

**Greenville Water Authority**  
**2020 Regular Board Meeting Dates**

January 8<sup>th</sup>

February 12<sup>th</sup>

March 11<sup>th</sup>

April 8<sup>th</sup>

May 13<sup>th</sup>

June 10<sup>th</sup>

July 8<sup>th</sup>

August 12<sup>th</sup>

September 9<sup>th</sup>

October 14<sup>th</sup>

November 11<sup>th</sup>

December 9<sup>th</sup>

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday January 8, 2020 5:30 PM

Present

Directors:	Linda Zuschlag, Chairman	Absent - Excused
	Alfred Peden, Vice Chairman	Absent - Excused
	Chad Sankey, Secretary	Present
	Henry Barton, Treasurer	Present
	Robert Stuver, Asst. Secretary/Treasurer	Present
Engineer:	Brandon Eckhardt, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Caleb Stright, Record Argus	
Visitors:	None	

Meeting called to order by Mr. Barton.

Minutes of the December 11, 2019 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,734,150.64	\$883,484.87	\$850,665.77	\$250,000.00	\$600,665.77

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mr. Eckhardt presented the Engineers Status Report with no significant updates.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of December.

Mrs. Paul presented the 2019 uncollectable YE Bad Debt for \$3,456.58. Motion by Mr. Stuver to write-off 2019 uncollectable YE Bad Debt, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented grant funding information for fluoridation equipment available through PA Coalition of Oral Health. Motion by Mr. Stuver to apply for grant fund for fluoridation equipment, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Time meeting adjourned at 6:00 pm.

A handwritten signature in black ink that reads "Chad Sankey". The signature is written in a cursive, flowing style.

Chad Sankey  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday February 12, 2020 5:30 PM

Present

Directors: Linda Zuschlag, Chairman Present  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Present  
Robert Stuver, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering  
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mrs. Paul

Reorganization of the board was conducted. Motion by Mr. Sankey to keep officer's positions the same as the prior year with; Linda Zuschlag, Chairman; Tom Strahler, Vice Chairman, replacing Alfred Peden; Chad Sankey, Secretary; Henry Barton, Treasurer; Robert Stuver, Asst. Secretary/Treasurer. Motion second by Mr. Barton. Mrs. Paul called for any other nominations, with none being made the nomination was closed. Motion carried by unanimous vote to keep all board officer's positions the same as the prior year.

Minutes of the January 8, 2020 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,779,734.20	\$900,369.59	\$879,364.61	\$270,000.00	\$609,364.61

Motion by Mr. Strahler to approve the Treasurer's report, Seconded by Mr. Stuver, Motion carried by unanimous vote.

February 12, 2020 Regular Board Meeting

Mr. Horvat presented the 2019 Water System Annual Report and 2020 Operating Budget to the Board. Motion by Mr. Sankey to approve the 2019 Water System Annual Report and 2020 Operating Budget, Seconded by Mr. Barton, Motion carried by unanimous vote.

Meeting adjourned at Executive Session for Legal and Personnel discussions: 6:00 pm.

Executive Session adjourned: 6:20 pm.

Mr. Strahler excused himself to attend another commitment.

Mr. Horvat reported that the installation of a pressure reducing valve at the Hadley Road Booster Pump Station by Wm. T. Spaeder has been completed. Integration has been completed by HCS. Startup still needs to be scheduled with WC Weil.

Mr. Horvat and Mr. Eckhardt presented the feasibility study for replacement/relocation of the existing Hadley Road BPS.

Mr. Horvat presented Change Order #4 for Mortimer's Excavating. Three (3) proposals were presented for consideration for the Alan Ave Project. Motion by Mr. Sankey to approve Change Order #4 for proposal #1 for Alan Ave. and proposal #3 for N. Race Street. Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of January.

Mrs. Paul presented a proposal for Worker's Compensation Insurance from Cincinnati Insurance with an annual premium of \$7,760.00. Motion by Mr. Barton to accept Worker's Compensation with Cincinnati Insurance with an annual premium of \$7,760.00, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Motion by Mr. Barton to release Employee #1501 from employment, Seconded by Mrs. Sankey, Motion carried by unanimous vote.

Motion by Mr. Stuver to place an advertisement for employment. Seconded by Mr. Barton, Motion carried by unanimous vote.

Time meeting adjourned at 7:20 pm.

Chad Sankey  
Secretary

A handwritten signature in cursive script that reads "Chad Sankey". The signature is written in black ink and is positioned to the right of the typed name and title.

Transcribed by: Shannon McClimans  
Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday March 11, 2020 5:30 PM

Present

Directors:	Linda Zuschlag, Chairman	Present
	Tom Strahler, Vice Chairman	Present
	Chad Sankey, Secretary	Absent, Excused
	Henry Barton, Treasurer	Present
	Robert Stuver, Asst. Secretary/Treasurer	Present
Engineer:	Brandon Eckhardt, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	Bruce Lawrence, McGill, Power and Bell	

Meeting called to order by Mrs. Zuschlag.

Minutes of the February 12, 2020 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,811,562.57	\$917,267.18	\$894,295.39	\$270,000.00	\$624,295.39

Motion by Mr. Strahler to approve the Treasurer's report, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Bruce Lawrence, Accountant with McGill, Power, Bell and Associates presented the Financial Statements for the year ending December 31, 2019 and 2018. Motion by Mr. Barton to accept the 2019 Audit as presented, Seconded by Mr. Strahler, Motion carried by unanimous vote.


Mr. Eckhardt reported that the installation of a pressure reducing valve at the Hadley Road Booster Pump Station by Wm. T. Spaeder has been completed. Integration has been completed by HCS. Startup has been scheduled with WC Weil for April 20<sup>th</sup>.

Mr. Eckhardt presented that Mortimer Excavating has installed 19 new service lines and 2 waterline connections at an estimated cost of \$63,452.90 on Alan Ave. Mortimer Excavating also installed 15 new service lines and 155LF of 1" waterline on N. Race Street at an estimated cost of \$37,633.40.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of February.

Mrs. Paul presented that Tyler Kitch had been hired to fill the position of Distribution Operator. Motion by Mr. Strahler to ratify the hiring of Tyler Kitch as Distribution Operator, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Time meeting adjourned at 6:30 pm.



Robert Stuver  
Asst. Secretary/Treasurer

Transcribed by: Shannon McClimans  
Draft review by: Board



GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday April 8, 2020 5:30 PM

Present

Directors: Linda Zuschlag, Chairman Present, Phone  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Present, Phone  
Robert Stuver, Asst. Secretary/Treasurer Present, Video Conference  
Engineer: Robert Horvat, Project Manager Entech Engineering, Video Conference  
Employees: Carol Paul, Authority Manager  
Press: Caleb Stright, Record Argus, Video Conference  
Visitors: None

Meeting called to order by Mr. Strahler

Minutes of the March 11, 2020 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,825,842.78	\$914,306.18	\$911,536.60	\$270,000.00	\$641,536.60

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report with no significant updates.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of March.

Discussion was held on moving the regular board meeting time from 5:30 PM to 4:30 PM. Motion by Mr. Sankey to move the regular board meeting time to 4:30 PM, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented a quote for liability insurance renewal from Anderson Insurance Group for \$27,603.00. Motion by Mrs. Zuschlag to accept Anderson Insurance Group for Liability Insurance, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul recommended waiving collection cost fees in April for customers who have not paid the bill due on March 20<sup>th</sup>, due to the COVID-19 pandemic. Motion by Mr. Sankey to waive collection cost fees for April, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented a proposal from IGS Energy to blend and extend the current electric agreement through April 2025. Motion by Mr. Sankey to blend and extend IGS Energy through April 2025, Seconded by Mt. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented a request from Ervin Byler to use the Hadley Road drive to remove timber for one year in exchange for \$1,000.00. Motion by Mr. Sankey to accept Mr. Byler's request to use the Hadley Road drive, Seconded by Mr. Barton, Motion carried by unanimous vote.

Time meeting adjourned at 5:51 pm.



Chad Sankey  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday May 13, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Present, Video Conference  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Absent, Excused  
Robert Stuver, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering, Video Conference  
Brandon Eckhardt, Entech Engineering, Video Conference

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus, Video Conference

Visitors: None

Meeting called to order by Mr. Strahler

Minutes of the April 8, 2020 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,887,359.28	\$1,037,727.72	\$849,631.56	\$270,000.00	\$579,631.56

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat reported on the pressure reducing valve at the Hadley Road Booster Pump Station. Installation, integration and start-up have been completed.

Mr. Horvat reported on the Alan Ave Project. Mortimer Excavating has completed installation of waterline and service connections on Alan Ave. Mortimer Excavating submitted a progress payment for \$46,286.67 and is recommended for approval of payment, restoration remains. Motion by Mrs. Zuschlag to approve Mortimer Excavating progress payment in the amount of \$46,286.67, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mortimer Excavating has completed installation of waterline and service connections on North Race Street. Mortimer Excavating submitted a progress payment for \$24,706.40 and is recommended for approval of payment, restoration remains. Motion by Mr. Sankey to approve Mortimer Excavating progress payment in the amount of \$24,706.40, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of April.

Mrs. Paul presented a quote for purchase of a standby generator for \$91,650.00 through C.E.G with COSTARS pricing. Motion by Mrs. Zuschlag to purchase a standby generator from C.E.G, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul recommended waiving collection cost fees in May for customers who have not paid the bill due on April 20<sup>th</sup>, due to the COVID-19 pandemic. Motion by Mr. Sankey to waive collection cost fees for April, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Time meeting adjourned at 5:03 pm.



Chad Sankey  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday June 10, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Present  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Present  
Robert Stuver, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering  
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mrs. Zuschlag

Minutes of the May 13, 2020 meeting were reviewed. Motion by Mr. Strahler to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,837,201.81	\$1,054,209.62	\$782,992.19	\$270,000.00	\$512,992.19

Motion by Mr. Stuver to approve the Treasurer's report, Seconded by Mr. Strahler, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat reported on the Alan Ave Project. Mortimer Excavating has completed installation of waterline and service connections on Alan Ave and N. Race Street.

Worldwide Industries Corp. completed the one-year anniversary tank painting inspections of the west tank #2 and west tank #3.

Mortimer Excavating submitted change order for \$395,500.00 for work to be completed on Louisa Ave, College Ave and parts of Shenango Street. Motion by Mr. Stuver to approve Mortimer Excavating change order in the amount of \$395,510.00, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of May.

Mrs. Paul recommended waiving collection cost fees in June for customers who have not paid the bill due on May 20<sup>th</sup>, due to the COVID-19 pandemic. Motion by Mr. Sankey to waive collection cost fees for May, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented a request from the Town of Greenville to waive the tap-in fee of \$2,000.00 for a new service line to Riverside Park. Motion by Mr. Sankey to waive the tap-in fee of \$2,000.00, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Time meeting adjourned at 4:54 pm.



Chad Sankey  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday July 8, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Present  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Present  
Robert Stuver, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering  
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mrs. Zuschlag

Minutes of the June 10, 2020 meeting were reviewed. Motion by Mr. Strahler to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,937,827.27	\$1,109,991.67	\$827,835.60	\$270,000.00	\$557,835.60

Motion by Mr. Stuver to approve the Treasurer's report, Seconded by Mr. Strahler, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat reported on the Alan Ave Project. Mortimer Excavating has completed installation of waterline and service connections and restoration on Alan Ave and N. Race Street.

July 8, 2020 Regular Board Meeting

Mortimer Excavating submitted a pay request in the amount of \$70,261.94 for paving on Alan Ave and North Race Street. Motion by Mr. Stuver to approve Mortimer Excavating pay request in the amount of \$70,261.94, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of June.

Meeting adjourned at Executive Session for Legal discussions: 4:50 pm.

Executive Session adjourned: 4:55 pm.

Time meeting adjourned at 4:55 pm.



Chad Sankey  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board



GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday August 12, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Present  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Absent-Excused  
Robert Stuver, Asst. Secretary/Treasurer Absent-Excused  
Engineer: Robert Horvat, Project Manager Entech Engineering -Absent  
Brandon Eckhardt, Entech Engineering  
Employees: Carol Paul, Authority Manager  
Press: None  
Visitors: None

Meeting called to order by Mrs. Zuschlag

Minutes of the July 8, 2020 meeting were reviewed. Motion by Mr. Strahler to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,920,196.63	\$1,056,463.51	\$863,733.12	\$270,000.00	\$593,733.12

Motion by Mr. Strahler to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Eckhardt presented the Engineers Status Report with no significant updates.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of July.

August 12, 2020 Regular Board Meeting

Time meeting adjourned at 4:59 pm.

A handwritten signature in black ink that reads "Chad Sankey". The signature is written in a cursive, flowing style.

Chad Sankey  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday September 9, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Present  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Henry Barton, Treasurer Absent-Excused  
Robert Stuver, Asst. Secretary/Treasurer Absent-Excused

Engineer: Robert Horvat, Project Manager Entech Engineering  
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: None

Visitors: None

Meeting called to order by Mrs. Zuschlag

Minutes of the August 12, 2020 meeting were reviewed. Motion by Mr. Strahler to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,995,015.89	\$1,072,935.59	\$922,080.30	\$270,000.00	\$652,080.30

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Strahler, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report with no significant updates.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of August.

Mrs. Paul presented The 2021 Minimum Municipal Obligation (MMO) for the Authority's Pension Plan for the Board's review.

Motion by Mr. Sankey to remove Mr. Barton has an authorized financial signature and add Mr. Strahler, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Time meeting adjourned at 5:13 pm.

A handwritten signature in cursive script that reads "Chad Sankey".

Chad Sankey  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday October 14, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Present  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Robert Stuver, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mrs. Zuschlag

Minutes of the September 9, 2020 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Strahler, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,736,806.47	\$819,511.53	\$917,254.94	\$270,000.00	\$647,254.94

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Strahler, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented the portable generator was delivered. Start-up and training need to be scheduled.


Mr. Horvat presented Mortimer Excavating will begin work on Shenango Street, Louisa Ave and College Ave in October.

Mr. Horvat provided the draft easement from UPMC for the Booster Pump Station. Motion by Mr. Sankey to proceed with the easement with the Authority Manager to negotiate insurance requirements with UPMC, Seconded by Mr. Stuver, Motion passed by a vote of 2-1, with Mr. Strahler voting no.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of September.

Motion by Mr. Stuver to replace Mr. Barton has an authorized financial signature with Greenville Savings Bank with Mr. Strahler, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Time meeting adjourned at 5:10 pm.

  
Chad Sankey  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday November 11, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Absent-Excused  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Robert Stuver, Asst. Secretary/Treasurer Present  
Stephanie Williams, Board Member Present

Engineer: Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: None

Visitors: None

Meeting called to order by Mr. Strahler.

Minutes of the October 14, 2020 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,822,099.23	\$836,022.41	\$986,076.82	\$270,000.00	\$716,076.82

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Eckhardt presented the Engineers Status Report.

Mr. Eckhardt presented the portable generator was delivered. Start-up and training are scheduled for mid-November.

Mr. Eckhardt presented Mortimer Excavating has begun work on Shenango Street, Louisa Ave and College Ave.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of October.

Mrs. Paul presented the 2021 Budget for review. Revenues, expenses, employee increases, planned capital expenditures and debt service were discussed. Motion by Mr. Sankey to accept 2021 Budget as presented, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul submitted Resolution 01-20 for the board review. The Resolution is to set regular monthly meeting dates for the calendar year 2021 as the second Wednesday of each month at 4:30 P.M. at the Authority office. Motion by Ms. Williams to accept Resolution 01-20, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul submitted Resolution 02-20 for the board review. The Resolution is to rescind Resolution 05-18 for the public fire protection fee. Motion by Mr. Stuver to accept Resolution 02-20, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented Resolution 03-20 for the board review. The Resolution is to set water rates for 2021, with no overall increase. Public fire protection fee will be absorbed into the monthly minimum charge. Motion by Ms. Williams to accept Resolution 03-20, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the 2021 UPMC Health Care Renewal with a 3.5% premium increase. Motion by Ms. Williams to accept the 2021 UPMC Health Care Renewal, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the 2020 Audit service agreement with McGill, Power, Bell & Associates for review. Motion by Mr. Sankey to accept 2020 Audit service agreement, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Time meeting adjourned at 5:35 pm.



Chad Sankey  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board



GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday December 9, 2020 4:30 PM

Present

Directors: Linda Zuschlag, Chairman Absent-Excused  
Tom Strahler, Vice Chairman Present  
Chad Sankey, Secretary Present  
Robert Stuver, Asst. Secretary/Treasurer Present-Video Conference  
Stephanie Williams, Board Member Present

Engineer: Robert Horvat, Project Manager Entech Engineering – Video Conference  
Brandon Eckhardt, Entech Engineering Video Conference

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mr. Strahler.

Minutes of the November 9, 2020 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,778,376.26	\$847,001.96	\$931,374.30	\$270,000.00	\$661,374.30


Motion by Ms. Williams to approve the Treasurer's report, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mortimer Excavating submitted Change Order No. 4 and associated Pay Application No. 6 for \$293,772.25 for work completed on Louisa Ave, College Ave and parts of Shenango Street. Motion by Mr. Sankey to approve Mortimer Excavating Change Order and Pay Application in the amount of \$293,772.25, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of November.

Time meeting adjourned at 4:50 pm.

A handwritten signature in black ink that reads "Chad Sankey". The signature is written in a cursive, flowing style.

Chad Sankey  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board