

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday January 11, 2017 5:30 PM**

Present

Directors:	Marion Rosselot, Chairman	Present
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Richard Miller, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Molly VanWoert, Record Argus	
Visitors:	None	

Meeting called to order by Mrs. Paul.

Reorganization of the board was conducted. Motion by Mr. Miller to keep board officer's positions the same as the prior year with; Marion Rosselot, Chairman; Alfred Peden, Vice Chairman; Linda Zuschlag, Secretary; Richard Miller, Treasurer; and Chad Sankey, Asst. Secretary/Treasurer. Seconded by Mr. Sankey. Mrs. Paul called for any other nominations, with none being the nomination were closed. Motion carried by unanimous vote to keep all board officer's positions the same as the prior year.

Minutes of the December 14, 2016 meeting were reviewed. Motion by Mr. Peden to accept the minutes with approved changes which expanded upon the 2017 Board meeting dates. Seconded by Mr. Miller, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,405,063.11	\$385,925.32	\$1,019,137.79	\$292,278.17	\$726,859.62

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.


Mr. Horvat, Project Manager, Entech Engineering was welcomed as the new engineer for the Authority. Mr. Horvat presented the Draft 2016 Water System Annual Report and 2017 Operating Budget for the Board's review.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of December. Chemical costs and chemical usage were reviewed.

McGill, Power & Bell Service Agreement for preparation of the annual audit was presented, this agreement replaces the prior agreement with Stillwaggon & McGill. Motion by Mrs. Zuschlag to accept McGill, Power & Bell Service Agreement, Seconded by Mr. Miller, Motion carried by unanimous vote.

Mrs. Paul submitted the 2016 Customer Bad Debt in the amount of \$1,954.77 for the board approval. Motion by Mr. Peden to approve writing off bad debt in the amount of \$1,954.77, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned at 6:30 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday February 8, 2017 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present-Arrived at 5:50 PM
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot. Minutes of the January 11, 2017 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,442,963.96	\$409,538.06	\$1,033,425.90	\$508,170.00	\$525,255.90

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the 2016 Water System Annual Report and 2017 Operating Budget for the Board's approval. Motion by Mr. Sankey to accept the 2016 Water System Annual Report and 2017 Operating Budget, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Mr. Horvat presented that he had met with Authority personnel to prioritize waterline replacement projects. A top ten list has been developed, the list will be presented after cost estimates are completed. Mr. Horvat presented that Entech is reviewing the proposed vault renovation at the west tanks and will develop an alternative approach and cost estimates for consideration.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of January. Chemical costs and chemical usage were reviewed.

Mrs. Paul presented two proposals for Worker's Compensation: Erie Insurance with an annual premium of \$9,445.00 and Matson Insurance with an annual premium of \$9,090.00. Motion by Mr. Miller to accept Worker's Compensation with Matson Insurance with an annual premium of \$9,090.00, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented quotes for a new truck for the distribution department using the Commonwealth of Pennsylvania COSTAR Program. McCandless Ford of Mercer submitted the lowest quote. Motion by Mr. Sankey to approve the purchase of new truck for the distribution department from McCandless Ford, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented a quote from C.E. Davis for installing snow guards on the new roof. The guards will stop large amounts of snow from sliding off the roof and causing any damage. The Board has requested that Mrs. Paul receive more information about the snow guards and installation. Mrs. Paul will present more information at the next meeting.

Meeting adjourned at 7:15 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday March 8, 2017 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Absent-Excused

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager
Jeff Staul, Treatment Plant Foreman

Press: Molly VanWoert, Record Argus

Visitors: Jane Fruechtel

Meeting called to order by Mrs. Rosselot. Minutes of the February 8, 2017 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,479,479.19	\$433,644.51	\$1,045,834.68	\$508,170.00	\$537,664.68

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Rosselot opened the floor for any visitors. Mrs. Jane Fruechtel property owner of 30 Eagle Street addressed the Board with billing concerns. Mrs. Fruechtel's property has been billed for 2 units since Mrs. Fruechtel purchased the property which was a duplex. Mrs. Fruechtel states the property was immediately converted to a single-family home, and questions the accuracy of the water bill. Mrs. Paul will review Mrs. Fruechtel account and provide the Board with documentation for review. A meeting will be set-up with Mrs. Fruechtel at a later date.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report via power point presentation. Mr. Horvat presented a project priority list and an overview of best practices for reserve fund planning. Mr. Horvat presented that the Engineer of Record with PennVest has been updated.

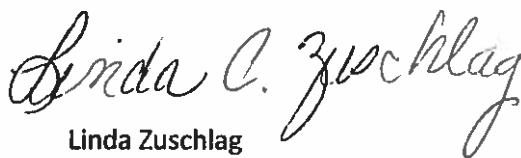
Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of February. Mrs. Paul presented that expenditures are 20% under budget. Chemical costs and chemical usage were reviewed.

Mrs. Paul presented the N. Race Street Waterline Replacement Project. The Authority would install new water mains and the project would piggy back with the Borough of Greenville's Paving Project. The waterline portion of the project would be an "Add Alternate" on the Borough bid package. Motion by Mr. Miller to approve the N. Race Street Waterline Replacement Project, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented a quote from C.E. Davis for installing snow guards on the new roof at a cost of \$5,000.00. The guards will stop large amounts of snow from sliding off the roof and causing damage. Motion by Mr. Miller accept C.E. Davis quote for \$5,000.00 in install snow guards, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented that the AWWA National Convention, ACE17, will be held in Philadelphia from June 11th to June 14th. With Mrs. Paul's attendance at the convention, it is recommended to reschedule the June board meeting. Motion by Mrs. Zuschlag to authorize Mrs. Paul to attend the AWWA National Convention, ACE 17, and to reschedule the June board meeting to June 21, 2017, Seconded by Mr. Miller, Motion carried by unanimous vote.

Meeting adjourned at 8:03 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday April 12, 2017 5:30 PM**

Present

Directors:	Marion Rosselot, Chairman	Absent-Excused
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Richard Miller, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	Amanda Landon, McGill, Power, Bell & Associates, LLP Phil & Joann Polkabila, 216 St. Glory Road Greenville, PA 16125	

Meeting called to order by Mr. Peden. Minutes of the March 8, 2017 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,505,655.15	\$427,522.76	\$1,078,132.39	\$508,170.00	\$569,962.39

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Peden opened the floor for any visitors. Mr. Polkabila addressed the Board regarding high usage on a rental property owned at 48 Canal Street. Mr. Polkabila questioned the meter accuracy, stating that no leaks were found at the property. After discussion, the Board offered to make a minor adjustment to Mr. Polkabila water/sewer bill. A motion was made with prejudice by Mr. Miller to adjust Mr. Polkabila water/sewer bill, Seconded by Mr. Sankey, Motion carried by unanimous vote.

The Board reviewed Mrs. Fruechtel's account regarding multi-unit billing. The Authority Solicitor has been given that account information to review, and recommends that no adjustments be made to the account. Motion by Mrs. Zuschlag to follow Authority Solicitors' recommendation, Seconded by Mr. Miller, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented that the Authority has received a CFA Grant for the amount of \$320,000.00. Mr. Horvat presented after a meeting with Water Authority staff, a top ten list of main waterline replacements has been developed. Mr. Horvat is reviewing the proposed vault renovation at the West Tank location and developing an alternative approach and cost estimate for consideration. Mr. Horvat presented information regarding Intake Protection, installing a boom/buoy configuration to protect the raw water intake. Material cost to the Authority would be approximately \$6,500.00. An "Aids to Navigation" permit will be required from the PA Fish and Boat Commission if the Authority decided on the installation. Motion by Mr. Miller to move forward with the Intake Protection, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Amanda Landon, Accountant with McGill, Power, Bell and Associates presented the 2016 Audit. Motion by Mr. Miller to accept the 2016 Audit as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of March.

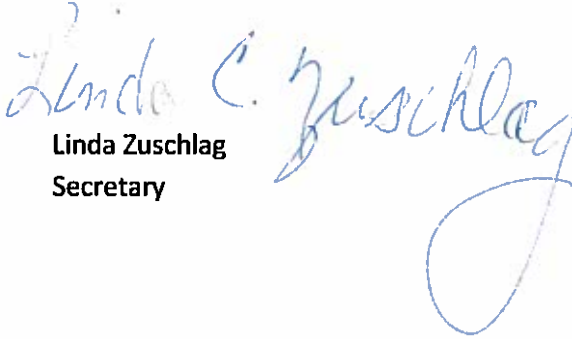
Mrs. Paul presented three quotes for liability insurance renewal with Anderson Insurance Group of Grove City having the lowest quote. Motion by Mr. Sankey to accept Anderson Insurance Group for Liability Insurance, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

A new 2017 Ford F150 was purchased for distribution. Marion Rosselot, Chairman signed a letter allowing Carol Paul to be authorized to sign purchase documents for the Authority. Motion by Mr. Miller to ratify authorization letter to sign purchase documents for the 2017 Ford F150, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented a proposal from RCB Capital Markets to refinance Series 2011 Water Bonds. At this time discussion will be tabled until the next board meeting.

April 12, 2017 Regular Board Meeting

Meeting adjourned at 8:45 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday May 10, 2017 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager
Jeff Staul, Treatment Plant Foreman

Press: Molly VanWoert, Record Argus

Visitors: Henry Sallusti, RBC Capital Enterprise
Thomas Lynch, Attorney for Bond Counsel

Meeting called to order by Mrs. Rosselot. Minutes of the April 12, 2017 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,508,605.44	\$451,418.68	\$1,057,186.76	\$506,976.56	\$550,210.20

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Rosselot opened the floor for any visitors. Mr. Sallusti presented a proposal from RCB Capital Markets to refinance Series 2011 Water Bonds with a bank note. After discussion, Mr. Sankey motioned to forgo the refinancing, Seconded by Mrs. Zuschlag. Mr. Miller and Mr. Peden voted against the motion. Mrs. Rosselot voted in favor of the motion. Motion carried 3-2.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented information regarding Intake Protection, installing a boom/buoy configuration to protect the raw water intake. Material cost to the Authority would be approximately \$6,500.00. An "Aids to Navigation" permit is being prepared for submission to the PA Fish and Boat Commission. Mr. Horvat presented that prior to the meeting an inspection of the 250,000-gallon tank on Hadley Road was completed due to premature deterioration of the mixing systems. After the inspection, it was found that the mixing system had been correctly installed, the Authority will move forward with making the correct repairs.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of April. Mrs. Paul presented that Cintas Fire Protection completed all inspections of the back-flow devices at the treatment plant.

Mrs. Paul presented that the \$3.845M PennVEST funding offer has been extended until July 31st. After discussion, Mr. Peden made a motion to proceed to PennVEST by amending the offer with changes. The offer would be amended to included changing the scope of the project from \$3.845M to a floor of \$2.72M, Seconded by Mr. Sankey. Mr. Miller made a motion to amend the motion by increasing the floor to \$3.22M, and was seconded by Mr. Sankey. The amendment to amend the motion failed with Mr. Sankey and Mr. Peden voting against the amending motion. The original motion to amend the PennVEST offer passes 2-1 with Mr. Sankey and Mr. Peden voting in favor, Mr. Miller voting against. Mrs. Zuschlag was not present at the time of the vote.

Mrs. Paul presented the results from the liquid ammonium sulfate (LAS) pilot study. The study was conducted from October 24, 2016 to February 4, 2017, the pilot study revealed that LAS is an effective substitute for ammonium hydroxide for the chloramination of drinking water. Benefits include increased employee safety, consistent chemical feed and stable water quality. Switching to LAS would increase annual chemical costs. A permit amendment would need to be submitted to DEP to make the change. Motion by Mr. Miller to proceed with the permit amendment to switch to LAS, Seconded by Mr. Sankey, Motion carried by unanimous vote.

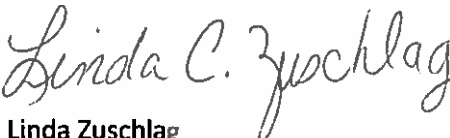
Mrs. Paul presented the CFA Grant for the amount of \$320,000.00 awarded to the Authority. Motion by Mr. Peden to accept the CFA Grant for \$320,000.00, Seconded by Mr. Sankey, Motion carried by unanimous vote.

May 10, 2017 Regular Board Meeting

Adjourned to Executive Session at 7:37 pm to discuss legal matter.

Executive Session adjourned at 7:40 pm.

Meeting adjourned at 7:49 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday June 21, 2017 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: Ervin Byler

Meeting called to order by Mrs. Rosselot. Minutes of the May 10, 2017 meeting were reviewed. Motion by Mr. Sankey to accept the minutes with the following change; add "executive session to discuss legal matter", Seconded by Mr. Miller, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,520,156.32	\$475,344.77	\$1,044,811.55	\$506,656.56	\$538,154.99

Motion by Mr. Miller to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Rosselot opened the floor for any visitors. Mr. Ervin Byler presented to the Board his request to remove downed and dead trees on Authority property near Donation Road in exchange for \$500.00. Motion by Mr. Miller to allow Mr. Byler to remove trees on Donation Road, Seconded by Mr. Sankey, Motion carried by unanimous vote. Mr. Byler presented the possibility of purchasing an additional tract of trees. Mr. Byler was advised that purchasing an additional tract of trees would require the Authority to place the tract out for bid.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented information regarding Intake Protection, installing a boom/buoy configuration to protect the raw water intake. An "Aids to Navigation" permit submitted to the PA Fish and Boat Commission has been approved. Mr. Horvat presented an Engineering Work Order for the 2018 Waterline Replacement Project to the Board.

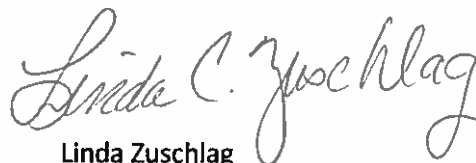
Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of May. Revenue is on budget, with expenses being 6% under budget. Mrs. Paul presented chemical cost for the Treatment Plant are over budget and will remain high during the summer months.

Mrs. Paul presented an agreement with the Greenville Borough for construction of water facilities on Race Street. Under this agreement the Authority will reimburse the Borough for costs associated with engineering and construction with the water portion of the project. Motion by Mr. Peden to accept Race Street Project Agreement with the Greenville Borough, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Adjourned to Executive Session at 6:25 pm to discuss personnel matter.

Executive Session adjourned at 6:55 pm.

Meeting adjourned at 6:56 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday July 12, 2017 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot. Minutes of the June 21, 2017 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,577,294.85	\$499,281.63	\$1,078,013.22	\$504,436.56	\$573,576.66

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

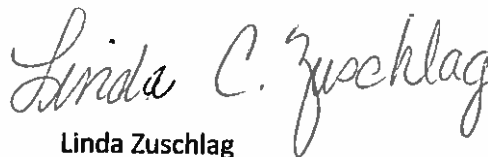
Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented information regarding Intake Protection, installing a boom/buoy configuration to protect the raw water intake. An "Aids to Navigation" permit submitted to the PA Fish and Boat Commission has been approved. Installation of the boom/buoy should be within the next few months. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. Entech is currently preparing solicit proposals on behalf of the Authority, targeted advertisement for the project is December 2017. Mr. Horvat presented the West Tank Improvement Project, the project would include demolition of the pipe vault and installation of a new inlet, rehabilitation

work including blasting and repainting the inside of all the tanks and blasting and undercoating the outside of the 250,000-gallon tank. Dixon Consulting completed an ROV inspection of the West Tanks on June 29, 2017. Mr. Horvat presented that Entech is preparing the Public Water Supply Permit Application for Liquid Ammonium Sulfate (LAS).

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of June. Revenue is on budget. Mrs. Paul presented chemical cost for the Treatment Plant are over budget and will remain higher due to increased chemical costs and excess rainfall.

Mrs. Paul presented that Kim Miller had been hired as a temporary/part-time treatment plant operator. Ms. Miller will fill in for employees out on medical leave. Motion by Mr. Miller to ratify the hiring of Kim Miller as treatment plant operator, Seconded by Mr. Sankey. Motion carried by unanimous vote.

Meeting adjourned at 6:30 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday August 9, 2017 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot. Minutes of the July 12, 2017 meeting were reviewed. Motion by Mr. Miller to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Miller as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,622,722.03	\$523,245.41	\$1,099,476.62	\$496,231.89	\$603,244.73

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented information regarding Intake Protection, installing a boom/buoy configuration to protect the raw water intake. A purchase order was issued for the purchase of the boom/buoy and material. Concrete anchors are being repurposed from lighting anchors removed from the Greenville Airport. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. Entech received four proposals associated with the survey work, with the lowest bid of \$19,875.00 received from Scheffler & Company Inc. Motion by Mr. Miller to accept the lowest bid of \$19,875.00 from Scheffler & Company Inc, Seconded by Mr. Peden, Motion carried by

unanimous vote. Mr. Horvat presented the West Tank Improvement Project, the project would include demolition of the pipe vault and installation of a new inlet, rehabilitation work including blasting and repainting the inside of all the tanks and blasting and overcoating the outside of the 250,000-gallon tank. Dixon Consulting completed an ROV inspection of the West Tanks and the report is pending.


Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of July. Revenue is on budget. Mrs. Paul presented that expenses are under budget to date but are expected to be on budget at the end of the year.

Mrs. Paul presented that Ervin Byler's request to purchase timber from the property on Hadley Road owned by the Authority. Motion by Mr. Miller to authorize the Authority Manager to begin the process of identifying and valuating the timber on Hadley Road, Seconded by Mr. Peden, Motion carried by unanimous vote.

Adjourned to Executive Session at 6:25 pm to discuss legal matter.

Executive Session adjourned at 6:45 pm.

Meeting adjourned at 6:45 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday September 13, 2017 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot. Minutes of the August 9, 2017 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,672,414.67	\$547,240.76	\$1,125,173.91	\$492,346.89	\$632,827.02

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. Field survey is near completion and walkthroughs are being scheduled. Mr. Horvat presented the West Tank Improvement Project, the project would include demolition of the pipe vault and installation of a new inlet, rehabilitation work including blasting and repainting the inside of all the tanks and blasting and overcoating the outside of the 250,000-gallon tank. Dixon Consulting completed an ROV inspection of the West Tanks and Entech is

reviewing the report. Mr. Horvat presented Public Water Supply Permit Application for Liquid Ammonium Sulfate (LAS). The application has been signed and submitted.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of August. Revenue is on budget. Mrs. Paul presented that all phone services have been converted to an internet service provider.

Mrs. Paul presented information regarding Intake Protection, installing a boom/buoy configuration to protect the raw water intake. The boom/buoy and protection was installed on September 11th. Mrs. Paul presented that three automatic flushing devices have been purchased through the CFA Grant.

Mrs. Paul presented The 2018 Minimum Municipal Obligation (MMO) for the Authority's Pension Plan for the Board's review.

Mrs. Zuschlag nominated Mr. Sankey to be authorized to sign checks, Seconded by Mr. Peden, Motion carried by unanimous vote.

Adjourned to Executive Session at 6:25 pm to discuss legal matter.

Executive Session adjourned at 6:30 pm.

Meeting adjourned at 6:30 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday October 11, 2017 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Absent-Excused
Linda Zuschlag, Secretary Present
Chad Sankey, Asst. Secretary/Treasurer Present
Henry Barton, Board Member Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot. Minutes of the September 13, 2017 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,447,920.76	\$320,916.81	\$1,127,003.95	\$482,409.39	\$644,594.56

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. Field survey is complete and design is underway, target for advertisement of the project is November. Mr. Horvat presented the West Tank Improvement Project, the project would include demolition of the pipe vault and installation of a new inlet and rehabilitation work. A PADEP PWS Permit Application is required and will be submitted in

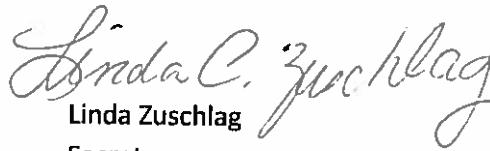
October 11, 2017 Regular Board Meeting

October. Mr. Horvat presented Emergency Power Provision Project which includes installation of manual transfer switches and generator plug-in provisions for the treatment plant and the booster station. Entech will coordinate with Steel Nation Engineering who will provide electrical support on the project.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of September. Revenue and expense are on budget.

Mrs. Paul presented that the treatment plant had begun fall maintenance the beginning of September. Distribution staff are scheduled to begin flushing fire hydrants the week of October 23rd.

Meeting adjourned at 6:28 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday November 8, 2017 5:30 PM

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Absent-Excused
Linda Zuschlag, Secretary Present
Chad Sankey, Asst. Secretary/Treasurer Present
Henry Barton, Board Member Present

Engineer: Robert Horvat, Project Manager, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Molly Moser, Record Argus

Visitors: None

Meeting called to order by Mrs. Rosselot. Minutes of the October 11, 2017 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,463,849.57	\$349,554.22	\$1,114,295.35	\$443,833.80	\$670,461.55

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. Field survey is complete and design is underway. Mr. Horvat presented the West Tank Improvement Project, the project would include demolition of the pipe vault and installation of a new inlet and rehabilitation work. Mr. Horvat presented Emergency Power Provision Project which includes installation of manual transfer switches and

generator plug-in provisions for the treatment plant and the booster station. Entech will coordinate with Steel Nation Engineering who will provide electrical support on the project. Mr. Horvat presented that all three projects associated with PennVest are ready to advertise for bid. Motioned by Mr. Sankey to advertise for bid; 2018 Waterline Replacement Project, West Tank Improvement Project, and Emergency Power provision Project, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of October. Revenue and expense are on budget, with chemical cost for the treatment plant being over budget.

Mrs. Paul presented the 2018 Agreement with Entech Engineering. Motioned by Mrs. Zuschlag to accept the 2018 Agreement with Entech Engineering, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the 2018 UPMC Health Care Renewal with a 3.5% premium increase. Motion by Mr. Sankey to accept the 2018 UPMC Health Care Renewal, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented the 2018 Agreement with McGill, Power, and Bell Associates for audit services. Motioned by Mr. Sankey to accept the 2018 Agreement with McGill, Power, and Bell, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Board meeting dates for 2018 were reviewed. Meeting dates are scheduled for the seconded Wednesday of each month at 5:30 P.M. Motion by Mr. Sankey to accept 2018 Board meeting dates, Seconded by Mr. Barton, Motion carried by unanimous vote.

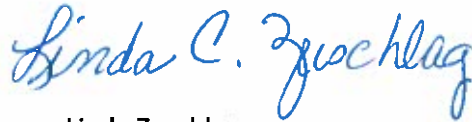
Mrs. Paul presented the Budget for 2018 for review. Motion by Mr. Barton to accept 2018 Budget as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote. 2018 Budget includes a 3% water rate increase. Motion by Mr. Sankey to approve Resolution 01-17 to increase water rates 3%, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

November 8, 2017 Regular Board Meeting

Meeting adjourned to Executive Session for personnel issues at 6:43 pm.

Executive Session adjourned at 6:50 pm.

Meeting adjourned at 6:55 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday December 13, 2017 5:30 PM**

Present

Directors:	Marion Rosselot, Chairman	Absent-Excused
	Alfred Peden, Vice Chairman	Present-Phone Conference
	Linda Zuschlag, Secretary	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
	Henry Barton, Board Member	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Molly Moser, Record Argus	
Visitors:	None	

Meeting called to order by Mrs. Zuschlag. Minutes of the November 8, 2017 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,442,051.47	\$378,202.59	\$1,063,848.88	\$411,749.38	\$652,099.50

Motion by Mr. Barton to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. PA DEP PWS and PADOT HOP permit applications have been submitted. The project has been advertised with a January 5, 2018 bid opening. Mr. Horvat presented the West Tank Improvement Project, PA DEP PWS permit application has been submitted. The project has been advertised with a January 5, 2018 bid opening. Mr. Horvat

presented Emergency Power Provision Project which includes installation of manual transfer switches and generator plug-in provisions for the treatment plant and the booster station. Entech is coordinating with Steel Nation Engineering for electrical support on the project. Mr. Horvat presented the Water Treatment Plant Preparedness, Prevention, and Contingency (PPC) Plan. A site survey has been completed, and a draft PPC Plan has been submitted to the Authority for review.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of November.


Meeting adjourned to Executive Session for personnel and legal issues at 6:02 pm.
Executive Session adjourned at 6:50 pm.

Motion by Mr. Sankey to accept Employee #701 letter of resignation, Seconded by Mr. Barton, Motion carried by unanimous vote.

Motion by Mr. Barton to advertise for Distribution System Operator position, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Motion by Mr. Barton to offer Zachary Hudecek a student at Thiel College a paid internship for 120 hours at minimum wage, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned at 6:55 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board