

January 11, 2012 minutes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, JANUARY 11, 2012 5:30 P.M.

Member's Present:

Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Ass't Sec. Treasurer
Marion Rosselot, Secretary

Employee's Present:

William Brady, Superintendent
Maria Kerekes, Office Manager

Guests Present:

Anthony D'Alfonso, Councilman

Press Present:

Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the December 13, 2011 meeting were reviewed. After discussion, motion to accept the minutes as presented was made by Mr. Fisher Seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Reorganization of the board was conducted. Mr. Beatty called for nominations for Chairman. Motion by Mr. Fisher to appoint Mr. Beatty as Chairman, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for any additional nominations for Chairman, with none being made, the nominations were closed. Motion was carried by unanimous vote.

Mr. Beatty called for nominations for Vice Chairman. Motion by Mr. Fisher to nominate Mr. Gibson for Vice Chairman, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for any additional nominations, with none being made, the nominations were closed. Motion was carried by unanimous vote.

Mr. Beatty called for nominations for Treasurer. Motion by Mr. Shaw to nominate Mr. Fisher for Treasurer, seconded by Mrs. Rosselot. Mr. Beatty called 3 times for any additional nominations, with none being made, the nominations were closed. Motion was carried by unanimous vote.

Mr. Beatty called for nominations for Secretary. Motion by Mr. Gibson to nominate Mrs. Rosselot for Secretary, seconded by Mr. Shaw. Mr. Beatty called 3 times for any additional nominations, with none being made, the nominations were closed. Motion was carried by unanimous vote.

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Mr. Beatty called for nominations for Assistant Secretary-Treasurer. Motion by Mrs. Rosselot to nominate Mr. Shaw for Assistant Secretary-Treasurer, seconded by Mr. Gibson. Mr. Beatty called 3 times for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Beatty motioned for the Secretary to cast a unanimous ballot for the slate of officers, seconded by Mr. Gibson. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$952,508.36	\$321,565.06	\$630,943.30	\$250,000.00	\$380,943.30

Motion by Mr. Shaw to accept Treasurer's report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Engineers report was given by Mr. Brady. He reported that we will be putting the East Side Distribution Project out to bid by the end of January, with bid opening in February.

He also reported on the meeting with Borough Council officials this afternoon. He stated the main concern was the trees that may be affected during the construction process. The Borough representatives recommended the Authority hire an Arborist to do a study on the likely hood of permanent tree damage during construction. It was discussed also we would want the Arborist to consider and factor in the age of the trees and their life expectance prior to construction. Mr. Brady stated he advised the Council Representatives he would consider it and secure various quote and discuss it with the Authority Engineer.

Mr. Brady gave the Superintendents report. After reviewing the budget, he noted that receipts exceeded billed budget amounts, and under budget on the Expenses which leaves the Authority financially sound. He also reported the annual financial audit is scheduled to begin January 23, 2012 at the cost of \$7,950.00 which is the same that Stillwaggon & McGill had charged in 2010.

The 2011 bad debts were reviewed. A total of \$875.65 is slated to be written off for the year of 2011. Motion by Mr. Fisher to accept the total of \$875.65 to be written off, seconded by Mr. Gibson. Motion carried by unanimous vote. It was noted these amounts would still be collectable, but just not carried as an outstanding receivable.

January 11, 2012 minutes

Mr. Fisher questioned Mr. Brady if there was anything additional to report on the Greenlee project, which there was none.

Mr. Beatty reviewed the schedule for the 2012 meeting dates.

Mr. Brady reported on 1 customer complaint since last meeting which was on Columbia Park, with sporadic brown water. He stated the Distribution Foreman was going to investigate it the next day.

Motion by Mr. Shaw to adjourn, seconded by Mr. Fisher. Motion carried by unanimous vote.

Meeting adjourned 6:30 p.m.



Marion Rosselot
Secretary

Transcribed by : Maria Kerekes

February 8, 2012 meeting

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, FEBRUARY 8, 2012 5:30 P.M.

Member's Present:

Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Ass't Sec. Treasurer
Marion Rosselot, Secretary

Engineer Present:

Tom Thompson

Employee's Present:

William Brady, Superintendent
Maria Kerekes, Office Manager

Guests Present:

Anthony D'Alfonso, Councilman
Irv Greenlee
Greg Greenlee
Lynn Ferguson
Daniel Wallace

Press Present:

Caleb Stright – Record Argus

Meeting called to order by Mr. Beatty. Minutes of the January 11, 2012 meeting were reviewed. After discussion, motion to accept the minutes as presented was made by Mr. Shaw Seconded by Mr. Fisher Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,062,767.72	\$323,046.48	\$739,721.24	\$250,000.00	\$489,721.24

February 8, 2012 meeting

Motion by Mr. Shaw to accept Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Attorney Dan Wallace discussed the Greenlee/Fredonia Road project with the Board. He made a formal request for the Authority's assistance with the project, in the Authority securing a Pennvest Loan at which time they would reimburse the Authority. He stated the Greenlee trust had been notified by PA DEP that they are classified to be a Public Water Supplier and they needed to do something to rectify the issue in the form of either connecting to Greenville Water Supply or start their own private water supply system. There were questions regarding guaranteed security on the loan repayment that this board wanted minimal risk with the guaranteed repayment. It was decided that further discussion among the Authority Board would be necessary prior to any decision being made.

2011 Financial Audit was presented by Mr. John Stillwaggon of Stillwaggon & McGill. He reviewed the content of the Audit and remarked that the Authority was in excellent financial standings. Motion by Mr. Fisher to accept the 2011 Financial Audit as presented, seconded by Mr. Shaw. Motion carried by unanimous vote.

Annual Engineers report was presented by Mr. Thompson. After review Mr. Gibson had noted an error in the report that the amount available for Capital Additions should be \$389,065.00 and not the amount that was reported, and also requested footnotes for various items in the report. After further discussion, Motion by Mr. Shaw to accept the 2011 Engineers report with the noted changes, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Thompson discussed the West Main Street Road repair caused by the 12" water leak. He recommended that an outside Paving Company - Lindy, be hired to do the job since they make their own hot patch and would have it available when the work, which they do, can be done. Mr. Thompson has tried to secure 3 other bids but currently a large PENNDOT project is being bid on so most blacktop firms in this area are working on securing a bid for that project. He has contacted Lindy regarding the project timelines and is waiting for their response which should be by tomorrow.

Mr. Brady presented the Superintendent's report. He reviewed the Revenues versus the Expenses for the month of January. In addition he informed the board that he had received quotes for Workers Comp Insurance, one with Great Lakes Insurance (Erie) for the amount of \$9,042.00 and from Bittel Insurance (Rockwood) in the amount of \$16,399.00. He informed the board we will be going with Great Lake Insurance.

He also reported he has filed an Insurance claim for the West Main Street Road repair and the claim would remain open until at least spring – until the job is complete to PENNDOT's satisfaction.

February 8, 2012 meeting

He also stated that upon reviewing 2011 monitoring results submitted, that it was found that radium and mercury were sampled however, Free Col labs failed to submit the results to DEP. The results have since been submitted and as of this date, no violation has been levied.

After a brief discussion regarding the Fredonia Road project, motion by Mr. Fisher to adjourn the meeting.

Meeting Adjourned 9:00 p.m.



Marion Rosselot
Secretary

Transcribed by:

Maria Kerekes

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, MARCH 14, 2012 5:30 P.M.

Present

Member's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer
Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Guests: Anthony D'Alfonso, Councilman
Thomas D'Alfonso, Councilman
Nancy Little

Press: Phillip A. Rau, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the February 8, 2012 meeting were reviewed. Mr. Brady noted formatting, spelling and the addition of West Main Street repair corrections. After discussion, Motion to accept the minutes with corrections was made by Mr. Shaw, Seconded by Mr. Fisher, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$977,063.95	\$319,542.89	\$657,521.06	\$250,000.00	\$407,521.06

Motion by Mr. Shaw to accept the Treasurer's report as presented, seconded by Mr. Gibson. Motion carried by unanimous vote.

Nancy Little approached the Board asking for a donation to assist with the Boroughs purchase of a community sign that would replace the local TV channel. The sign would not only benefit notification of community events, it would assist with alert notifications. Mr. Brady recommended to the Board that in looking at the budget available funds are on hand to donate \$1,500.00. After discussion the Board concurred, Motion by Mr. Shaw to donate \$1,500.00 towards the community sign, seconded by Mrs. Rosselot, Motion carried by unanimous vote.

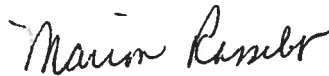
Mr. Thompson presented the monthly engineer's report. He stated there have been no significant changes with the priority list. Concerning the East Side Main Line Improvements Project, a meeting was held with PENNDOT concerning their resurfacing project and the ADA ramps in areas of conflict. Mr. Thompson explained that the Authority would need to complete portions of the project prior to PENNDOT's project and that a Resolution which is described as follows: declaration of intent to reimburse its own funds used to construct the distribution system improvements project with funds received from the Pennsylvania infrastructure investment authority. Also a letter of no prejudice would be required to submit to PENNVEST. The project could then be bid out April 2, 2012 and receive bids for review May 2, 2012, notice to proceed on May 29, 2012 and close with PENNVEST on June 25, 2012. Motion by Mrs. Rosselot to adopt the resolution for reimbursement, Seconded by Mr. Shaw, Motion carried by unanimous vote. Motion by Mr. Fisher for authorization to have Gannett Fleming advertise to bid the project, Seconded by Mr. Gibson, Motion carried by unanimous vote. Mr. Thompson explained that Kirila Construction was low bidder at \$25,955.00 for the West Main Street repairs that was caused by the 12" water leak. With PENNDOT requiring drawn plans for the repairs being made the work is expected to begin the first week of April. Motion by Mrs. Rosselot accept Kirila's bid of \$25,955.00, Seconded by Mr. Gibson, Motion carried by unanimous vote.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of February. He stated that Damon Superior had the low quote of \$11,837.00 for the sludge press pump which was included within the budget item capital plant improvements. Mr. Gibson questioned if a Motion would be required to approve the purchase. Mr. Beatty stated that the expense was discussed prior to approving the budget and it would only require a consensus of the Board. The consensus of the Board was to purchase the pump. Mr. Brady informed the Board that David Hoogstad, a certified operator was hired to fill the vacancy at the treatment plant.

March 14, 2012 Regular Board Meeting

Mr. Beatty commented he would request Mr. Shaw and Mr. Gibson work with Mr. Thompson and Mr. Brady regarding the proposal for the Fredonia Rd. main line extension. It was agreed that the proposal would be prepared for the April meeting.

Meeting Adjourned 7:00pm



Marion Rosselot
Secretary

Transcribed by:
William M. Brady

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, APRIL 11, 2012 5:30 P.M.

Present

Member's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer
Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Guests: Anthony D'Alfonso, Councilman

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the March 14, 2012 meeting were reviewed. Motion to accept the minutes as presented was made by Mr. Shaw, Seconded by Mr. Gibson, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,032,133.04	\$312,777.34	\$719,355.70	\$250,000.00	\$469,355.70

Motion to accept the Treasurer's report as presented was made by Mr. Gibson, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Gibson opened discussion concerning the Fredonia Road waterline extension requested by The Rebecca H. Greenlee and Irvin R. Greenlee Irrevocable Trust Holiday Manor Apartments (Greenlee). The committee established two options with option one the Authority would install the water line extension on behalf of Greenlee and pursue PennVEST funding. Issues the committee did not decide on were the amount required for the escrow account, length of payback years and amount of the Authority's contribution towards the project. Option two Greenlee would install the waterline and pursue personal funding. With this option the Authority would contribute up to \$150,000.00 or 50% of the project costs. After discussion Motion by Mr. Gibson to accept option one and two with option one requiring an escrow account to fund expenses associated with completing the PennVEST application, design, legal fees and any outstanding final invoices that are held for funding by PennVEST. In addition for the Authority would contribute \$100,000.00 which will consist of in kind services and a ten year payback period, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. He stated there have been no significant changes with the priority list. PennVEST has not released the final payment for the East Tank Project, however they have started releasing funds for other projects and he anticipates the payment to be received shortly. Mr. Gibson questioned why the Authority is paying interest and principal on the twenty year loan which includes the final payment not yet received and is it legal to do so, Mr. Thompson said it was legal and PennVEST will re-amortize the loan once the final payment is issued.

Mr. Thompson addressed the East Side Main Line Improvements Project, a pre bid meeting has been scheduled for April 26, 2012 with the bid opening on May 7, 2012. The bids will include three phases, state roads in high priority, up to Clinton Street then everything above Clinton Street. Additional permits required for the project was discussed, Mr. Thompson stated the Borough will require road occupancy permits with the Authority being responsible for the fees and reimbursable by PennVEST. Mr. Thompson said the work needing to be completed at Main Street and Columbia Avenue prior to the state paving will cost approximately \$50,000.00, it appears the paving has been delayed which should give more time to be completed. South Mercer Street and Clinton Street is also in conflict with paving. PennVEST has yet to grant permission to perform the work prior to closing the loan. Mr. Gibson requested monthly construction invoices be submitted one week prior to the monthly Board meetings to avoid additional fees for utilizing the line of credit. Mr. Beatty questioned who verifies the invoices, it was stated that Mr. Thompson receives the invoice and reviews it, then Mr. Brady receives and reviews with the field inspectors.

Mr. Thompson addressed the West Main Street repairs which have been completed by Kirila Construction, Mr. Fisher asked if it was completed on budget, Mr. Brady stated that additional gravel was needed at a cost of \$2,529.60 and that \$341.00 was deducted for material and trucking. Motion by Mr. Fisher to pay the \$2,529.60 less the \$341.00 leaving the total payment of \$28,143.60, Seconded by Mr. Gibson, Motion carried by unanimous vote.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of March, Mr. Gibson requested a separate line item for expense of the West Main Street repair in the financial statement for future reference. 2012 mowing bids were received with Floch \$190.00, Nugent \$150.00, Eckstrom \$130.00 and Stevens bid did meet bid requirements and was not accepted. Mr. Brady and Mr. Staul will be attending the Shenango River Watchers meeting in Mercer and also the Western PA Water Pollution Control meeting in Allison Park within the next couple weeks. There was one six inch leak on Alan Avenue. The spring main line flushing is to begin the evening of April 15, 2012 with the daily flushing schedule posted on the Authority's web site. Treatment chemical usage and cost were reviewed with nothing being out of the ordinary. Mr. Brady reported he will be meeting with an oil and gas drilling company regarding the purchase of bulk water.

Mr. Beatty informed the Board of an oil and gas land leasing company, CX Energy. This company is a group of engineers and attorneys who put together leases with gas companies. The company is currently offering from \$3,250 to \$3,400 per acre, \$25,000 is paid if the property is chosen for a pad location. Mr. Beatty stated with the remaining property on Hadley Road the Authority should attend upcoming meetings to obtain more details. Mr. Brady said he would look into as time allowed however it would be appreciated if Board members could attend the meetings.

Meeting Adjourned 6:53 pm



Marion Rosselot
Secretary

Transcribed by:
William M. Brady

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, MAY 09, 2012 5:30 P.M.

Present

Member's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer
Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Guests: John Edward Calior
Kathleen Christiansen
Marguerite Scullin

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the April 11, 2012 meeting were reviewed. Motion to accept the minutes as presented was made by Mr. Fisher, Seconded by Mr. Gibson, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,029,538.97	\$320,470.66	\$709,068.31	\$250,000.00	\$459,068.31

Motion to accept the Treasurer's report as presented was made by Mrs. Rosselot, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board,

Mr. Calior, owner of 158 Plum Street along with Mrs. Scullin and Mrs. Christiansen approached the Board concerning a high water/sewer bill (\$2,343.52) received for the residence in January 2012. The issue was that other than in July of 2011 the residence had been unoccupied. Mr. Brady stated after reviewing the account his concerns were the actual reading on August 2, 2011 showed a larger than normal consumption of 28,000 thousand gallons, which indicated a possible problem two months prior. Then on October 17, 2011 the reading was estimated at 5,000 thousand gallons which most likely was considerably higher. The 211,000 thousand gallon usage through the meter was sometime between August 2, 2011 through December 14, 2011. The meter was tested by Authority personnel and sent to a licensed testing establishment with both results showing the meter to run slow. Mr. Beatty explained that in the past flappers in commodes have been found not to seat allowing water to escape without knowing. After discussion as agreed by the Board, Mr. Beatty stated unfortunately the bill will stand and for Mr. Brady to send official notification to Mr. Calior.

Mr. Thompson presented the monthly engineer's report. He presented the priority list with updates. PennVEST has not released the final payment for the East Tank Project and at this time did not know when payment would be received.

Mr. Thompson addressed the East Side Main Line Improvements Project, the PennDOT permit application has been submitted and he is waiting for the survey data for the ADA ramps. The bid opening was held on Monday 7, 2012 with four bids submitted, modifications within the bid specs was explained to the Board to allow bidders the option of open cutting. SET Inc. was the low bidder with directional drilling at \$3,732,968.45. Mr. Thompson stated after checking their references and their ability to complete directional drilling he was comfortable that they are competent to complete the project. The PennVEST funding offer was reviewed along with construction cost and any additional fees. The bid included other than the base bid, two alternate bids based on what scope of work would be decided to complete. After discussion, Motion by Mr. Shaw to award the entire, base contract to SET Inc., Seconded by Mrs. Rosselot, Motion carried by unanimous vote. With this Mr. Thompson will proceed with Pennvest approval of this particular bid and they should act on the letter of no prejudice to allow construction to begin prior to closing.

May 9, 2012 Regular Board Meeting

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of April. The oil and gas agreement was discussed with Mr. Keck recommending we obtain a sample lease and addendum for review. Motion by Mr. Gibson that if CX Energy provides a sample lease and addendum that is acceptable to Mr. Keck, the Chairman has the authority to sign the oil and gas agreement, Seconded by Mr. Fisher, Motion carried by unanimous vote.

Mr. Brady reported that the liability insurance premium through Arch Insurance Company for 2012 is \$22,227 which is lower than the 2011 premium which was \$23,743. Liability insurance will pay for the West Main Street repairs due to the water leak however they are waiting for PennDOT's final approval. The 2011 Consumer Confidence reports have been completed and currently being delivered to the customers. Main line flushing has been completed with no problems. The SCADA computer and software at the plant had to be replaced at a cost of \$4,300.

Meeting Adjourned 7:53 pm



Marion Rosselot
Secretary

Transcribed by:
William M. Brady



GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, JUNE 13, 2012 5:30 P.M.

Present

Member's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer
Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the May 09, 2012 meeting were reviewed. Motion to accept the minutes as presented was made by Mr. Fisher, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,127,705.49	\$362,303.75	\$765,401.74	\$250,000.00	\$515,401.74

Motion to accept the Treasurer's report as presented was made by Mr. Shaw, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. He presented the priority list with no significant updates. Mr. Thompson addressed the East Side Main Line Improvements Project, the contract documents have been submitted to Pennvest and DEP and once comments are received then tentative contract bonds and insurance can be reviewed from the contractor which should be about two weeks. PennDOT has yet to issue a permit which delays work to be performed at Main Street and Columbia Avenue and Mercer Street and Clinton Street which needs to be completed prior to PennDOT's paving project. Mr. Gibson stated if needed the Authority could fund the two areas of concern out of pocket to avoid digging in new blacktop. After discussion Motion by Mr. Fisher to complete the two areas once the PennDOT permit is received and barring we have not received PennVEST's approval with the Authority funding the two areas to avoid digging in new blacktop, Seconded by Mr. Gibson, Motion carried by unanimous vote. The two areas are estimated to cost \$40,000 dollars. Mr. Thompson presented the Resolution to Borrow and the Resolution Declaration of Official Intent to Reimburse General Funds documents which are needed for the PennVEST funding, Motion by Mrs. Rosselot to accept the Resolution to Borrow, Seconded by Mr. Shaw, Motion carried by unanimous vote. Motion by Mr. Shaw to accept the Resolution Declaration of Official Intent to Reimburse General Funds, Seconded by Mr. Gibson, Motion carried by unanimous vote. Mr. Thompson stated that PennVEST requires an Engineers services proposal which was acted on in 2010 and that he will be submitting it to them.

The Fredonia Road Extension was discussed being Mr. Wallace submitted a letter asking to reconsider provisions contained within the options given to The Rebecca H. Greenlee and Irvin R. Greenlee Irrevocable Trust Holiday Manor Apartments (Greenlee). After discussion Mr. Beatty requested the original committee review the request with the Solicitor and present options for the July Board meeting.

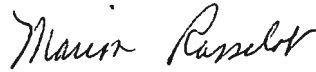
Mr. Brady stated that the Zawistowski Family Limited Partnership (Zawistowski) have requested water service on Fredonia Road which consist of six buildings that contain twenty eight units. Water service is available at a new service connection fee of \$8,238.58 and Zawistowski has asked for a discount. With regulations in place no discount can be applied however the Board agreed that the fee could be billed over a six month period.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of May. Mr. Brady reported that the office building exterior painting has been completed at a cost of \$4,150 dollars and Landfried paving have completed road repairs from the winter at a cost of \$6,326 dollars. The chemical usage and cost were average at the plant for the month of May and consumption for the month was average.

June 13, 2012 Regular Board Meeting

Mr. Beatty presented the signed oil and gas lease, the term of the lease will be five years beginning on October 1, 2012. One hundred twenty one and a half acres were included at a net income of \$439,708.50 dollars once an audit is completed to verify the acreage.

Meeting Adjourned 6:53 pm



Marion Rosselot
Secretary

Transcribed by:
William M. Brady



GREENVILLE WATER AUTHORITY
 REGULAR MEETING OF THE
 BOARD OF DIRECTORS
 WEDNESDAY, JULY 11, 2012 5:30 P.M.

Present

Member's: Gary Beatty, Chairman
 John Gibson, Vice Chairman
 Tom Fisher, Treasurer
 Don Shaw, Assistant Secretary/Treasurer
 Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the June 13, 2012 meeting were reviewed. Motion to accept the minutes as presented was made by Mr. Gibson, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Shaw as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,135,319.98	\$339,958.65	\$795,361.33	\$250,000.00	\$545,361.33

Corrected account balance totals were given for ending May do to the capital item Req. 5-12 L/B water meters for the amount of \$468.86 was not deducted.

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,127,236.63	\$362,303.75	\$764,932.88	\$250,000.00	\$514,932.88

There was \$30,000.00 transferred to the revenue fund from the PennVEST tank account being the final reimbursement of \$34,079.70 was received in May. Also \$28,143.60 was received in June from the insurance company to cover expenses for the West Main Street water leak repairs. A payment of \$48,254.41 was made to the Engineer from the revenue account for the East Side Main Line Improvements Project.

Motion to accept the Treasurer's report as presented was made by Mr. Gibson, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. He presented the priority list with no significant updates. Mr. Thompson addressed the East Side Main Line Improvements Project, regarding the PennDOT permit the ADA ramp data has been submitted and is being reviewed, all other data has been reviewed and approved. The releases have not been received for work to be performed at Main Street and Columbia Avenue and Mercer Street and Clinton Street which needs to be completed prior to PennDOT's paving project. PennVEST has given approval to begin construction prior to closing however one of the requirements is to have the PennDOT permit. The contract documents have been received from the contractor which requires signatures and a seal. A pre construction meeting is to be scheduled.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of June. Mr. Brady has been working with Mr. D'urso of FNB concerning the line of credit for the East Side Main Line Improvements Project and an agreement should be prepared within the next two weeks then at that time the fees can be reviewed. 158 Plum Street which appealed a high bill to the Board has paid their water bill in full. There was one 8" leak on College Avenue. The chemical usage and cost were average at the plant for the month of June and consumption for the month was average. Mr. Brady reported at this time with all of the drought concerns the Shenango river water levels are down however not critical. The PA DEP drought web site link has been placed on the Authority's web site.

Meeting Adjourned to executive session to discuss the Greenlee, Fredonia Rd. option.



Marion Rosselot

Secretary

Transcribed by:
William M. Brady

July 24, 2012 Special Board Meeting

GREENVILLE WATER AUTHORITY
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
TUESDAY, JULY 24, 2012 5:30 P.M.

Present

Member's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. The Greenlee Trust option was discussed concerning Greenlee's request to extend the water main on Fredonia Road. Prior options are null and void. Changes made within the letter of two options were, the date of the letter was changed to the current date, first page the last sentence of the first paragraph the discussion date was changed to the current date and on page four the indentation was corrected on the third from last paragraph. Mr. Wallace was also carbon copied the letter. Mr. Gibson explained option one states the Authority would contribute \$100,000.00 dollars instead of \$150,000.00 dollars being the Authority would be acting as the bank. As far as collateral the Authority will be more stringent than a bank. Option two will reimburse the distribution portion of tap fees for theirs or any others for a period of ten years or as spelled out in the Municipal Authorities Act. The letter will be presented to Mr. Greenlee and Mr. Wallace on Wednesday 25th, 2012 by Mr. Gibson and Mr. Brady in person. Motion was made by Mrs. Rosselot to extend the letter of options to The Rebecca H. Greenlee and Irvin R. Greenlee Irrevocable Trust Holiday Manor Apartments, Seconded by Mr. Gibson, Motion carried by unanimous vote.

Meeting Adjourned



Marion Rosselot
Secretary

Transcribed by:
William M. Brady

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, AUGUST 8, 2012 5:30 PM**

Present

Member's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer
Marion Rosselot, Secretary

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the July 11, 2012 meeting were reviewed. Motion to accept the minutes with the addition of adjourning to executive session to discuss the Greenlee Fredonia Road option was made by Mr. Gibson, Seconded by Mr. Shaw, Motion carried by unanimous vote. Minutes of the July 24, 2012 meeting were reviewed. Motion to accept the minutes as presented by Mr. Gibson, Seconded by Mr. Fisher, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,214,393.80	\$342,986.18	\$871,407.62	\$250,000.00	\$621,407.62

Motion to accept the Treasurer's report as presented was made by Mr. Shaw, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. He presented the priority list stating the highest priority is under way being the East Side Main Line improvement Project. Mr. Thompson addressed the East Side Main Line Improvements Project, PennDOT has issued the permit with Main Street and Columbia Avenue having to be completed by August 10 and South Mercer Street and Clinton Street having to be completed by September 1, 2012, the contractor has been made aware of the deadlines. The ADA ramps are still under review and if there are any changes it will be a supplement to the existing permit. PennVEST has set the loan closing for August 21, 2012. Mr. Gibson questioned who would complete the exhibits and are they aware of the documentation that needs submitted? Mr. Thompson stated that PennVEST, Gannett Fleming, the Solicitor and Mr. Brady would all be submitting documents and yes they are aware of what to submit. Requisition #1 was presented that can be submitted on August 21, 2012 which would reimburse the Authority for cost of Engineering and Surveying to date of \$160,770.12 dollars. Motion to submit requisition #1 by Mr. Shaw, Seconded by Mr. Fisher, Motion carried by unanimous vote. Mr. Beatty questioned when he was at the job site why plastic pipe was being used instead of ductile iron pipe, Mr. Thompson stated the job was bid both ways and the Board elected to accept the less expensive plastic pipe. The tap in fees were recalculated with the 2005 cost being \$2,056.00 dollars and the recalculation fee being \$2,542.00 dollars. After discussion Mr. Thompson and Mr. Brady will write a draft policy on how to handle multifamily and commercial accounts and rewrite the resolution once the Board decides as to what price to charge.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of July. Mr. Brady presented the commitment letter from FNB regarding the line of credit loan for the East Side Main Line Improvements Project. The fees charged are \$2,000.00 at closing and 2.76 interest, Mr. Gibson questioned other requirements on page three of the letter regarding legal fees. Mr. Brady explained in discussion with Mr. D'urso the bank will draw up papers in house eliminating additional legal fees. Motion to accept the commitment letter contingent upon Mr. Brady receiving information of additional fees by Mr. Fisher, Seconded by Mr. Gibson, Motion carried by unanimous vote. A borrower resolution will be required to submit to PennVEST in order to define FNB line of credit funding, Motion to adopt the Resolution of intent to reimburse and utilizing FNB line of credit by Mr. Shaw, Seconded by Mr. Fisher, Motion carried by unanimous vote. Mr. Brady discussed that 24 accounts at Thiel College have not been billed since 2003 being the supply line was tapped from the fire line. Water meters were found to have been installed by the College which showed actual consumption. The water/sewer charge calculated to be a total of \$234,423.49. Mr. Brady stated he would be discussing the issue further with the College. Rich DiGregorio was hired part time to assist with distribution work.

August 8, 2012 Regular Board Meeting

With a tentative schedule for the East Side Main Line Improvements Project, Mr. Brady will be scheduling a public meeting to be held at the High School on either August 15th or 22nd.

Meeting Adjourned to executive session to discuss the Greenlee, Fredonia Road option.



Marion Rosselot

Secretary

Transcribed by:
William M. Brady

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, SEPTEMBER 12, 2012 5:30 PM

Present

Director's: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Borough Councilman Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the August 8, 2012 meeting were reviewed. Motion to accept the minutes as presented was made by Mr. Fisher, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,212,327.85	\$346,014.37	\$866,313.48	\$250,000.00	\$616,313.48

Motion to accept the Treasurer's report as presented by Mr. Gibson, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. He presented the priority list stating the highest priority is under way being the East Side Main Line Improvement Project. Mr. Thompson addressed the East Side Main Line Improvements Project, the work on Main Street and Columbia Avenue along with South Main Street and Clinton Street has been completed with the exception of an 8" tie in off the intersection at South Main Street and Clinton Street.

PennDOT has approved the ADA ramp designs. The rate resolution 12-1 is required for the PennVEST funding, Motion by Mrs. Rosselot to adopt resolution 12-1, Seconded by Mr. Gibson, Motion carried by unanimous vote. S.E.T. Inc. has submitted pay request #1 in the amount of \$553,868.36. Mr. Thompson recommended approval for payment, Motion to approve pay request #1 in the amount of \$553,868.36 by Mr. Shaw, Seconded by Mr. Fisher, Motion carried by unanimous vote. A recommendation was also made to submit requisition #1 to PennVEST in the amount of \$715,583.48 for construction and costs to date, Motion by Mr. Fisher to submit requisition #1 to PennVEST in the amount of \$715,583.48, Seconded by Mr. Gibson, Motion carried by unanimous vote. In the event funds are delayed with PennVEST Mr. Thompson recommended approval of requisition #1 in the amount of \$553,868.36 to the FNB line of credit account if needed, Motion by Mrs. Rosselot to approve requisition #1 in the amount of \$553,868.36 to the FNB line of credit account if needed, Seconded by Mr. Shaw, Motion carried by unanimous vote. The test pit line item for the project was discussed being the line item quantity will be exceeded because of site conditions. The line item costs are being negotiated with the contractor. Mr. Brady presented resolution 12-2, Boards approval designating Mr. Brady as signing agent for the FNB line of credit account, Motion by Mr. Gibson to adopt resolution 12-2, Boards approval designating Mr. Brady as signing agent for the FNB line of credit account, Seconded by Mr. Shaw, Motion carried by unanimous vote. The tap in fees were recalculated with the 2005 cost being \$2,056.00 and the recalculated 2012 fee being \$3,394.00. Also a special purpose fee is added to allow for sprinkler connection fees. After reviewing the calculations Mr. Gibson recommended recalculating more real numbers for the west tank replacement cost.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of August. Starting September, 2012 the water revenue debt service monthly payment will increase to \$23,222.53. Numerous complaints have been addressed concerning the ongoing project. Treatment chemical usage, costs and water consumption are average from past years.



Marion Rosselot
Secretary

Transcribed by:
William M. Brady
Draft review by:
Marion Rosselot

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, OCTOBER 10, 2012 5:30 PM

Present

Directors:

John Gibson, Vice Chairman
Marion Rosselot, Secretary
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer

Engineer:

Tom Thompson

Employee:

William M. Brady, Superintendent

Press:

Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the September 12, 2012 meeting were reviewed. Mr. Gibson recommended changing the proposed tap fee cost comparison discussed from \$2,542.00 to \$3,300.00. Motion to accept the minutes with the tap fee change was made by Mr. Fisher, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,220,026.02	\$319,218.01	\$900,808.01	\$250,000.00	\$650,808.01

Motion to accept the Treasurer's report as presented by Mr. Shaw, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Gibson called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. Other than the East Side Main Line Improvements Project there is no update with the priority list. Mr. Thompson addressed the East Side Main Line Improvements Project, PennVEST closing was held on September 19, 2012 and at this time PennVEST only requires updated legal documents. The summary of requisition #1 was discussed totaling \$996,638.04. S.E.T has submitted pay estimate #2 in the amount of

\$281,054.56. Mr. Brady explained the project is mostly progressing as expected. High priority areas are being targeted for water main installation. Mr. Thompson explained that the test pit fee S.E.T. has requested is still in negotiations. Motion by Mr. Fisher to approve pay estimate #2 in the amount of \$281,054.56 to S.E.T., Seconded by Mr. Shaw, Motion carried by unanimous vote. Motion by Mr. Shaw to approve requisition #1 to PennVEST in the amount of \$996,638.04, Seconded by Mrs. Rosselot, Motion carried by unanimous vote. The tap fee recalculation was discussed which changed due to adjusting the water tank replacement cost. The recalculated 2012 maximum tap fee would be \$3,485.00 plus special purposes sprinkler fees. Mr. Gibson stated that Mr. Beatty had interest with this issue and being absent further discussion would be deferred to the November meeting.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of September. The first draw on the FNB line of credit was made in the amount of \$553,868.36 then a payment from the Authority's revenue fund was made to the FNB line of credit in the amount of \$250,000.00. A meeting was held with Thiel College concerning their unbilled accounts, options of payback discussed were a percentage of total payment in cash, overbilling the Townhouse accounts and in kind payback with no acceptance made at this time. Fall main line flushing will be held to the area serviced from the east side tanks. Limited complaints have been addressed concerning the ongoing project. Treatment chemical usage, costs and water consumption are average from past years.



Marion Rosselot
Secretary

Transcribed by:
William M. Brady
Draft review by:
Marion Rosselot

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, NOVEMBER 14, 2012 5:30 PM

Present

Directors: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the October 10, 2012 meeting were reviewed. Mr. Gibson recommended changing the word, was to were, in the first paragraph, second sentence. Motion to accept the minutes with the wording change was made by Mr. Fisher, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,024,015.64	\$344,265.10	\$679,750.54	\$250,000.00	\$429,750.54

The \$5,000.00 transfer into the PennVEST tank account from the revenue account was not reported in October resulting with balance ending funds of \$1,225,026.02. Motion to accept the Treasurer's report as presented by Mr. Shaw, Seconded by Mr. Gibson, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. Other than the East Side Main Line Improvements Project there is no update with the priority list. Mr. Thompson addressed the East Side Main Line Improvements Project, PennVEST Requisition #1 has been processed with payment expected the week of November 19, 2012. Payment request #3 has been received

from S.E.T in the amount of \$160,846.72 and recommend for approval, Motion to approve pay request #3 to S.E.T in the amount of \$160,846.72 by Mr. Shaw, Seconded by Mr. Fisher, Motion carried by unanimous vote. PennVEST Requisition #2 was presented in the amount of \$181,887.87 and recommend approval, Motion to approve PennVEST Requisition #2 in the amount of \$181,887.87 by Mr. Shaw, Seconded by Mr. Fisher, Motion carried by unanimous vote. The tap fee recalculation was discussed, the 2012 maximum fee that could be charged for a connection fee and customer facility fee would be actual cost. The tap capacity fee would be \$930.00 and the tap distribution fee would be \$1,685.00. After discussion Motion to increase the current tap fee capacity part to \$930 and raise the current tap fee distribution part to \$1,070.00 by Mr. Gibson, Seconded by Mrs. Rosselot, Motion carried with Mr. Gibson, Mr. Shaw and Mrs. Rosselot voting yea and Mr. Fisher voting nay. Motion for new tap fee rates to go into effect March 1, 2013 by Mr. Gibson, Seconded by Mr. Shaw, Motion carried with Mr. Gibson, Mr. Shaw and Mrs. Rosselot voting yea and Mr. Fisher voting nay. Motion to adopt Resolution 4-12 amending tapping fees for property owners effective March 1, 2013 increasing the current tap fee capacity part to \$930 and raising the current tap fee distribution part to \$1,070.00 and to include the special purpose sprinkler fee (attached to minutes) by Mr. Gibson, Seconded by Mr. Shaw, Motion carried with Mr. Gibson, Mr. Shaw and Mrs. Rosselot voting yea and Mr. Fisher voting nay. Motion to adopt the Policy for Calculating Non Single Family Residential Tapping Fee (attached to minutes) by Mrs. Rosselot, Seconded by Mr. Shaw, Motion carried with Mr. Gibson, Mr. Shaw and Mrs. Rosselot voting yea and Mr. Fisher voting nay.

Mr. Brady reported CX Energy has not made the oil and gas lease payment to date and has been working with Mr. Keck to resolve this issue. Mitch Properties has again showed interest in obtaining or relocating the Authority's easement on Williamson Road in order for a new business to move into the area. Motion by Mr. Fisher to sell the easement, Seconded by Mr. Shaw, after discussion Motion carried with Mr. Shaw, Mr. Fisher and Mrs. Rosselot voting yea and Mr. Gibson voting nay. Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of October. Limited complaints have been addressed concerning the ongoing project. Treatment chemical usage, costs and water consumption are average from past years.

Marion Rosselot
Secretary

Transcribed by:
William M. Brady
Draft review by:
Marion Rosselot

Greenville Water Authority
Policy for Calculating Non-Single Family Residential Tapping Fees
Effective March 1, 2012

Non Residential

The Capacity and Distribution portions of the Tapping Fees for non-residential establishments will be calculated on the basis of Equivalent Dwelling Units (EDUs). For purposes of this policy, EDU means the method used by the Authority for calculating water volume capacity for all users in units of volume equivalent to that used by a single residential dwelling unit.

The non-residential entity shall provide an estimate of the water usage based on other similar facilities, their experience or other accepted methods. The Authority will review this for acceptability and, if accepted, convert the estimate into EDUs and calculate the initial tap-in fee accordingly. The final water usage will be calculated based on the actual usage for the first year. If this metered usage is greater than the original estimated usage, the tapping fee will be recalculated to reflect the additional charge.

Duplex & Multi-Family

The Capacity and Distribution portions of the Tapping Fees for Duplex & Multi-Family establishments will be calculated on the basis of Equivalent Dwelling Units (EDUs) multiplied by the historic Authority usage for multi-family, which is 62%. For purposes of this policy, EDU means the method used by the Authority for calculating water volume capacity for all users in units of volume equivalent to that used by a single residential dwelling unit.

Examples:

1. 4 unit multi-family

Connection Fee - Costs based on Actual Costs Incurred

Customer Facilities Fee - Costs based on Actual Costs Incurred

Tap Fee-Capacity Part - $\$930 \times 62\% = \$576.60 \times 4 = \$2,306.40$

Tap Fee-Distribution Part - $\$1,070 \times 62\% = \$663.40 \times 4 = \$2,653.60$

Tap Fee-Special Purpose Part – one 2” sprinkler line = \$320.96

Total = \$5,280.96 + Actual Costs for Connection & Customer Facilities Fees

2. Coffee Shop estimated 10,000 gallons per month based on experience.

Connection Fee - Costs based on Actual Costs Incurred

Customer Facilities Fee - Costs based on Actual Costs Incurred

Tap Fee-Capacity Part – $10,000 \text{ gal}/30 \text{ days} = 333 \text{ GPD} / 154.05 = 3 \text{ EDUs} \times \$930 = \$2,790.00$

Tap Fee-Distribution Part – $3 \text{ EDUs} \times \$1,070 = \$3,210.00$

Tap Fee-Special Purpose Part – one 4” sprinkler line = \$1,283.83

Total = \$7,283.83 + Actual Costs for Connection & Customer Facilities Fees

After 1 year, metered usage averaged $500 \text{ GPD} / 154.05 = 4 \text{ EDUs}$

Tap Fee-Capacity Part – $4 \text{ EDUs} \times \$930 = \$3,720.00$

Tap Fee-Distribution Part – 4 EDUs x \$1,070 = \$4,280.00

Tap Fee-Special Purpose Part – one 4” sprinkler line = \$1,283.83

Total = \$9,283.83 + Actual Costs for Connection & Customer Facilities Fees

Net due after 1 year = \$2,000.00

For uses that do not easily conform to the typical multi-family residential unit, the tapping fee will be calculated in a manner similar to a non-residential in that an initial estimate for consumption will be determined and then re-evaluated after one year in operation.

GREENVILLE WATER AUTHORITY
RESOLUTION NO. 4-12

A RESOLUTION OF THE GREENVILLE WATER AUTHORITY, MERCER COUNTY, PENNSYLVANIA AMENDING TAPPING FEES FOR PROPERTY OWNERS WHO DESIRE TO OR ARE REQUIRED TO CONNECT TO THE AUTHORITY'S WATER SYSTEM

WHEREAS, the Greenville Water Authority (Authority) has performed a study to determine the appropriate amount that the Authority may charge as a tapping fee pursuant to Act 57 of 2003; and

WHEREAS, attached to this Resolution as Exhibit "A" is an itemization of all calculations showing the maximum fees allowable for each part of the tapping fee and the manner in which the fees have been determined; and

WHEREAS, the results of the Authority's study indicates that the Authority could charge a tapping fee as noted on Table 1; and

WHEREAS, the Authority, upon the proper motion and second, adopted its tapping fees at its November 14, 2012 meeting pursuant to Act 57 of 2003.

WHEREAS, the adopted tapping fees will become effective March 1, 2013.

NOW, THEREFORE, be it resolved and it is hereby resolved as follows:

1. There is hereby fixed and imposed upon each property owner making a connection to the Authority's water system directly or indirectly the following fees in conformance with Pennsylvania Act 57 of 2003:

<u>Component</u>	<u>Fee (per EDU)</u>
Connection Fee	Based on actual costs incurred
Customer Facilities Fee	Based on actual costs incurred
Tap-in Fee	
Capacity Part	\$930.00
Distribution Part	\$1,070.00
Special Purpose Part	See Table 2

2. All previous Resolutions or parts of previous Resolutions insofar as they are inconsistent herewith are hereby rescinded.


RESOLVED AND ADOPTED this 14th day of November, 2012.

GREENVILLE WATER AUTHORITY



Gary Beatty, Chairman

ATTEST:



Marion Rosselot, Secretary

**GREENVILLE WATER AUTHORITY
TAP-IN FEE CALCULATIONS
REVISED YEAR 2012**

I. Connection Fee:

A fee based upon the actual cost of the connection of the property extending from the Authority's main to the curb box of the property so connected.

II. Customer Facilities Fee:

A fee based upon the actual Authority cost of facilities serving the connected property from the curb box to the proposed dwelling or building to be served.

III. Tapping Fee:

A fee based upon the actual cost of Capacity, Distribution or Special Purpose facilities.

Capacity Component

FILTRATION PLANT - 1989
Construction Costs

Contract No. 1 - General	\$ 2,709,828.41	\$ -	\$ -	\$ -	\$ 2,709,828.41			\$ 5,225,176.89	
Contract No. 2 - Electrical	\$ 331,966.86	\$ -	\$ -	\$ -	\$ 331,966.86			\$ 640,109.00	
Total Construction Costs	\$ 3,041,795.27	\$ -	\$ -	\$ -	\$ 3,041,795.27			\$ 5,865,285.89	

Related Project Costs

Engineering	\$ 124,752.83	\$ -	\$ -	\$ -	\$ 124,752.83			\$ 240,552.35	
Miscellaneous	\$ 2,058.83	\$ -	\$ -	\$ -	\$ 2,058.83			\$ 3,969.90	
Total Project Costs	\$ 126,811.66	\$ -	\$ -	\$ -	\$ 126,811.66			\$ 244,522.25	

Funding

Water Revenue Sewer Bonds - 1989	\$ 2,145,000
Pennvest	\$ 1,500,000
Total	\$ 3,645,000.00

Debt Outstanding

Pennvest Outstanding - paid off

\$ -

	Cost	Non Eligible Cost	Federal / State Grants	Adjusted Costs	Cost Ratio	Trended Cost (2012) ⁽⁶⁾⁽⁶⁾	Outstanding Debt
Sludge Dewatering Facility							
Contract 1-94 - General/Mechanical	\$ 364,000.00	\$ -	\$ -	\$ 364,000.00		\$ 627,509.62	
Contract 2-94 - Electrical	\$ 43,375.00	\$ -	\$ -	\$ 43,375.00		\$ 74,775.36	
Contract 3-94 - Equipment Purchase	\$ 172,600.00	\$ -	\$ -	\$ 172,600.00		\$ 297,549.89	
Total Construction Costs	\$ 579,975.00	\$ -	\$ -	\$ 579,975.00		\$ 999,834.86	
Related Project Costs							
Engineering	\$ 144,264.48	\$ -	\$ -	\$ 144,264.48		\$ 248,701.51	
Total Related Project Costs	\$ 144,264.48	\$ -	\$ -	\$ 144,264.48		\$ 248,701.51	
Sludge Holding Tank	\$ 724,239.48	\$ -	\$ -	\$ 724,239.48		\$ 1,248,536.37	
Engineering	\$ 93,266.50	\$ -	\$ -	\$ 93,266.50		\$ 160,784.69	
Funding ⁽¹⁾							
Water Revenue Sewer Bonds - 1994	\$ 3,190,000						
Total	\$ 3,190,000.00	\$ -	\$ -	\$ 3,190,000.00		\$ 5,118,995.64	
Scada System							
Total Construction Costs	\$ 109,793.04	\$ -	\$ -	\$ 109,793.04		\$ 118,995.64	
Related Project Costs							
Engineering	\$ 7,389.35	\$ -	\$ -	\$ 7,389.35		\$ 8,008.71	
Total Related Project Costs	\$ 7,389.35	\$ -	\$ -	\$ 7,389.35		\$ 8,008.71	
Total Project Costs	\$ 117,182.39	\$ -	\$ -	\$ 117,182.39		\$ 127,004.35	
Reservoirs ⁽²⁾⁽⁸⁾							
750,000 Gallons - South	\$ 520,086.00	\$ -	\$ -	\$ 520,086.00		\$ 520,086.00	
750,000 Gallons - North	\$ 520,086.00	\$ -	\$ -	\$ 520,086.00		\$ 520,086.00	
250,000 Gallons - Hadley Road	\$ 365,947.00	\$ -	\$ -	\$ 365,947.00		\$ 365,947.00	
255,000 Gallons - West Main	\$ 270,563.00	\$ -	\$ -	\$ 270,563.00		\$ 270,563.00	
Total	\$ 1,676,682.00	\$ -	\$ -	\$ 1,676,682.00		\$ 1,676,682.00	
Related Project Costs							
Engineering	\$ 167,669.00	\$ -	\$ -	\$ 167,669.00		\$ 167,669.00	
Total Related Project Costs	\$ 167,669.00	\$ -	\$ -	\$ 167,669.00		\$ 167,669.00	
Hadley Road Storage Tank	\$ 633,839.20	\$ -	\$ -	\$ 633,839.20		\$ 668,773.52	
Total Construction Costs	\$ 633,839.20	\$ -	\$ -	\$ 633,839.20		\$ 501,580.14	
Total Non-Sprinkler Cost \$ 125,751.75							

Related Project Costs	Cost	Non Eligible Cost	Federal / State Grants	Adjusted Costs	Cost Ratio	Trended Cost (2012) (5)(6)	Outstanding Debt
Admin, Legal, Permits & Engineering	\$ 43,941.92	\$ -	\$ -	\$ 43,941.92		\$ 46,363.80	
Total Related Project Costs	\$ 43,941.92	\$ -	\$ -	\$ 43,941.92		\$ 46,363.80	
				Total Non-Sprinkler Cost		\$ 34,772.85	
Total Project Costs	\$ 677,781.12	\$ -	\$ -	\$ 677,781.12	\$ -	\$ 715,137.32	
Funding				Total Non-Sprinkler Cost		\$ 536,352.99	
Pennvest Loan	\$ 633,059						
Prorated Debt Service Outstanding	\$ 633,059.06						\$ 630,534
	\$ 630,534.02						\$ 472,900.52
Transmission Mains (6)(7)							
10-inch - 13,300 FT.	\$ 1,463,000.00	\$ -	\$ -	\$ 1,463,000.00		\$ 1,463,000.00	
12-inch - 22,224 FT.	\$ 2,669,324.64	\$ -	\$ -	\$ 2,669,324.64		\$ 2,669,324.64	
14-inch - 3,400 FT.	\$ 425,000.00	\$ -	\$ -	\$ 425,000.00		\$ 425,000.00	
16-inch - 500 FT.	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00		\$ 65,000.00	
Total	\$ 4,622,324.64	\$ -	\$ -	\$ 4,622,324.64		\$ 4,622,324.64	
Funding (5)(6)							
Water Revenue Sewer Bonds - 2003	\$ 3,215,000						
Water Revenue Sewer Bonds - 2011	\$ 2,765,000						
Prorated Debt Service Outstanding	\$ 2,765,000						\$ 2,569,279
	\$ 2,569,279						\$ 2,569,279
Main Street Phase 2 Waterline							
Transmission Main	\$ 51,923	\$ -	\$ -	\$ 51,923.00		\$ 57,890.23	
Clinton Street Waterline Replacement	\$ 51,923	\$ -	\$ -	\$ 51,923.00		\$ 57,890.23	
Total Construction Costs	\$ 230,493	\$ -	\$ -	\$ 230,492.50		\$ 269,993.92	
Total Related Project Costs	\$ 15,020	\$ -	\$ -	\$ 15,019.57		\$ 17,593.60	
	\$ 245,512.07	\$ -	\$ -	\$ 245,512.07		\$ 287,587.51	
Bracken Alley Waterline Replacement							
Total Construction Costs	\$ 126,796	\$ -	\$ -	\$ 126,795.69		\$ 147,635.35	
Total Related Project Costs	\$ 13,259	\$ -	\$ -	\$ 13,259.11		\$ 15,438.33	
	\$ 140,054.80	\$ -	\$ -	\$ 140,054.80		\$ 163,073.67	
Total - Eligible Capacity Component Costs						\$ 12,073,616.69	

System Capacity (Treatment Plant)	Cost	Non Eligible Cost	Federal / State Grants	Adjusted Costs	Cost Ratio	Trended Cost (2012) ⁽⁵⁾⁽⁶⁾	Outstanding Debt
Capacity Component Cost per Gallon of Capacity						2,000,000 gpd	
Capacity Component Cost per Gallon of Capacity						\$6.04 /gpd	
Population Density (# of Persons per EDU) ⁽⁴⁾						2.37	
Allowable Per Capita Flow						65 gpcd	
Allowable Flow per EDU						154.05 gpcd/EDU	
Capacity Component Cost per EDU						\$930 /EDU	

Distribution Component

Distribution ⁽⁵⁾⁽⁷⁾	Cost	Non Eligible Cost	Federal / State Grants	Adjusted Costs	Cost Ratio	Trended Cost (2012) ⁽⁵⁾⁽⁶⁾	Outstanding Debt
1-inch - 1800 FT.	\$ 42,462.00	\$ -	\$ -	\$ 42,462.00		\$ 42,462.00	
2-inch - 14000 FT.	\$ 335,860.00	\$ -	\$ -	\$ 335,860.00		\$ 335,860.00	
4-inch - 50,600 FT.	\$ 12,024,078.00	\$ -	\$ -	\$ 12,024,078.00		\$ 12,024,078.00	
6-inch - 61,603 FT.	\$ 5,005,243.75	\$ -	\$ -	\$ 5,005,243.75		\$ 5,005,243.75	
8-inch - 41,954 FT.	\$ 3,994,859.88	\$ -	\$ -	\$ 3,994,859.88		\$ 3,994,859.88	
12-inch - 1,400 FT.	\$ 168,154.00	\$ -	\$ -	\$ 168,154.00		\$ 168,154.00	
Total	\$ 21,570,657.63	\$ -	\$ -	\$ 21,570,657.63		\$ 21,570,657.63	

Alan Avenue Waterline Extension

Total Construction Costs	\$ 166,050.00	\$ -	\$ -	\$ 166,050.00		\$ 286,258.16	
Total Related Project Costs	\$ 29,670.85	\$ -	\$ -	\$ 29,670.85		\$ 51,150.39	
Total Project Cost	\$ 195,720.85	\$ -	\$ -	\$ 195,720.85		\$ 337,408.56	

Funding ⁽⁵⁾⁽⁸⁾

Water Revenue Sewer Bonds - 2003	\$ 3,215,000						
Water Revenue Sewer Bonds - 2011	\$ 2,765,000						
Prorated Debt Service Outstanding	\$ 195,721						\$ 195,721

Main Street Phase 2 Waterline

Total Construction Costs	\$ 135,552.80	\$ -	\$ -	\$ 135,552.80		\$ 151,131.16	
Total Related Project Costs	\$ 13,273.84	\$ -	\$ -	\$ 13,273.84		\$ 14,799.33	
Total Project Cost	\$ 148,826.64	\$ -	\$ -	\$ 148,826.64		\$ 165,930.49	

Clinton Street Waterline Replacement

6-inch - 10 FT.	\$ 600	\$ -	\$ -	\$ 600.00		\$ 702.83	
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Total - Eligible Distribution Component Costs

	\$ 21,878,978.66						
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	Cost	Non Eligible Cost	Federal / State Grants	Adjusted Costs	Cost Ratio	Trended Cost (2012) ⁽⁵⁾⁽⁶⁾	Outstanding Debt
System Capacity (Treatment Plant)						2,000,000 gpd	
Distribution Component Cost per Gallon of Capacity						\$10.94 /gpd	
Population Density (# of Persons per EDU) ⁽⁴⁾						2.37	
Allowable Per Capita Flow						65 gpcd	
Allowable Flow per EDU						154.05 gpd/EDU	
Distribution Component Cost per EDU						\$1,685 /EDU	

Special Purpose Part - Sprinkler Fees

Reservoirs	Cost	Non Eligible Cost	Federal / State Grants	Adjusted Costs	Cost Ratio	Trended Cost (2012) ⁽⁵⁾⁽⁶⁾	Outstanding Debt
(2) 750,000 Gallons - South	\$ 520,086.00	-	-	\$ 520,086.00		\$ 520,086.00	
(2) 750,000 Gallons - North	\$ 520,086.00	-	-	\$ 520,086.00		\$ 520,086.00	
(2) 250,000 Gallons - Hadley Road	\$ 365,947.00	-	-	\$ 365,947.00		\$ 365,947.00	
(2) 255,000 Gallons - West Main	\$ 270,563.00	-	-	\$ 270,563.00		\$ 270,563.00	
1,000,000 Gallons - Hadley Road	\$ 633,839.20	-	-	\$ 633,839.20		\$ 633,839.20	
Total	\$ 2,310,521.20	-	-	\$ 2,310,521.20		\$ 2,310,521.20	
						Cost for Sprinkler System Capacity \$ 586,363.88	
Related Project Costs							
Admin, Legal, Permits & Engineering	\$ 43,941.92	-	-	\$ 43,941.92		\$ 46,363.80	
Total Related Project Costs	\$ 43,941.92	-	-	\$ 43,941.92		\$ 46,363.80	
						Total Sprinkler Cost \$ 11,590.95	
Related Project Costs							
Engineering	\$ 167,669.00	-	-	\$ 167,669.00		\$ 167,669.00	
Total Related Project Costs	\$ 167,669.00	-	-	\$ 167,669.00		\$ 167,669.00	
						Total Sprinkler Cost \$ 41,917.25	
Total Project Costs	\$ 2,522,132.12	-	-	\$ 2,522,132.12		\$ 639,872.08	
Funding							
Pennvest Loan	\$ 633,059						
Total	\$ 633,059.06						
Prorated Debt Service Outstanding	\$ 630,534.02						\$ 630,534
							Total Sprinkler Cost \$ 157,633.51
Total - Eligible Special Purpose Part						\$ 482,238.58	

	Non Eligible	Federal / State	Adjusted Costs	Cost	Trended	Outstanding
	Cost	Grants	Ratio to	Ratio	Cost (2012) (5/10)	Debt
	Line	Delivery	Standard	Tap Fee		
	Size	Capacity	Meter			
System Capacity	1"	50	1.0	\$64.19		
Capacity for Sprinkler System	1-1/2"	200	4.0	\$256.77		
Demand for Sprinkler System	2"	250	5.0	\$320.96		
(50 gpm for 2 hours)	3"	650	13.0	\$834.49		
Available Capacity for Sprinkler System	4"	1000	20.0	\$1,283.83		
Cost per Available capacity	6"	2000	40.0	\$2,567.66		
	8"	3,500	70.0	\$4,493.40		

- 1 - Series of 1994 bonds include principal amount of \$2,035,000 from 1989 bonds
- 2 - Replaced by new tank
- 3 - Series of 2003 bonds include principal amount of \$2,980,00 from 2004 bonds
- 4 - Population Density of Mercer County based on 2010 Census Data
- 5 - Trend Factor based on Engineering News Record (ENR) Construction Cost Index (CCI) - 1991 annual avg. 4835, 1994 annual avg. 5408, Apr 1995 - 5432, July 2007 - 7959 Aug. 2007 - 8007, Aug. 2008 - 8362, Nov. 2008 - 8602, Sept. 2010 - 8836 and July 2012 - 9323
- 6 - Replacement Cost for 12", 8", 6", 4", 2- and 1-inch based on recent bid
- 7 - Lengths of transmission mains and distribution lines taken from GWA's Water Pipeline System Map
- 8 - Series of 2011 bonds refinancing of 2003 bonds no new debt
- 9 - Replacement cost for tanks

Greenville Water Authority
Tapping Fee Summary
March 1, 2012

TABLE 1

	<u>Component</u>	<u>2012 Fee</u>
I.	Connection Fee	**
II.	Customer Facilities Fee	**
III.A.	Tap Fee-Capacity Part	\$930
III.B.	Tap Fee-Distribution Part	\$1,070
III.C.	Tap Fee-Special Purpose Part	***
III.D.	Tap Fee-Reimbursement Component	<u>\$0</u>
	Total Net Service Fee per EDU =	\$2,000

*Costs based on standard 3/4" service connection. Larger service line connections shall be based on actual cost incurred for installation.

**Costs based on Actual Costs Incurred

*** See Table 2

Greenville Water Authority
Tapping Fee Calculations
Special Purpose Part
Sprinkler Fees
March 1, 2013

TABLE 2

<u>Line Size</u>	<u>Delivery Capacity gpm</u>	<u>Ratio to Standard Meter</u>	<u>Tap Fee</u>
1"	50	1.0	\$64.19
1-1/2"	200	4.0	\$256.77
2"	250	5.0	\$320.96
3"	650	13.0	\$834.49
4"	1000	20.0	\$1,283.83
6"	2000	40.0	\$2,567.66
8"	3,500	70.0	\$4,493.40

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, DECEMBER 12, 2012 5:30 PM

Present

Directors: Gary Beatty, Chairman
John Gibson, Vice Chairman
Marion Rosselot, Secretary
Tom Fisher, Treasurer
Don Shaw, Assistant Secretary/Treasurer

Engineer: Tom Thompson

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Beatty. Minutes of the November 14, 2012 meeting were reviewed. Mr. Gibson recommended attaching resolution 4-12 as stated in the minutes which were not attached, also the attachment for non single family calculation and sprinkler fees should have an effective date of March 1, 2013, not November 15, 2012. Motion by Mr. Gibson to accept the minutes with the added attachment and the date changes, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,103,209.11	\$369,312.31	\$733,896.80	\$250,000.00	\$483,896.80

The PNC account A-7 balance forward was adjusted by \$128.97 due to a customer payment that was not recorded previously. Motion by Mr. Gibson to accept the balance forward adjusted amount of \$128.97 for PNC account A-7 which changed the restricted funds total, Seconded by Mr. Shaw, Motion carried by unanimous vote. Motion by Mr. Gibson to approve the Treasurers report, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Beatty called for visitors and or customers wanting to address the Board, there were none.

Mr. Thompson presented the monthly engineer's report. He presented an updated priority list showing the ongoing and completed projects. Mr. Thompson addressed the East Side Main Line Improvements Project, PennVEST Pay Request #2 has been received in the amount of \$181,887.87. S.E.T. has submitted pay request #4 in the amount of \$152,668.40, the work performance breakdown under value of work completed to date showed \$780,562.83 and should have been \$888,691.23 which does not affect payment amount. Motion by Mr. Fisher to approve S.E.T pay request #4 in the amount of \$152,668.40, Seconded by Mrs. Rosselot, Motion carried by unanimous vote. The Pennvest Requisition #3 has been prepared in the amount of \$154,647.37, Motion by Mr. Shaw to submit Pennvest Requisition #3 in the amount of \$154,647.37, Seconded by Mr. Fisher, Motion carried by unanimous vote. The test pit line item was discussed and proposed to be broken out into three different test pit categories, net change in contract value would be \$194,042.00. Motion by Mr. Shaw to approve change order #1 in the amount of \$194,042.00, Seconded by Mr. Fisher, Motion carried by unanimous vote. Concerning the 250,000 gallon Hadley Road tank painting project, PaDEP has waived the planning meeting for obtaining the permit.

Mr. Brady presented the Superintendent's report, he reviewed revenues versus expenses for the month of November. Ongoing complaints have been addressed concerning the main line project. Treatment chemical costs were up slightly with usage and water consumption being average from past years. Concerning the Williamson Road easement Mitch Properties has offered \$15,000.00 to purchase the easement, Motion by Mr. Gibson to reverse last month's Motion to sell the easement and make an offer for Mitch Properties to move the easement at a cost of \$20,000.00, Motion died for lack of a Second. Motion by Mr. Shaw to counter offer to sell the easement for \$25,000.00, Seconded by Mr. Fisher, Mr. Shaw and Mr. Fisher voted yea with Mrs. Rosselot and Mr. Gibson voting nay resulting in a tie, Motion carried with Mr. Beatty voting yea breaking the tie vote. Gannett Fleming has submitted their 2013 Annual Engineering Service Agreement with a yearly fee of \$5,000.00, Motion by Mr. Fisher to accept the agreement and retain Gannet Fleming, Seconded by Mrs. Rosselot, Motion carried by unanimous vote. Stillwaggon and McGill have submitted the 2012 yearend financial audit agreement at a cost of \$8,200.00. Motion by Mr. Shaw to accept the agreement at a cost of \$8,200.00, Seconded by Mr. Fisher, Motion carried by unanimous vote. The South Front Street property that the Authority needs to obtain for the new river crossing will be bid on when the court releases it for private sell. The 2013 budget was reviewed with no rate increase for 2013, a projected increase of 12% for 2014 and 7% for 2015, after discussion Motion by Mr. Fisher to approve the 2013 budget, Seconded by Mrs. Rosselot, Motion carried by unanimous vote. Mr. Brady stated the Affidavit for the null and void 2008 D&L oil and gas lease has been recorded in Mercer and that D&L has surrendered the lease, all documents have been submitted to Halcon's attorneys.

December 12, 2012 Regular Board Meeting

Meeting adjourned to discuss the Greenlee option and personnel issues. Meeting reconvened at 9:45 PM, Motion by Mr. Gibson to authorize Mr. Beatty to sign a response letter stating if the Developers agreement is signed on or before February 28, 2013, the tap fee charge would be at current rates, however if signed on or after March 1, 2013 the tap fee would be at the new rate. The tap fee reimbursement would be limited to ten years and the Authority's contribution would be limited to \$150,000.00 dollars or one half of the project whichever less is, Seconded by Mr. Shaw, Motion carried by unanimous vote. On Motion of Mr. Shaw meeting adjourned 9:55 PM.



Marion Rosselot
Secretary

Transcribed by:
William M. Brady
Draft review by:
Marion Rosselot