

Greenville Water Authority

2021 Regular Board Meeting Dates – 4:30 PM

January 13th

February 10th

March 10th

April 14th

May 12th

June 9th

July 14th

August 11th

September 8th

October 13th

November 10th

December 8th

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday January 13, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present-Phone
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
	Brandon Eckhardt, Entech Engineering – Video Conference	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	None	

Meeting called to order by Mrs. Paul.

Reorganization of the board was conducted. Mrs. Paul called for nominations for Chairman. Motion by Ms. Williams to nominate Mr. Strahler as Chairman, Seconded by Mr. Sankey. Mrs. Paul called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Strahler called for nominations for Vice Chairman. Motion by Mr. Stuver to nominate Mrs. Zuschlag as Vice Chairman, Seconded by Mr. Sankey. Mr. Strahler called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Strahler called for nominations for Secretary. Motion by Mrs. Zuschlag to nominate Mr. Sankey as Secretary, Seconded by Ms. Williams. Mr. Strahler called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Strahler called for nomination for Treasurer. Motion by Mr. Sankey to nominate Mr. Stuver as Treasurer, Seconded by Ms. Williams. Mr. Strahler called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Strahler called for nomination for Assistant Secretary-Treasurer. Motion by Mrs. Zuschlag to nominate Ms. Williams as Assistant Secretary-Treasurer, Seconded by Mr. Sankey. Mr. Strahler called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Authorized financial signatures were discussed. Motion by Mr. Stuver to retain current financial signatures, Mr. Strahler; Chairman and Mr. Sankey; Secretary, Seconded by Ms. Williams, Motion carried by unanimous vote.

Minutes of the December 9, 2020 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,528,385.67	\$563,982.01	\$964,403.66	\$270,000.00	\$694,403.66

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented that an easement has been obtained from UPMC for the new booster station. EWO has been provided for design and permitting. Motion by Mr. Sankey to approve Entech's work order for the Booster Pump Station Project, for the amount of \$41,300.00, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented on the filter improvements for the treatment plant. EWO for permitting and replacement has been provided. Motion by Mr. Sankey to approve Entech's work order for filter improvements, for the amount of \$21,500.00, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of December.

Mrs. Paul presented the 2020 uncollectable YE Bad Debt for \$8,781.50. Motion by Mr. Sankey to write-off 2020 uncollectable YE Bad Debt, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Time meeting adjourned at 5:25 pm.

A handwritten signature in blue ink that reads "Chad Sankey". The signature is written in a cursive, flowing style.

Chad Sankey
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday February 10, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
	Brandon Eckhardt, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	None	

Meeting called to order by Mr. Strahler.

Minutes of the January 13, 2021 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,572,938.01	\$574,961.76	\$997,976.25	\$270,000.00	\$727,976.25

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented the 2020 Water System Annual Report and 2021 Operating Budget to the Board. Motion by Mr. Stuver to approve the 2020 Water System Annual Report and 2021 Operating Budget, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of January.

Mrs. Paul presented a proposal for Worker's Compensation Insurance from Cincinnati Insurance with an annual premium of \$8,110.00. Motion by Ms. Williams to accept Worker's Compensation with Cincinnati Insurance with an annual premium of \$8,110.00, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Time meeting adjourned at 6:30 pm.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday March 10, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Absent-Excused
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
	Brandon Eckhardt, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	None	

Meeting called to order by Mr. Strahler.

Minutes of the February 10, 2021 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Ms. Williams as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,606,413.30	\$585,941.57	\$1,020,471.73	\$270,000.00	\$750,471.73

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Filter Improvements. Entech recommends Board approval of the two (2) proposals submitted. Motion by Mr. Sankey to approve Wm T Spaeder installation quote of \$79,900.00, Seconded by Ms. Williams, Motion carried by unanimous vote.

Motion by Mr. Sankey to approve Suez filter equipment replacement parts quote of \$121,269.02, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of February.

Time meeting adjourned at 6:05 pm.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
 REGULAR MEETING OF THE
 BOARD OF DIRECTORS
 Wednesday April 14, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
	Brandon Eckhardt, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	Bruce Lawrence, McGill, Power and Bell	
	Ashley Mocker, McGill, Power and Bell	

Meeting called to order by Mr. Strahler.

Minutes of the March 10, 2021 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,858,528.58	\$868,105.34	\$990,423.24	\$270,000.00	\$720,423.24

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Bruce Lawrence, Accountant with McGill, Power, Bell and Associates presented the Financial Statements for the year ending December 31, 2020 and 2019. Motion by Mr. Stuver to accept the 2020 Audit as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Filter Improvements. Entech is preparing necessary PADEP permit applications and associated documents. Repairs are anticipated to begin in June.

Mr. Horvat presented on the Hadley Road Booster Station relocation project. Design work associated with the new facility has begun.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of March.

Mrs. Paul presented a quote for liability insurance renewal from Anderson Insurance Group for \$27,949.00 through Cincinnati Insurance Company. Motion by Mr. Sankey to accept Anderson Insurance Group for Liability Insurance, Seconded by Ms. Williams, Motion carried by unanimous vote.

Resolution 01-21 to apply for PennVest Funding was presented. This funding is for the Water Infrastructure Funding Transfer Act (WIFTA) to replace lead components in the water distribution system. Motion by Mr. Stuver to approve Resolution 01-21 to apply for PennVest Funding, Seconded by Ms. Williams, Motion carried by unanimous vote.

A Letter of Responsibility for PennVest Funding was presented. Motion by Ms. Williams to approve signatures for Letter of Responsibility for not more than five million dollars, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Time meeting adjourned at 6:35 pm.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday May 12, 2021 4:30 PM

Present

Directors: Tom Strahler, Chairman Present
Linda Zuschlag, Vice Chairman Present
Chad Sankey, Secretary Present
Robert Stuver, Treasurer Present
Stephanie Williams, Asst. Secretary/Treasurer Present
Engineer: Robert Horvat, Project Manager Entech Engineering
Employees: Carol Paul, Authority Manager
Press: None
Visitors: None

Meeting called to order by Mr. Strahler.

Minutes of the April 14, 2021 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,845,508.04	\$881,660.98	\$963,847.06	\$270,000.00	\$693,847.06

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Filter Improvements. Entech is preparing necessary PADEP permit applications and associated documents. Repairs are anticipated to begin in June.

Mr. Horvat presented on the Hadley Road Booster Station relocation project. Design work associated with the new facility has begun.

Mr. Horvat presented on Lead Line Replacement Phase 1. Waterline Survey proposals were received for survey alignments associated with the Lead Line Replacement. Mr. Horvat recommends awarding Waterline Survey contract Group 1 and Group 2 for the WITFA Phase 1 Lead line Replacement Project to PVE, LLC of Sewickley, PA at a cost of \$17,115.00. Motion by Mr. Stuver to accept PVE, LLC proposal, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of April.

Time meeting adjourned at 5:15 pm.


Chad Sankey
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday June 9, 2021 4:30 PM

Present

Directors: Tom Strahler, Chairman Present
Linda Zuschlag, Vice Chairman Present
Chad Sankey, Secretary Absent-Excused
Robert Stuver, Treasurer Absent-Excused
Stephanie Williams, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering

Employees: Carol Paul, Authority Manager

Press: None

Visitors: None

Meeting called to order by Mr. Strahler.

Minutes of the May 12, 2021 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes with a correction to the meeting adjourned time, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Ms. Williams as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,890,195.35	\$895,216.63	\$994,978.72	\$270,000.00	\$724,978.72

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Ms. Willias, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Filter Improvements. Entech is preparing necessary PADEP permit applications and associated documents. Repairs are anticipated to begin in June.

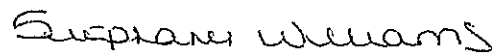
Mr. Horvat presented on the Hadley Road Booster Station relocation project. Design work associated with the new facility has begun.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of May.

A new 2021 Ford F150 was purchased for the distribution department from McCandless Ford. Motion by Ms. Williams to authorize the Authority Manager to sign purchase documents for the 2021 Ford F150, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Thomas Strahler, Chairman signed a letter allowing Carol Paul, Authority Manager to be authorized to sign purchase documents for the Authority.

Time meeting adjourned at 4:50 pm.

Stephanie Williams
Asst. Secretary/Treasurer



Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday July 14, 2021 4:30 PM

Present

Directors: Tom Strahler, Chairman Present
Linda Zuschlag, Vice Chairman Absent-Excused
Chad Sankey, Secretary Present
Robert Stuver, Treasurer Present
Stephanie Williams, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: None

Visitors: None

Meeting called to order by Mr. Strahler.

Minutes of the June 9, 2021 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,801,221.33	\$908,806.96	\$892,414.37	\$270,000.00	\$622,414.37

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Filter Improvements. Entech has submitted the PADEP permit applications and associated documents.

Mr. Horvat presented on the Hadley Road Booster Station relocation project. The Public Water Supply Permit Application has been submitted to the PADEP.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of June.

Mrs. Paul presented amending Section 12.0 A and Section 12.0 B of the Authority's Rules & Regulations for clarity. Motion by Mr. Stuver to amend Section 12.0 A and Section 12.0 B of the Authority's Rules and Regulations, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented to adopt the amended Authority's Rules and Regulations. Motion by Mr. Stuver to adopt the amended Authority's Rules and Regulations, Seconded by Ms. Williams, Motion carried by unanimous vote.

Meeting adjourned at Executive Session for personnel discussion at 4:52 pm.

Executive Session adjourned at 5:05 pm.

Meeting adjourned at 5:05 pm.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday August 11, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
	Brandon Eckhardt, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	Donna Barton	

Meeting called to order by Mr. Strahler.

Minutes of the July 14, 2021 meeting were reviewed. Motion by Mr. Stuver to accept the minutes with change to Treasurer's report, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,844,834.83	\$922,397.33	\$922,437.50	\$270,000.00	\$652,437.50

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Barton addressed the Board requesting the use of land owned by the Authority located at the north and east side of the Treatment Plant outside of the fence for a community garden for the Good Shepherd Center. Motion by Mr. Stuver to approve the installation of a community garden contingent upon the Good Shepherd executing an acceptable release and adding the Authority to their liability insurance policy as additionally insured, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report with no significant updates.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of July.

Mrs. Paul presented Resolution 02-21 Intent to Reimburse General Funds used to construct improvements with the funds received from PennVest. Motion by Mrs. Zuschlag to approve Resolution 02-21, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Meeting adjourned at 5:15 pm.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday September 8, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
	Macy Divens, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	Jamieson Brown	

Meeting called to order by Mr. Strahler.

Minutes of the August 11, 2021 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,898,075.62	\$935,987.88	\$962,087.74	\$270,000.00	\$692,087.74

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Brown addressed the Board to express his views regarding various aspects of the Authority's Rules and Regulations and payment arrangements.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Lead Line Replacement Phase 1. Prebid meetings were held on September 8th, bid opening are scheduled for September 29th via PennBid.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of August.

Mrs. Paul presented The 2022 Minimum Municipal Obligation (MMO) for the Authority's Pension Plan for the Board's review.

Mrs. Paul presented that Employee #1901 had been released from employment. Motion by Mr. Sankey to ratify the release of Employee #1901, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mrs. Paul presented that James Kalp had been hired to fill the position of Distribution Operator. Motion by Mr. Sankey to ratify the hiring of James Kalp as Distribution Operator, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented that a Certificate of Deposit with Greenville Savings Bank is due for renewal. Motion by Mr. Stuver to renew Certificate of Deposit with Greenville Savings Bank for 18 months, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented an on-call compensation for distribution staff employees of a \$100.00 per week for the responsibility carrying the afterhours emergency cell phone. Motion by Mrs. Zuschlag to approve \$100.00 payment to each distribution employee for on-call responsibility, Seconded by Mr. Stuver, Motion carried by unanimous vote.


Meeting adjourned at Executive Session for legal discussion at 5:30 pm.
Executive Session adjourned at 5:45 pm.

Motion by Mr. Sankey bring to vote reimbursing the returned payment fees for Account 2989-13, Seconded by Mr. Stuver, Motion passed by a vote of 3-2, with Mr. Sankey and Mr. Stuver voting no.

Motion by Mr. Stuver to amend the current rate schedule to change language to include NSF for electronic payments, Seconded by Ms. Williams, Motion carried by unanimous vote.

September 8, 2021 Regular Board Meeting

Meeting adjourned at 5:55 pm.

A handwritten signature in black ink that reads "Chad Sankey". The signature is written in a cursive style with a large, prominent "C" and "S".

Chad Sankey
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday October 13, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	None	

Meeting called to order by Mr. Strahler.

Minutes of the September 8, 2021 meeting were reviewed. Motion by Ms. Williams to accept the minutes as presented, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,553,788.17	\$678,159.86	\$875,628.31	\$270,000.00	\$605,628.31

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Lead Line Replacement Phase 1. Bid opening took place on October 6th via PennBid. The following contracts are recommended for approval,

Contract 2021-01 to Bison Construction for the bid amount of \$1,233,560.00. Motion by Mrs. Zuschlag to award Bison Construction for Contract 2021-01, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Contract 2021-02 to Bison Construction for the bid amount of \$734,995.00. Motion by Ms. Williams to award Bison Construction for Contract 2021-02, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Contract 2021-03 to Mortimer Excavating for the bid amount of \$263,735.00. Motion by Mr. Stuver to award Mortimer Excavating for Contract 20021-03, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of September.

Mrs. Paul presented The 2022 Draft Budget for the Board's review.

Mrs. Paul submitted Resolution 03-21 for the board review. The Resolution is to set regular monthly meeting dates for the calendar year 2022 as the second Wednesday of each month at 4:30 P.M. at the Authority office. Motion by Mr. Sankey to accept Resolution 03-21, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented to amend the Rules and Regulations to clarify items including shutoff notices, terminations, the shut off process, returned payments, liens and reconnection fees. Motion by Mr. Sankey to amend the Rules and Regulations, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented to adopt the amended Rules and Regulations. Motion by Mrs. Zuschlag to adopt the amended Rules and Regulations, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented changes to the Employee Handbook. The changes are as follows;

Reducing the new hire introductory period from 180 to 120 working days. Motion by Ms. Williams to reduce the new hire introductory period, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Reducing eligibility period for holiday pay for new hires from 90 workings days to 30 working days. Motion by Mr. Sankey to reduce eligibility for holiday pay, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Amend Section 5.10 Overtime, define recognized holidays as counting towards "time worked" when calculating overtime pay for emergency work completed in the same pay week. Motion by Mr. Stuver to amend Section 5.10 Overtime, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Amend Section 6.3 Vacation to include one extra week of vacation (five weeks) for employees with 21 years or more of employment. Motion by Ms. Zuschlag to amend Section 6.3 Vacation, Seconded by Mr. Williams, Motion carried by unanimous vote.

Amend Section 7.12 Dress Code to include a statement regarding maximum clothing and shoe reimbursement. Motion by Mr. Sankey to amend Section 7.12 Dress Code, Seconded by Mr. Williams, Motion carried by unanimous vote. Motion by Mrs. Zuschlag to set reimbursement for each at \$150.00, Seconded by Ms. Williams, Motion carried by unanimous vote.

Amend Employee Handbook to add Section 7.15 Emergency On-Call Responsibility. Motion by Mr. Stuver to add Section 7.15 to the Employee Handbook, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned at 6:03 pm.



Chad Sankey
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday November 10, 2021 4:30 PM

Present

Directors:	Tom Strahler, Chairman	Present
	Linda Zuschlag, Vice Chairman	Present
	Chad Sankey, Secretary	Present
	Robert Stuver, Treasurer	Present
	Stephanie Williams, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	None	
Visitors:	None	

Meeting called to order by Mr. Strahler.

Minutes of the October 13, 2021 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,610,962.79	\$691,749.23	\$919,213.56	\$270,000.00	\$649,213.56

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Lead Line Replacement Phase 1. Bid opening took place on October 6th via PennBid. The following contracts have been awarded and signed,

Contract 2021-01 to Bison Construction for the bid amount of \$1,233,560.00.

Contract 2021-02 to Bison Construction for the bid amount of \$734,995.00.

Contract 2021-03 to Mortimer Excavating for the bid amount of \$263,735.00.

Mr. Horvat presented on the Lead Line Replacement Phase 2. Updating cost estimate information is in preparation to finalize the scope of work and proceed with field survey. Anticipated PennVest application date is scheduled for February 2, 2022.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of October.

Mrs. Paul presented to rescind Resolution 02-21 Intent to Reimburse General Funds used to construct improvements with the funds received from PennVest due to incorrect wording. Motion by Mr. Sankey to rescind Resolution 02-21, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mrs. Paul submitted Resolution 04-21 Intent to Reimburse General Funds used to construct improvements with the funds received from PennVest. Motion by Mr. Stuver to approve Resolution 04-21, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented the 2022 UPMC Health Care Renewal with a 3.5% premium increase. Motion by Ms. Williams to accept the 2022 UPMC Health Care Renewal, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul submitted Resolution 05-21 for the board review. The Resolution is for a water rate increase and rate restructure effective January 1, 2022. Motion by Mrs. Zuschlag to accept Resolution 05-21, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented the 2022 Budget for review. Revenues, expenses, employee increases, planned capital expenditures and debt service were discussed.

Meeting adjourned at Executive Session for personnel discussion at 5:00 pm.
Executive Session adjourned at 5:06 pm.

Motion by Mr. Stuver to accept 2022 Budget as presented, Seconded by Ms. Williams, Motion carried by unanimous vote.

November 10, 2021 Regular Board Meeting

Meeting adjourned at 5:17 pm.

A handwritten signature in black ink that reads "Chad Sankey". The signature is written in a cursive, flowing style.

Chad Sankey
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday December 8, 2021 4:30 PM

Present

Directors: Tom Strahler, Chairman Present
Linda Zuschlag, Vice Chairman Present
Chad Sankey, Secretary Present
Robert Stuver, Treasurer Present
Stephanie Williams, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager Entech Engineering

Employees: Carol Paul, Authority Manager

Press: None

Visitors: None

Meeting called to order by Mr. Strahler.

Minutes of the November 10, 2021 meeting were reviewed. Motion by Mr. Stuver to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Stuver as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,641,576.19	\$706,651.87	\$934,924.32	\$270,000.00	\$664,924.32

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Ms. Williams, Motion carried by unanimous vote.

Mr. Horvat presented the Engineers Status Report.

Mr. Horvat presented on the Lead Line Replacement Phase 1. Engineering Work Order for Phase 1 Waterline change order was presented. Motion by Ms. Williams to approve Engineering Work Order for Phase 1 Waterline change order, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mr. Horvat presented on the Lead Line Replacement Phase 2. Engineering Work Order for Phase 2 Waterline Replacement Project was presented. Motion by Mr. Stuver to approve Engineering Work Order for Phase 2, Seconded by Ms. Williams, Motion carried by unanimous vote.

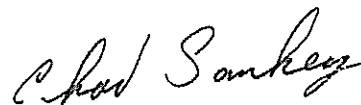
Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of November.

Mrs. Paul presented that Aaron VanSickle had been hired to fill the position of Distribution Operator. Motion by Mrs. Zuschlag to ratify the hiring of Aaron VanSickle as Distribution Operator, Seconded by Mr. Stuver, Motion carried by unanimous vote.

Mrs. Paul presented that the property located at 51 S. Race Street, adjacent to Authority owned property was up for judicial sale. Motion by Ms. Williams to authorize Mrs. Paul to bid on the property located at 51 S. Race Street, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned at Executive Session for personnel discussion at 5:10 pm.
Executive Session adjourned at 5:40 pm.

Meeting adjourned at 5:41 pm.



Chad Sankey
Secretary

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