarding the turbidity graphs. Mr. Beatty reviewed the number of leaks for the year to date and reviewed the routine maintenance done at the Filtration Plant.

Mrs. Rosselot questioned if there were any complaints for the month. Mrs. Kerekes reported on one complaint to the Filtration Plant regarding a residence that did not have any hot water.

Meeting adjourned 5:50 p.m.



Marion

Rosselot

Secretary

Transcribed by  
Maria Kerekes

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY OCTOBER 13, 2010 5:30 P.M.

Member's present            Gary Beatty, President  
                                     Marion Rosselot, Secretary  
                                     John Gibson, Ass't Sec. Treasurer  
                                     Tom Fisher, ~~Secretary~~ *Treasurer*  
                                     Tom Thompson, Gannett Fleming

Employee's Present:        William Brady, Superintendent  
                                     Maria Kerekes, Office Manager

Guests:                        Brian Shipley, Council President  
                                     Tom D'Alfonso, Jr. Council Representative  
                                     Anthony D'Alfonso  
                                     Becky Candela

Press:                         Philip Rau, Record Argus

Minutes of the September 8, 2010 meeting were reviewed. Motion by Mr. Fisher to accept the minutes as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority currently has \$479,848.77 in unrestricted funds less committed funds of \$250,000.00 leaving available funds of \$229,848.77. He also reported the Authority's Billing revenue was over the budgeted amount approximately \$14,000.00; yet our expenses budgeted year to date was under by approximately \$20,000.00. Mr. Beatty commended everyone on a job well done by working hard keeping expenses down. Motion by Mr. Fisher to accept Treasurers report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported there had been no significant work completed on the priority listing since the last meeting. He also reported the Hadley Road Tank has been erected and filled and VOC and bacteria samples were scheduled to be taken this week. The telemetry installation and completion of the punch list items are scheduled for next week.

He presented the sixth pay application in the amount of \$18,075.13 for fencing and tank work being completed since last meeting and recommended payment. After discussion Motion by Mr. Fisher

to approve payment of estimate #6 in the amount of \$18,075.13, seconded by Mr. Gibson. Motion carried by unanimous vote.

Distribution System improvements were discussed. Mr. Thompson explained that Pennvest would meet on November 9<sup>th</sup> and we will find out then the status of our funding application for the distribution improvement project. When asked by Mr. Gibson when the project could be started, Mr. Thompson stated if the funding was approved this round then after permits were secured we could possibly start the project in the summer of 2011. Mr. Brady as well as Mr. Beatty stated they felt the Authority should not wait that long for Bentley Ave project to begin since the residents have waited so long for this to be fixed. Mr. Brady presented a cost estimate of \$28,304.00 for the Bentley Ave. project. This project will run a new 2" water line from A Street to Mehard Ave. to remedy the problems faced by the Bentley Ave. residents of rusty water. After discussion motion by Mr. Gibson to move forward with the project, starting immediately. seconded by Mr. Fisher. Mr. Brady explained they Authority personnel will begin flushing hydrants next week and the project could be started after that. Motion carried by unanimous vote.

Superintendent's report was given by Mr. Brady. He reported the \$58,149.58 payment to tank connection was paid out of the Authority's Revenue Fund and whenever the Authority receives the money from Pennvest we will reimburse ourselves. He also reviewed the Turbidity graphs presented with the report. Mr. Gibson questioned the high spikes in 2 of the graphs, which Mr. Brady explained the spike could have lasted just a few seconds since the turbidity is monitored continuously and recorded every 15 minutes. He reviewed the profile graph which showed the turbidity levels have declined for the month of October.

With no new business, Motion by Mr. Fisher to adjourn, seconded by Mrs. Rosselot. Motion carried by unanimous vote. Meeting was adjourned into executive session to discuss land purchase. Meeting adjourned 6:00 p.m.



Marion Rosselot, Secretary

Transcribed by  
Maria Kerekes

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY NOVEMBER 10, 2010 5:30 P.M.

Member's present                    Gary Beatty, President  
  Marion Rosselot, Secretary  
  John Gibson, Ass't Sec. Treasurer  
  Tom Fisher, Treasurer  
  Tom Thompson, Gannett Fleming

Employee's Present:                William Brady, Superintendent  
  Maria Kerekes, Office Manager

Guests:                                Brian Shipley, Council President  
  Anthony D'Alfonso Jr. Councilor  
  Don Shaw

Press:                                  Caleb Stright – Record Argus  
  Monica Pryts, Sharon Herald

Meeting called to order by Mr. Beatty. Minutes of the October 13, 2010 meeting were reviewed. It was noted that Mr. Fisher's title was listed incorrectly in the minutes. Motion by Mr. Fisher to accept the minutes with the noted correction, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Fisher gave the Treasurer's report. He reported the Authority currently has an unrestricted fund balance of \$428,347.13 less committed funds of \$278,000.00 leaving a balance of available funds of \$150,347.13.

Motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote. Mr. Brady informed the board the Authority has received the \$58,149.58 reimbursement from Pennvest that was paid out of the Authority general fund to Tank Connection. This payment receipt is not reflected in the available fund balance of \$150,347.13.

Engineer's report was presented by Mr. Thompson. He reported the tank project is complete and that a final walk through was done. A final punch list is attached to the Engineer's report listing things that need to be completed. He presented Tank Connection's pay application in the amount of \$33,140.52 and recommended the Authority pay the request. He stated we would still be withholding \$5,000.00 from tank connection to address the punch list items. Mr. Gibson questioned if the tank was in operation yet. Mr. Thompson explained DEP needed to do the final inspection and issue an operations permit before we can put the tank in operation. DEP has been notified to do the final inspection which could take from a few days to a couple of weeks. After discussion motion by Mr. Gibson to make the 7<sup>th</sup> pay request of \$33,140.52 contingent upon DEP approval and we have received the operational permit, seconded by Mr. Fisher. Motion carried by unanimous vote.



Motion by Mr. Fisher to approve the final substantial certificate, seconded by Mr. Gibson. The Substantial Completion Certificate enables us to set the date that the tank is operational from the contract perspective and to reduce the retainage to cover completing the punch list items.

The Distribution system improvements were discussed. Pennvest approved the loan for \$4,501,000 at 1% interest rate. Mr. Thompson explained the Authority has several months before we need to act upon the loan. Mr. Beatty stated however we need to decide quickly on what area need to be focused on and how much of the money that we borrow for the improvements, since there was no grant money. It was decided that a special meeting will be held for this discussion after meeting with Borough officials to find out what their requirements were for repaving the various streets in the Borough. Mr. Beatty stated that he and Mr. Gibson would represent the Authority at this meeting. Mr. Brady stated he would be meeting with the Borough Manager on Thursday, November 11, 2010 and would find out when a date would be available for a meeting.

Mr. Brady gave the Superintendent's report. He reported the dump truck's engine blew up and we are now in the process of pricing which would be the most feasible – to repair the old truck or purchase a new one. One is being currently rented for \$100.00 per week.

Mr. Brady also thanked all the employees for doing such a good job while he's been off on medical leave.

Mr. Gibson questioned the 2" line that was planned for Bentley Ave. He stated he had been questioned regarding the amount of pressure that would be available for the residence at the end of the service line. Mr. Thompson stated that at times the residences may experience a drop in pressure if all used the water at one time, but other than that should not have any substantial pressure loss. It was also pointed out the customer that felt this pressure would not be adequate would not even be one of the ones affected by any pressure loss. . Extensive discussion revolved around the feasibility of a 3" line, a 4" line and a 6" line. Pros and cons of all sizes were discussed. Many issues are associated with each size of line discussed, including available line, available equipment for that size of line, how the line would be installed to cause the least amount of damage to homeowner property and cost associated with each size. It was recognized that ideally, a final solution would be the best to implement, but would also take the longest time and cost the most.

After much discussion it was agreed upon the project would move forward as scheduled with the 2" line. . Mrs. Rosselot reminded everyone this is meant to be a temporary fix anyway and that clearing up the water for the whole area took precedence over 1 or 2 customers upon speculation may lose pressure.

Motion by Mr. Fisher to adjourn the meeting, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Meeting adjourned 7:00 p.m.

Marion Rosselot  
Secretary

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY DECEMBER 8, 2010 5:30 P.M.

Member's present            Gary Beatty, President  
                                      Chad Sankey, Vice President  
                                      Marion Rosselot, Secretary  
                                      John Gibson, Ass't Sec. Treasurer  
                                      Tom Fisher, Treasurer  
                                      Tom Thompson, Gannett Fleming

Employee's Present:        William Brady, Superintendent  
                                      Maria Kerekes, Office Manager

Guests:                        Brian Shipley, Council President  
                                      Anthony D'Alfonso Jr. Councilor  
                                      Don Shaw

Press:                         Caleb Stright – Record Argus

Meeting was called to order by Mr. Beatty. Minutes of the November 10, 2010 meeting were reviewed. Discussion was held on making changes to the paragraph regarding the Treasurer's report. Motion by Mr. Fisher to approve the minutes with the noted changes, seconded by Mr. Sankey. Motion carried by unanimous vote.

Minutes of the November 23, 2010 special meeting were reviewed. Motion by Mr. Gibson to accept the minutes as presented, seconded by Mr. Sankey. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority has \$536,484.58 in unrestricted funds less committed funds of \$276,089.79, leaving available funds of \$260,394.79. Motion by Mr. Gibson to accept the Treasurer's report, seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Engineers report was presented by Mr. Thompson. He reported the Hadley Road Tank is scheduled for DEP to inspect on December 9, 2010. Also the Authority is still withholding \$5,000.00 from final payment to Tank Connection until the punch list is addressed. He also reported that the Authority needed to accept the Pennvest offer for the 4.5 million dollar loan by December 9, 2010 in order to secure a 1% interest rate that has been offered. It was discussed that the Authority could

borrow only the minimum amount due for the East End Distribution project of \$1.1 Million dollars, or the full 4.5 Million dollars or even choose at a later date to borrow no funds. Mr. Beatty stated he would like to see the Authority borrow the full amount offered to make the improvements to the quality, volume and fire protection of the Distribution System, where Mr. Gibson had several resignations, stating the Authority is not in any financial condition to borrow that amount of money. It was also reviewed the Borough had several requests of the Authority to do during the proposed project, which would include adding fire hydrants and doing away with all 4" water lines, plus restoring streets in Greenville that were slated for the line replacements. It was agreed the Authority would need to meet with Borough officials to come to an equal agreement on the various requests. After further discussion motion by Mr. Sankey to accept the Pennvest offer, seconded by Mr. Gibson. Motion carried by unanimous vote. Mr. Brady will notify Pennvest of the Board's decision.

Superintendent's report was given by Mr. Brady. He presented the proposed 2011 budget which included a 20% rate increase for water. He also stated the budget included a 2% pay increase for Authority personnel, as well as the purchase of a new dump truck. Preliminary quotes for a new truck range from \$40,000.00 to \$55,000.00. He also stated the Authority is in need for another small pickup truck since one was slated to be replaced in 2010 but we were able to put it off. He felt that perhaps it could be delayed for 1 more year. Mrs. Rosselot questioned the health insurance coverage of Authority employees, which is slated to increase by \$10,000.00 in 2011. Mr. Brady stated that is what the quote came in at and that was a good rate for our coverage compared to other carriers. He also stated the employees do contribute to the health insurance coverage.

Sewer Collection rates were also discussed. Mr. Brady reminded the Board that it was agreed upon at the last meeting to reduce the rate to the Borough for the year 2011. Motion by Mr. Sankey to reduce the Sewer Billing fee to the Borough for the year 2011 in the amount of \$3,000.00, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

The proposed 20% rate increase was discussed. Mr. Gibson reiterated the fact he felt the Authority would financially strap itself if we were to borrow the full 4.5 million – regardless of the 20% rate increase that is proposed. The future proposed rate increase of 10% for the year 2012 was discussed. After questioning, Mr. Thompson stated the Authority would possibly not make a Pennvest payment until mid or end of 2011. It was discussed then to reverse the proposed rate increases to a 10% increase in 2011 and propose a 20% increase for 2012 if needed for the Pennvest payment. Motion by Mr. Fisher to approve the 2011 budget with a 10% rate increase, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mr. Brady presented the 2010 contract proposal with Paparone, Stillwagon and McGill for auditing services in the amount of \$7,950.00. This amount reflects no increase in fees from the previous year. He also presented the Gannett Fleming contract proposal for 2011 which only reflects a \$.01 cent increase in mileage reimbursement with no other fee increase. Motion by Mrs. Rosselot to accept the proposal as presented by Paparone, Stillwagon and McGill for the financial audit, seconded by Mr.

Gibson. Motion carried by unanimous vote. Motion by Mrs. Rosselot to retain Gannett Fleming as the Authority Engineering firm for 2011, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Gibson remarked this is Mr. Sankey's last meeting since he was not taking a reappointment to the Board. Mr. Beatty thanked Mr. Sankey for his time served as an Authority Board member and remarked as to the asset Mr. Sankey has been to the Authority.

Motion by Mr. Sankey to adjourn, seconded by Mrs. Rosselot.

Meeting adjourned 7:40 p.m.



Marion Rosselot  
Secretary

Transcribed by  
Maria Kerekes