

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, January 14, 2015 5:30 PM

Present

Directors: Donald Shaw, Vice Chairman (Phone Conference)
Marion Rosselot, Secretary
Linda Zuschlag, Asst. Secretary/Asst. Treasurer
Alfred Peden, Board Member

Engineer: Tom Thompson, Senior Project Manager

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the December 10, 2014 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Reorganization of the board was conducted. Mr. Shaw called for nominations for Chairman. Motion by Mrs. Rosselot to nominate Mr. Shaw as Chairman, Seconded by Mr. Peden. Mr. Shaw called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Shaw called for nominations for Vice Chairman. Motion by Mrs. Zuschlag to nominate Mrs. Rosselot as Vice Chairman, Seconded by Mr. Peden. Mr. Shaw called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Shaw called for nominations for Secretary. Motion by Mrs. Rosselot to nominate Mrs. Zuschlag as Secretary, Seconded by Mr. Peden. Mr. Shaw called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Shaw called for nomination for Treasurer. Motion by Mrs. Zuschlag to nominate Mr. Boyd as Treasurer, Seconded by Mrs. Rosselot. Mr. Shaw called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Shaw called for nomination for Assistant Secretary-Treasurer. Motion by Mrs. Rosselot to nominate Mr. Peden as Assistant Secretary-Treasurer, Seconded by Mrs. Zuschlag. Mr. Shaw called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Treasurer's report was given by Mrs. Zuschlag as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,418,495.90	\$388,858.72	\$1,029,637.18	\$250,000.00	\$779,637.18

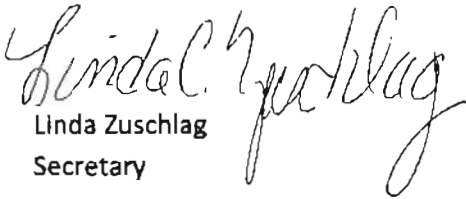
Motion by Mrs. Zuschlag to approve the Treasurers report, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reported updates to the priority list for 2015 will be presented at February Board Meeting. Mr. Thompson presented that the Authority is waiting for final payment from PennVest for the amount of \$204,031.99 but is unable to identify a timeframe for when payment will be received. Mr. Thompson addressed the Thiel College Water Line Extension Project; Contractors began work on December 22, 2014 and at this time are 70% complete. Mr. Thompson addressed the River Crossing Project, and has provided additional information requested by U.S. Department of Fish and Wildlife. Mr. Thompson stated that the System Mapping is being finalized and will be available soon. Mr. Thompson presented the draft 2014 Annual Review for discussion and review. After review a few changes including updating Bulk Water Rates to current rates need changed. Motion by Mrs. Rosselot to approve the 2014 Annual Report with changes to the Bulk Water Rates, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented the managers report; she reviewed revenues versus expenses for the month of December. Chemical cost and chemical usage were reviewed. Mrs. Paul discussed unaccountable water and goals for trying to decrease water loss. Mrs. Paul reviewed that water consumption for the last two years is down. Mrs. Paul reviewed the DEP Plant Inspection results and recommendations. No violations were noted and recommendations will be addressed by treatment staff. Auditors from Stillwaggon and McGill will be conducting the yearly audit beginning the first week of February.

January 14, 2015 Regular Board Meeting

Meeting adjourned at 6:28 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, February 11, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman (Phone Conference)
Marion Rosselot, Vice Chairman
Linda Zuschlag, Secretary

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the January 14, 2015 meeting were reviewed. Motion by Mrs. Rosselot to accept the minutes as presented, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Treasurer's report was given by Mrs. Zuschlag as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,248,769.52	\$412,944.35	\$835,825.17	\$450,000.00	\$385,825.17

Motion by Mrs. Zuschlag to approve the Treasurers report, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson presented the updated priority list. Mr. Thompson presented that the Authority is waiting for final payment from PennVest for the amount of \$204,031.99, final payment will be submitted once PennVest receives new signature cards. Mr. Thompson addressed the Thiel College Water Line Extension Project; all 12" main line has been installed with a project cost summary to date of \$55,179.52. Mr. Thompson addressed the River Crossing Project, approval has been received from the U.S. Department of Fish and Wildlife. Project should be ready for bid in April 2015 with work being completed this year. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; Mr. Thompson recommends adding sampling ports to the tank to monitor for nitrification and tank mixing to help reduce trihalomethane formation (TTHM) and nitrification. The mixing system would require a PaDEP minor

permit modification. Motion by Mrs. Rosselot to authorize Mr. Thompson to proceed with permits from PaDEP for the West Tank Pipe Gallery and Tank Mixing Project, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented the managers report; she reviewed revenues versus expenses for the month of January. Chemical cost and chemical usage were reviewed. Mrs. Paul submitted the 2014 Customer Bad Debt for 2014 in the amount of \$1,302.64 for the board approval. Motion by Mrs. Rosselot to approve writing off of bad debt in the amount of \$1,302.64, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Distribution staff repaired three main line water breaks. Mrs. Paul reported that due to the harsh winter weather and large snow and ice amounts that reading meters has been difficult on the distribution staff and at this time some customer bills may be estimated. Mrs. Paul recently attended a three day Disaster Management Training Course. Auditors from Stillwaggon and McGill have conducted the yearend audit and draft copies will be available soon.

Adjourn to Executive Session at 6:30 pm.

Meeting reopens to Public Session at 6:35 pm.

Meeting adjourned at 6:36 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, March 11, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Excused
Linda Zuschlag, Secretary Present
Richard Boyd, Treasurer Excused
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager
Jeff Staul, Treatment Foreman

Others: Amanda Landon, Stillwaggon & McGill

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the February 11, 2015 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Peden as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,507,066.58	\$437,030.40	\$1,070,036.18	\$942,012.40	\$128,023.78

Motion by Mr. Peden to approve the Treasurers report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Amanda Landon from Stillwaggon & McGill, LLC presented the annual financial audit. The financial statements present fairly, and in all material respects the financial position of the Authority as of December 31, 2014 and 2013. Motion by Mrs. Zuschlag to approve the December 31, 2014 and 2013 Financial Audit has presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list. Mr. Thompson presented that the Authority has received final payment from PennVest for the amount of \$204,031.99. Mr. Thompson addressed the Thiel College Water Line Extension Project; all 12" main line has been installed, service connections and restoration work still need completed and are expected to be done by May 2014. Mr. Thompson addressed the River Crossing Project; approval has been received from the U.S. Department of Fish and Wildlife, this data has been submitted to the Mercer County Conservation District for approval. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; Mr. Thompson has submitted the Act 14 letters for the permit application. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project.

Mrs. Paul presented the managers report; she reviewed revenues versus expenses for the month of February. Chemical cost and chemical usage were reviewed. Distribution staff repaired two main line water breaks and six frozen service lines. Distribution staff have also replaced twenty-two frozen meters due to the harsh weather. Mrs. Paul reported that due to the harsh winter weather and large snow and ice amounts that reading meters has been difficult on the distribution staff and at this time some customer bills may be estimated.

Meeting adjourned at 6:30 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, April 8, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Boyd, Treasurer Phone Conference
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the March 11, 2015 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Peden as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,704,957.74	\$423,597.75	\$1,281,359.99	\$940,860.20	\$340,499.79

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list. Mr. Thompson addressed the Thiel College Water Line Extension Project; service connections are complete. Restoration work still needs completed and is expected to be done by May 2015. Mr. Thompson addressed the River Crossing Project; updated GP5 Application has been submitted to the Mercer County Conservation District for approval. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; Mr. Thompson has submitted the Public Water Supply permit application to PaDEP. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project. Mr. Thompson presented future projects which include an emergency generator for the treatment plant at a cost of \$188,000.00.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of March. Chemical cost and chemical usage were reviewed. Distribution staff has incurred overtime due to main and service line repairs due to the harsh winter. Mrs. Paul presented renewal for Liability Insurance with Grundy Insurance at cost of \$28,280.00. Motion by Mrs. Rosselot to accept Liability Insurance with Grundy Insurance for a cost of \$28,280.00, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Mrs. Paul recommended that the Authority join PAWARN, a mutual aid agreement network with other water and wastewater utilities. Motioned by Mrs. Zuschlag to approve joining PAWARN, Seconded by Mrs. Rosselot, Motion passed by unanimous vote. Mrs. Paul recommended hiring a part-time distribution employee to assist in meter reading and general distribution work. Motioned by Mrs. Rosselot to hire part-time distribution employee, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented Resolution 01-15 for the Board approval. The resolution is a contract for the Authority's municipal employee's pension plan which is administered by the Pennsylvania Municipal Retirement System (PMRS). Motioned by Mr. Boyd to approve Resolution 01-15 electing to amend its municipal pension plan administrated by Pennsylvania Municipal Retirement System, Seconded by Mr. Peden, Motion carried by unanimous vote.

Meeting adjourned at 6:45 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, May 13, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Boyd, Treasurer Excused Absence
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the April 8, 2015 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Peden as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,754,537.61	\$447,684.02	\$1,306,853.59	\$938,163.66	\$368,689.93

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list. Mr. Thompson addressed the Thiel College Water Line Extension Project; service connections are complete. Restoration work and tie-ins still need completed. Mr. Thompson addressed the River Crossing Project; updated GP5 Application has been submitted to the Mercer County Conservation District for approval. PaDEP has conducted a new PNDI and the agency review letters have been submitted. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; Mr. Thompson has submitted the Public Water Supply permit application to PaDEP. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project.

May 13, 2015 Regular Board Meeting

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of April. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented a Legal Agreement with the Borough of Greenville to replace main water lines on Brackin Alley for the Board approval. Motioned by Mrs. Zuschlag to approve entering into a Legal Agreement with the Borough of Greenville, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mrs. Paul presented the idea to reduce tap-in fees to attract new customers to existing water mains. The issue was discussed. It was decided that a resolution was necessary to change the tap-in fees from the base fee of \$2,000 to \$500 for a limited time – until December 31, 2015. Until a resolution could be prepared and passed, Mrs. Rosselot made a Motion to temporarily reduce tap-in fees, Seconded by Mr. Peden, Motion carried by unanimous vote. Mrs. Rosselot suggested that Mrs. Paul send out a letter ahead of the resolution so that residents would have the necessary time to prepare and gather finances if they were considering connecting to city water.

Meeting adjourned at 7:30 pm.

Marion Rosselot

Linda Zuschlag - absent June 10, 2015
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, June 10, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Absence/Excused
Richard Boyd, Treasurer Absence
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager

Press: Molly VanWert, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the May 13, 2015 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Peden as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,773,155.01	\$471,770.53	\$1,301,384.48	\$937,445.54	\$363,938.94

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list. Mr. Thompson addressed the Thiel College Water Line Extension Project; service connections are complete. Restoration work and tie-ins still need completed. Mr. Thompson addressed the River Crossing Project; updated GP5 Application has been submitted to the Mercer County Conservation District for approval. PaDEP has conducted a new PNDI and the agency review letters have been submitted. Review letter has been received from the PA Fish & Boat Commission, at this time we are stilling waiting for the service letter from the PA Fish & Boat Commission. If this is not received by June 29, 2015 we will then need to request a time extension from PaDEP. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; Mr. Thompson has submitted the Public Water Supply permit application to PaDEP. Mr. Thompson addressed the

system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project.


Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of May. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented that a bid meeting will be soon for the Brackin Alley Project with the Greenville Borough, the Borough will be replacing storm sewer along Brackin Alley and the Water Authority will replace main water line during the same project.

Mrs. Paul presented Resolution 02-15 to reduce tap-in fees to attract new customers to existing water mains. The resolution will decrease tap-in fees from the base fee of \$2,000 to \$500 at this time. Mr. Peden made a Motion to approve Resolution 02-15 to reduce tap-in fees from the base fee of \$2,000 to \$500, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mrs. Paul presented final loan documents from PennVest for the Boards signature.

Meeting adjourned at 6:25 pm.



Marion Rosselot
Vice Chairman

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, July 8, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Present
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager

Employees: Carol Paul, Authority Manager

Visitors: Gregory Scott, PE Buchart Horn Inc

Press: Molly VanWert, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the June 10, 2015 meeting were reviewed. Motion by Mrs. Rosselot to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Peden as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,817,248.80	\$495,857.52	\$1,321,391.28	\$932,970.33	\$388,420.95

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Gregory Scott PE, Buchart Horn Inc presented Brackin Alley bids received by the Borough of Greenville on July 8, 2015. Mr. Scott presented that four bids were received; lowest bid received by R & B Contracting for the water line installation was at \$92,100.00 for ductile pipe and directional drilling. It is recommended to install PVC pipe and open cut digging to install the water line, with these two options the price would be reduced to \$78,718.00. Motion by Mrs. Rosselot to give the Greenville Borough authorization to accept the low bid for Brackin Alley Project of \$92,100.00 from R & B Contracting using open cut digging and C900 PVC pipe, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list. Mr. Thompson addressed the Thiel College Water Line Extension Project; a final inspection was held on July 7, 2015 with Bova Excavating and a punch list has been developed. Mr. Thompson addressed the River Crossing Project; response has been received PA Fish and Boat Commission and US Fish and Wildlife Services for the updated PNDI search and provided to PaDEP. The Submerged Lands License Agreement has been received. Once permit is received project will be ready to go out to bid. Motion by Mrs. Zuschlag to have River Crossing Project placed out to bid as soon as permit is received, Seconded by Mrs. Rosselot, Motion carried by unanimous vote. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; Mr. Thompson has submitted the Public Water Supply permit application to PaDEP, a technical review is scheduled for July 23, 2015. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of June. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented that backflow notifications have been mailed to commercial high risk customers. Notifications will continue to be mailed to all commercial customers requiring backflow devices to be installed.

Mrs. Paul presented that one customer has taken advantage of the reduced tap-in fee and has connected to city water.

Adjourn to Executive Session at 6:46 pm.

Meeting reopens to Public Session at 7:27 pm.

Meeting adjourned at 7:28 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, August 12, 2015 5:30 PM

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager

Meeting called to order by Mr. Shaw. The Board would like to welcome Mr. Miller who was recently appointed to the board. Motion by Mrs. Rosselot to nominate Mr. Miller as Treasurer, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Minutes of the July 8, 2015 meeting were reviewed. Motion by Mrs. Rosselot to accept the minutes as presented, Seconded by Mr. Miller, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Peden as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,831,409.65	\$519,944.78	\$1,311,464.87	\$932,386.81	\$379,078.06

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list with no significant updates. Mr. Thompson addressed the Thiel College Water Line Extension Project; which is in the final stage of completion. Mr. Thompson addressed the River Crossing Project; all permits have been received and the project will be placed out for bid. Bid opening should be before the next board meeting. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; all permits have been received however, this project will be put on hold until next year. Mr. Thompson addressed the system

mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project. Mr. Thompson reviewed the NPDES Permit Renewal; the Authority's National Pollutant Discharge Elimination System Permit is due to expire on June 30, 2016, the renewal application is required to be submitted by January 2, 2016. Mr. Thompson recommends this to be completed in December.


Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of July. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented that the Authority has been selected to participate in a National Optimization Program conducted by the EPA. The EPA and DEP will be here August 31, 2015 through September 4, 2015 and will be collecting and analyzing data with the goal of optimizing the distribution system.

Mrs. Paul advised the Board that she will be taking a week's vacation in September, and will be available by phone or video conference at anytime. Motioned by Mr. Miller to approve Mrs. Paul's vacation with one week of pay, Seconded by Mrs. Rosselot, Motioned carried by unanimous vote.

Mrs. Paul presented Resolution 03-15 to end the reduced tap-in fee sale. The resolution will restore the tap-in fee back to the original cost of \$2,000.00. The Authority will honor any residential customer who received the reduced tap-in fee notification from the Authority until December 31, 2015. Motioned by Mrs. Zuschlag to approve Resolution 03-15 to restore the tap-in fee to the original cost of \$2,000.00, Seconded by Mrs. Rosselot, Motioned carried by unanimous vote.

Meeting adjourned at 7:10 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, September 9, 2015 5:30 PM**

Present

Directors:	Donald Shaw, Chairman	Present-Phone
	Marion Rosselot, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Richard Miller, Treasurer	Present
	Alfred Peden, Asst Secretary/Treasurer	Present

Engineer: Tom Thompson, Senior Project Manager

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Meeting called to order by Mrs. Rosselot. Minutes of the August 12, 2015 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,867,801.59	\$544,032.66	\$1,323,768.93	\$930,323.79	\$393,445.14

Motion by Mrs. Zuschlag to approve the Treasurers report, Seconded by Mr. Miller, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list with no significant updates. Mr. Thompson addressed the Thiel College Water Line Extension Project; which is in the final stage of completion. Mr. Thompson addressed the River Crossing Project; bids were accepted and opened at 2:00 P.M. on September 8, 2015. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; all permits have been received however, this project will be put on hold until next year. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project.

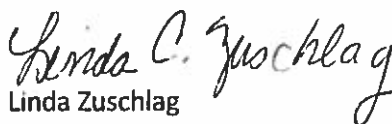
Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of August. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented that the Authority had been selected to participate in a National Optimization Program conducted by the EPA. The EPA and DEP collected samples the week of August 31, 2015 through September 4, 2015 with three teams collecting samples from water storage tanks, distribution system, and water treatment plant.

Mrs. Paul presented the Authority's Minimum MMO for PMRS. Mrs. Paul presented the health insurance renewal with a 5% increase; the current plan will be renewed. Mrs. Paul is also looking into dental insurance for the employee's. Fall Hydrant Flushing is scheduled to begin October 11, 2015.

Mr. Miller suggested the possibility of sending water to western states that are affected from drought. Mr. Miller and Mrs. Paul are to gather information to present to the Board at the next meeting.

Meeting adjourned at 6:15 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, October 14, 2015 5:30 PM**

Present

Directors: Donald Shaw, Chairman Present
 Marion Rosselot, Vice Chairman Present
 Linda Zuschlag, Secretary Present
 Richard Miller, Treasurer Present
 Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the September 9, 2015 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,672,978.56	\$315,602.22	\$1,357,376.34	\$930,323.79	\$427,052.55

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list with no significant updates. Mr. Thompson addressed the Thiel College Water Line Extension Project; which is in the final stage of completion, three minor items still need addressed. Mr. Thompson addressed the River Crossing Project; Mr. Thompson advises rejecting bids and rebidding at a later date. Motion by Mrs. Zuschlag to reject all bids received for the River Crossing Project, Seconded by Mr. Peden. Motion carried by unanimous vote. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; all permits have been received however, this project will be put on hold until next year. Mr. Thompson addressed the system mapping which

is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of September. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented Brackin Alley Project; R&B Contracting have installed the 12" water main and completed the lower end tie-in on N. Diamond. The line has been disinfected, but pressure testing, bacteria testing, and the tie-in at N. Third Street still needs to be completed.

Mrs. Paul presented Pay Request #1 to the Greenville Borough for work completed by R&B Contracting for Brackin Alley in the amount of \$29,489.40. Motion by Mrs. Rosselot to accept Pay Request #1 to the Greenville Borough, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented UPMC Dental Insurance for 2015-2016 for the employees. Mrs. Paul recommends that the Authority cover the cost of the insurance. Motion by Mrs. Rosselot to accept UPMC Dental Insurance at the Authority's cost, Seconded by Mr. Miller, Motion carried by unanimous vote.

Mrs. Paul presented that Mark Cianci, of Cianci's Motel has requested erecting a sign for advertising on the property owned by the Authority on Hadley Road. With the request, Mr. Cianci will pay the Authority \$1,000.00 a year. Motion by Mr. Miller to allow Cianci's Motel to erect a sign for advertising on the property on Hadley Road with a yearly payment of \$1,000.00, Seconded by Mr. Peden, Motion carried by unanimous vote.

Meeting adjourned at 6:25 pm.


Linda Zuschlag
Secretary



Transcribed by: Shannon McClimans
Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, November 11, 2015 5:30 PM**

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager
Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the October 14, 2015 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,710,456.26	\$339,191.89	\$1,371,264.37	\$930,323.79	\$440,940.58

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reviewed the priority list and will provide an updated list at December's meeting. Mr. Thompson addressed the Thiel College Water Line Extension Project; which is in the final stage of completion. Mr. Thompson addressed the River Crossing Project; this project will go out to bid in early spring of 2016. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; all permits have been received however, this project will be put on hold until next year. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-buils are received from the Thiel College Water Line Extension Project. Mr. Thompson addressed the NPDES Permit Renewal; permit renewal application will be authorized at December's meeting.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of October. Chemical cost and chemical usage were reviewed.

Mrs. Paul presented the Brackin Alley Project; the project is on schedule. Distribution staff repaired a 4" water main leak on N. High Street. The leak is a result of R&B Contracting working in the same area; R&B Contracting will be billed for the repair.

Mrs. Paul presented Pay Request #2 to the Greenville Borough for work completed by R&B Contracting for Brackin Alley in the amount of \$7,079.25. Motion by Mrs. Zuschlag to accept Pay Request #2 to the Greenville Borough, Seconded by Mr. Peden, Motion carried by unanimous vote.

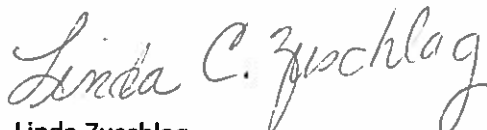
Mrs. Paul presented Pay Request #3 to the Greenville Borough for work completed by R&B Contracting for Brackin Alley in the amount of \$36,494.91. Motion by Mr. Miller to accept Pay Request #3 to the Greenville Borough, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mrs. Paul presented the Draft Budget for 2016 for the Board's review. Mrs. Paul reviewed revenue, expenses, debt service, and capital improvements.

Meeting adjourned to Executive Session at 6:50 pm.

Meeting reopens to Public Session at 7:20 pm.

Meeting adjourned at 7:21 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday, December 09, 2015 5:30 PM**

Present

Directors: Donald Shaw, Chairman Present
Marion Rosselot, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Alfred Peden, Asst Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Meeting called to order by Mr. Shaw. Minutes of the November 11, 2015 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,700,025.26	\$362,782.66	\$1,337,242.60	\$930,323.79	\$406,918.81

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Miller, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson provided an updated priority list for review. Mr. Thompson addressed the Thiel College Water Line Extension Project; which is in the final stage of completion. Mr. Thompson addressed the River Crossing Project; this project will go out to bid in early spring of 2016. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; all permits have been received however, this project will be put on hold until next year. Mr. Thompson addressed the system mapping which is in the process of being finalized once as-builts are received from the Thiel College Water Line Extension Project and Brackin Alley Waterline Project. Mr. Thompson addressed the NPDES Permit Renewal; the application has been approved by the Board and will be submitted, the NPDES Permit will be good for 5 years.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of November. Chemical cost and chemical usage were reviewed.

Stillwaggon & McGill's Service Agreement for preparation of the annual audit was presented. Motion by Mr. Peden to accept Stillwaggon & McGill Service Agreement, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented Erwin Byler's request to manage the trees on the east tank property. Mrs. Paul will check references provided by Mr. Byler and will review them with the Board at January's meeting.

Gannett Fleming's 2016 Contract was reviewed. Motion by Mr. Miller to accept Gannett Flemings 2016 Contract, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Budget for 2016 was reviewed. Motion by Mr. Miller to accept 2016 Budget as presented, Seconded by Mr. Peden, Motion carried by unanimous vote. The Board approved to give Authority Manager; Carol Paul three weeks paid vacation for the calendar year 2016.

Board meeting dates for 2016 were reviewed. Motion by Mr. Miller to accept 2016 Board meeting dates, Seconded by Mr. Peden, Motion carried by unanimous vote.

Meeting adjourned to Executive Session at 6:45 pm.

Meeting reopens to Public Session at 7:03 pm.

Meeting adjourned at 7:15 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board