GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday February 14, 2018 5:30 PM

Present

Directors:	Marion Rosselot, Chairman	Present
	Alfred Peden, Vice Chairman	Present
	Linda Zuschlag, Secretary	Present
	Henry Barton, Treasurer	Present
	Chad Sankey, Asst. Secretary/Treasurer	Present
Engineer:	Robert Horvat, Project Manager, Entech Engineering	
Employees:	Carol Paul, Authority Manager	
Press:	Molly Moser, Record Argus	
Visitors:	Zachary Hudecek, Intern from Thiel College	
	Kara McGonigal - Resident	

Meeting called to order by Mrs. Rosselot.

Minutes of the January 10, 2018 meeting were reviewed. Motion by Mr. Sankey to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
$1,517,468.93	$435,577.01	$1,081,911.92	$482,000.00	$599,911.92

Motion by Mr. Peden to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Rosselot opened the floor for any visitors. Kara McGonigal addressed the Board regarding a larger water bill from a leak at her property. After discussion and review Ms. McGonigal's bill will remain as billed.

Mr. Horvat, Project Manager, Entech Engineering presented the Engineer's Report. Mr. Horvat presented the 2017 Water System Annual Report. Motion by Mrs. Zuschlag to accept the 2017 Water System Annual Report as presented, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat presented the 2018 Waterline Replacement Project to the Board. Bid openings for this project were held on January 17, 2018 with nine (9) submissions for Contract #1 and four (4) submissions for Contract #2. Mr. Horvat presented that Mortimer Excavation was the apparent low bidder at $509,075.00 for Contract #1. Mr. Horvat presented that JS Bova Excavating was the apparent low bidder at $1,389,889.00 for Contract #2. Motion by Mr. Sankey to award Mortimer Excavation (open cut) Contract #1 for the amount of $509,075.00 contingent upon PADEP permitting and PennVest settlement, Seconded by Mr. Peden. Motion carried by unanimous vote. Motion by Mr. Sankey to award JS Bova Excavating Inc. (CIPP) Contract #2 for the amount of $1,389,889.00 contingent upon PA DEP permitting and PennVest settlement, Seconded by Mr. Peden. Motion carried by unanimous vote. The revised PennVest scope includes approximately 6,805LF of waterline replacements addressing six projects included on the top ten priority list. PA DEP PWS application has been submitted. PADOT HOP permit and Mercer Country E&S permits have been obtained.

Mr. Horvat presented the West Tank Improvement Project, PA DEP PWS permit application has been submitted. Bid openings for this project were on January 17, 2018 with six (6) submissions. Mr. Horvat presented that Worldwide Industries Corp. was the apparent low bidder at $795,577.00. Motion by Mr. Peden to award Worldwide Industrial Corp. for the amount of $795,577.00 contingent upon PA DEP permitting and PennVest settlement, Seconded by Mr. Barton. Motion carried by unanimous vote.

Mr. Horvat presented Emergency Power Provision Project which includes installation of manual transfer switches and generator plug-in provisions for the treatment plant and the booster station. Bid openings for this project were on February 8, 2018 with seven (7) bid submissions. Mr. Horvat presented that A&MP Electric Inc. was the apparent low bidder at $125,160.00. Motion by Mr. Peden to award A&MP Electric Inc for the amount of $125,160.00 contingent on PennVest settlement, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Zachary Hudecek, a student from Thiel College gave a progress report on his 120-hour internship at the treatment plant. An internship is a requirement for his graduation.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of January. Distribution budget overage is due to water main breaks.

Mrs. Paul submitted Resolution 01-18 for the board review. The Resolution is for a 5% water rate increase effective January 1, 2019. Motion by Mr. Sankey to accept Resolution 01-18, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented ISG Energy offer for a fixed electric rate for 39 months beginning November 2018. Motion by Mr. Sankey to accept ISG Energy fixed electric rate, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Mrs. Paul presented a 3-year contract with Stateline Roll Off for the sludge removal at the treatment plant. Motion by Mr. Barton to accept the 3-year contract offered by Stateline Roll Off, Seconded by Mr. Sankey. Motion carried by unanimous vote.

Mrs. Paul presented that Jacob Brown had been hired as Distribution Laborer. Motion by Mr. Sankey to ratify the hiring of Jacob Brown as Distribution Laborer, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Meeting adjourned to Executive Session for legal issues at 7:25 pm.
Executive Session adjourned at 7:31 pm.
Meeting adjourned at 7:31 pm.

Linda C Zuschlag

Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board