

October 11, 2023 Regular Board Meeting

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
Wednesday, October 11, 2023 at 4:30 PM

Present

Directors: Tom Strahler, Chairman Present  
Linda Zuschlag, Vice Chairman Present  
Chad Sankey, Secretary Present  
Robert Stuver, Treasurer Present  
Stephanie Williams, Asst. Secretary/Treasurer Present

Employees: Jessica Kent, Authority Manager  
Shannon McClimans, Office Manager  
Elmer Nevin, Distribution Foreman  
Zach John, Treatment Plant Foreman

Engineer: Macy Divens, PE, Entech Engineering

Solicitor: Jim Douglas, Esq., Douglas, Joseph, and Olson Attorneys, Phone

Press: None

Visitors: Jasson Urey, Manager, Town of Greenville

The meeting was called to order at 4:30PM by Mr. Strahler.

The minutes of the September 13, 2023 meeting were reviewed. Motion made by Mr. Stuver to accept the minutes as presented and seconded by Ms. Williams. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,496,014.97	\$942,871.54	\$553,143.43	\$280,000.00	\$273,143.43

Motion made by Mr. Sankey to approve the Treasurer's report and seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Entech Engineering presented the Engineers Report.

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Gildea Group submitted pay request #3 for \$42,142.00 for Contract 2022-02 and it is recommended for approval of payment. Motion made by Ms. Williams to approve Gildea Group pay request #3 for \$42,120.00 and seconded by Mr. Stuver. Motion carried by unanimous vote.

Ms. Kent presented the manager's report; she reviewed revenues versus expenses and capital expenses for September 2023.

A motion was made by Ms. Williams to approve an employee sick time buyback plan and seconded by Mr. Sankey. Motion carried by unanimous vote.

A motion was made by Mr. Sankey to approve longevity pay for employees and seconded by Mr. Stuver. Motion carried by unanimous vote.

Ms. Kent presented the 2024 draft water rates for the Board's review.

Ms. Kent presented the 2024 draft budget for the Board's review.

Ms. Kent presented that she was accepted for the AWWA Transformative Water Leadership Academy. Motion by Mr. Stuver for Board support for Ms. Kent while participating in the academy and seconded by Ms. Williams. Motion carried by unanimous.

Ms. Kent submitted Resolution 02-23 for the board review. The Resolution sets regular monthly meeting dates for the calendar year 2024 as the second Wednesday of each month at 4:30 P.M. at the Authority office. Motion by Mr. Sankey to accept Resolution 02-23 and seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Ms. Kent presented the 2023 Audit service agreement with McGill, Power, Bell & Associates for review. Motion by Mrs. Zuschlag to accept the 2023 Audit service agreement and seconded by Mr. Sankey. Motion carried by unanimous vote.

A motion was made by Ms. Williams to approve and sign the Meter Reading Agreement for sewer accounts with Aqua and seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Motion was made by Mr. Sankey to advertise for bid the sale of Authority-owned property on Hadley Road and seconded by Ms. Williams. Motion carried by unanimous vote.

The meeting adjourned at 5:55 PM.



Chad Sankey  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board