

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday January 10, 2018 5:30 PM**

Present

Directors:	Marion Rosselot, Chairman	Present
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Henry Barton, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Molly Moser, Record Argus	
Visitors:	None	

Meeting called to order by Mrs. Paul.

Reorganization of the board was conducted. Mrs. Paul called for nominations for Chairman. Motion by Mr. Sankey to nominate Mrs. Rosselot as Chairman, Seconded by Mr. Peden. Mrs. Paul called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nominations for Vice Chairman. Motion by Mr. Sankey to nominate Mr. Peden as Vice Chairman, Seconded by Mr. Barton. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nominations for Secretary. Motion by Mr. Peden to nominate Mrs. Zuschlag as Secretary, Seconded by Mr. Sankey. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nomination for Treasurer. Motion by Mr. Sankey to nominate Mr. Barton as Treasurer, Seconded by Mr. Peden. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mrs. Rosselot called for nomination for Assistant Secretary-Treasurer. Motion by Mr. Peden to nominate Mr. Sankey as Assistant Secretary-Treasurer, Seconded by Mrs. Zuschlag. Mrs. Rosselot called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Minutes of the December 13, 2017 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,465,370.98	\$406,859.04	\$1,058,511.94	\$394,885.23	\$663,626.71

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. PA DEP PWS application has been submitted. PADOT HOP permit and Mercer County E&S permits have been obtained. The project has been advertised and bid opening has been delayed until January 17, 2018. Mr. Horvat presented the West Tank Improvement Project, PA DEP PWS permit application has been submitted. The project has been advertised and bid opening has been delayed until January 17, 2018. Mr. Horvat presented Emergency Power Provision Project which includes installation of manual transfer switches and generator plug-in provisions for the treatment plant and the booster station. Entech is coordinating with Steel Nation Engineering for electrical support on the project. Entech is finalizing drawings and technical specifications prepared by Steel Nation Engineering for advertisement. Tentative bid date is February 8, 2018. Mr. Horvat presented the Water Treatment Plant Preparedness, Prevention, and Contingency (PPC) Plan. A site survey has been completed, and a PPC Plan has been submitted to the Authority.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of December.

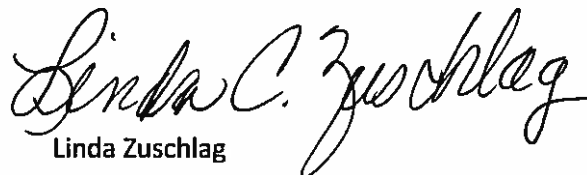
Mrs. Paul submitted the 2017 Customer Bad Debt in the amount of \$1,783.35 for the board approval. Motion by Mr. Sankey to approve writing off of bad debt in the amount of \$1,783.35, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented a quote for a new dump truck for the distribution department using the Commonwealth of Pennsylvania COSTAR Program. McCandless Ford of Mercer submitted a quote for \$59,500.00. Motion by Mrs. Zuschlag to approve the purchase of new dump truck for the distribution department from McCandless Ford, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned to Executive Session for personnel issues at 6:40 pm.
Executive Session adjourned at 6:45 pm.

Motion by Mr. Sankey to allow Mrs. Paul to hire qualified individual for the Distribution System Operator position, Seconded by Mr. Peden, Motion carried by unanimous vote.

Meeting adjourned at 6:46 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board