

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday October 10, 2018 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present
Engineer: Robert Horvat, Project Manager, Entech Engineering
Employees: Carol Paul, Authority Manager
Press: Caleb Stright, Record Argus
Visitors: Nikolaus Black, Student at Thiel College

Meeting called to order by Mrs. Rosselot.

Minutes of the September 12, 2018 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,464,134.53	\$538,609.18	\$925,525.35	\$275,714.08	\$649,811.27

Motion by Mr. Sankey to approve the Treasurer's report, Seconded by Mr. Peden, Motion carried by unanimous vote.

Nikolaus Black, student at Thiel College addressed the Board regarding an internship for up to 16 hours per week from January through April at the treatment plant. Motion by Mr. Sankey to offer Nikolaus Black a paid internship at minimum wage, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. Mortimers Excavating has completed work on Packard Ave. and Conneaut Lake Road, restoration work remains on Vance and Elm Streets. Mortimer Excavating has submitted pay request #2 in the amount of \$161,266.50 for Contract #1 and is recommended for approval of payment. Motion by Mr. Sankey to approve Mortimer Excavating pay request #2 in the amount of \$161,266.50, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Mortimer Excavating has submitted change order #1 in the amount of \$12,950.00 covering additional work completed on Packard Ave. and Conneaut Lake Road. Motion by Mr. Sankey to approve Mortimer Excavating change order #1 in the amount of \$12,950.00, Seconded by Mr. Peden, Motion carried by unanimous vote.

JS Bova Excavating continues work on College Ave. and Main Street. JS Bova has submitted pay request #4 in the amount of \$283,582.66 for Contract #2 and is recommended for approval of payment. Motion by Mrs. Zuschlag to approve JS Bova Excavating pay request #4 in the amount of \$283,582.66, Seconded by Mr. Sankey, Motion carried by unanimous vote. Final restoration on College Ave. and Main Street will be delayed until next spring.

JS Bova pay request #3 approved at the meeting in September for \$232,659.58 was adjusted to \$123,674.08.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping and coating of both tanks has been completed and both tanks have been returned to service. Worldwide Industries has submitted pay request #2 in the amount of \$9,000.00 and is recommended for approval of payment. Motion by Mr. Sankey to approve Worldwide Industries pay request #2 in the amount of \$9,000.00, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mr. Horvat presented an update on the Emergency Power Provision Project. A&MP Electric Inc. has installed the VFD at the treatment plant and generator provisions are complete at the Booster Pump Station. Steel Nation has inspected the completed work and a punch list has been submitted. A&MP Electric Inc. has submitted pay request #1 in the amount of \$55,822.50 and is recommended for approval of payment. Motion by Mrs. Zuschlag to approve A&MP Electric Inc. pay request #1 in the amount of \$55,822.50, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of September.

Mrs. Paul presented to the Board a proposal to add a temporary operator position at the treatment plant. Motion by Mr. Sankey to authorize advertisement for temporary operator position, Seconded by Mr. Peden, Motion carried by unanimous vote.

The Board reviewed a proposal to invoice customers directly for public fire protection fees for 2019, the fees would be billed to each customer depending on meter size. Motion by Mr. Sankey to authorize the Solicitor to craft an amendment to the Rate Resolution, Seconded by Mr. Barton, Motion carried by unanimous vote.

The Board reviewed a proposal to invoice customers directly for a new Department of Environmental Protection (DEP) Safe Water Drinking fee beginning in 2019. The proposal would bill each customer 0.30 cents per bill per month. Motion by Mr. Sankey to authorize the Solicitor to craft amendment to Rate Resolution, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

The Board reviewed the resignation of employee #1001. Motion by Mr. Barton to accept the resignation of employee #1001, Seconded by Mr. Peden, Motion carried by unanimous vote.

Mrs. Paul presented that Amber Reaugh had been hired to fill the position of Billing Clerk. Motion by Mr. Sankey to ratify the hiring of Amber Reaugh as Billing Clerk, Seconded by Mrs. Zuschlag. Motion carried by unanimous vote.

Meeting adjourned for personnel issues at 7:05 pm.
Executive Session Adjourned at 7:25 pm.

Motion by Mr. Peden to keep medical coverage for employee #601 through the end of December 2018, Seconded by Mr. Barton, Motion carried by unanimous vote.

Time meeting adjourned at 7:56 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board