

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday December 14, 2016 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Present
Alfred Peden, Vice Chairman Present-Phone Conference
Linda Zuschlag, Secretary Present
Richard Miller, Treasurer Absent-Excused
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Tom Thompson, Senior Project Manager, Gannett Fleming

Employees: Carol Paul, Authority Manager

Press: Molly VanWoert, Record Argus

Visitors: None

Meeting called to order by Ms. Rosselot.

Minutes of the November 09, 2016 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Sankey as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,442,800.11	\$362,332.95	\$1,080,467.16	\$306,165.65	\$774,301.51

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson had no updates to the priority list. Mr. Thompson addressed the West Tank Pipe Gallery and Tank Mixing Project; the PaDEP Public Water Supply Permit has been received. Mr. Thompson addressed the Roof Replacement Project for the Authority Office; C.E. Davis Contracting has submitted Change Order #1 for Roof Decking at the cost of \$1,500.00. Motion by Mr. Sankey to approve Change Order #1 for Roof Decking at the cost of \$1,500.00, Seconded by Mr. Peden, Motion carried by unanimous vote. C.E. Davis Contracting has submitted pay estimate #1 in the amount of \$62,100.00 for acceptance and is recommended for approval by Mr. Thompson. Motion by Mr. Sankey to approve C.E. Davis pay request #1 in the amount of \$62,100.00, Seconded by Mr. Peden. Motion carried by

unanimous vote. C.E. Davis Contracting has submitted pay estimate #2 in the amount of \$8,400.00 for acceptance and is recommended for approval by Mr. Thompson. Motion by Mr. Sankey to approve C.E. Davis pay request #2 in the amount of \$8,400.00, Seconded by Mr. Peden. Motion carried by unanimous vote. Mr. Thompson presented information on a CFA Grant, the application has been submitted, information should be available March 2017.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses for the month of November. Chemical costs and chemical usage were reviewed.

Mrs. Paul presented information regarding proposed regulation changes to the Department of Environmental Protection (DEP), Chapter 109 Safe Water Drinking Program. The DEP is seeking to fill the funding gap with new and increased fees.

The Engineering RFP's was discussed. Mrs. Paul stated we had 5 responses and that each board member has a copy of each proposal for their review. After lengthy discussion Mrs. Paul recommended that the Board obtain the services from Entech Engineering. Motion by Mr. Sankey to accept the Engineering RFP from Entech Engineering, Seconded by Mr. Peden, Motion carried by unanimous vote.

Board meeting dates for 2017 were reviewed. Meeting dates are scheduled for the seconded Wednesday of each month at 5:30 P.M. Motion by Mrs. Zuschlag to accept 2017 Board meeting dates, Seconded by Mr. Peden, Motion carried by unanimous vote.

Stillwaggon & McGill's Service Agreement for preparation of the annual audit was presented. Motion by Mr. Peden to accept Stillwaggon & McGill Service Agreement, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Budget for 2017 was reviewed. Motion by Mr. Sankey to accept 2017 Budget as presented, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. 2017 Budget includes a 3% water rate increase. Motion by Mrs. Zuschlag to approve Resolution 03-16 to raise water rates 3%, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Meeting adjourned at 6:35 pm.



Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board