

**GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
Wednesday December 12, 2018 5:30 PM**

Present

Directors: Marion Rosselot, Chairman Absent-Excused
Alfred Peden, Vice Chairman Present
Linda Zuschlag, Secretary Present
Henry Barton, Treasurer Present
Chad Sankey, Asst. Secretary/Treasurer Present

Engineer: Robert Horvat, Project Manager, Entech Engineering
Brandon Eckhardt, Entech Engineering

Employees: Carol Paul, Authority Manager

Press: Caleb Stright, Record Argus

Visitors: None

Meeting called to order by Mr. Peden.

Minutes of the November 14, 2018 meeting were reviewed. Motion by Mr. Peden to accept the minutes as presented, Seconded by Mr. Barton, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Barton as follows:

| Balance Ending | Restricted | Unrestricted | Committed | Available |
|----------------|--------------|--------------|--------------|--------------|
| \$1,375,990.81 | \$715,357.37 | \$660,633.44 | \$274,617.61 | \$386,015.83 |

Motion by Mrs. Zuschlag to approve the Treasurer's report, Seconded by Mr. Sankey, Motion carried by unanimous vote.

Mr. Horvat presented an update to the 2018 Waterline Replacement Project to the Board. Mortimers Excavating has completed work on Packard Ave. and Conneaut Lake Road, work is also completed on Vance and Elm Streets with the remain restoration being completed in the spring of 2019. Mortimer Excavating has submitted pay request #3 in the amount of \$146,455.17 for Contract #1 and is recommended for approval of

payment. Motion by Mr. Sankey to approve Mortimer Excavating pay request #3 in the amount of \$146,455.17, Seconded by Mr. Barton, Motion carried by unanimous vote.

JS Bova Excavating completed work on Penn Ave. and Main Street, restorations will be completed in the spring of 2019. JS Bova has submitted pay request #6 in the amount of \$110,794.09 for Contract #2 and is recommended for approval of payment. Motion by Mr. Sankey to approve JS Bova Excavating pay request #6 in the amount of \$110,794.09, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mr. Horvat presented an update on the West Tank Improvement Project. The site piping and coating of both tanks has been completed and both tanks have been returned to service. Worldwide Industries has agreed to install mechanical mixers in lieu of the originally specified inlet modifications. Worldwide Industries did not submit a pay request this month.

Mr. Horvat presented an update on the Emergency Power Provision Project. A&MP Electric Inc. has installed the VFD at the treatment plant and generator provisions are complete at the Booster Pump Station. Steel Nation has inspected the completed work and a punch list has been submitted. A&MP Electric Inc. has submitted pay request #2 in the amount of \$56,371.50 and is recommended for approval of payment. Motion by Mr. Barton to approve A&MP Electric Inc. pay request #2 in the amount of \$56,371.50, Seconded by Mr. Sankey, Motion carried by unanimous vote.

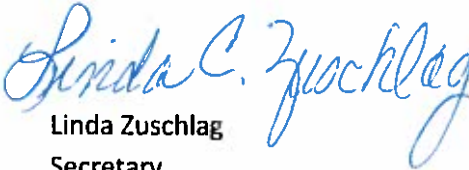
Electrical service at the west tanks needs updated to support the mechanical mixers and distribution SCADA components. Motion by Mr. Sankey to approve west tank electrical work not to exceed \$17,590.00, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul presented the manager's report; she reviewed revenues versus expenses and capital expenses for the month of November.

Employee wellness partnership with Anytime Fitness was presented. The Authority would reimburse employees the monthly membership fee of \$35.00 and initial enrollment fees (if applicable) if the employee utilized the fitness center eight times per month. Motion by Mrs. Zuschlag to approve an employee wellness partnership with Anytime Fitness, Seconded by Mr. Barton, Motion carried by unanimous vote.

Mrs. Paul presented amendments to the Rules and Regulation, Section 22.0 (A) to reflect changes in fee assessment for Public Fire Protection from municipalities to users effective January 2019, Section 2.0 (F) General and Section 16.0 (A) Ownership of Meters for clarification. Motion by Mr. Sankey to amend the Rules and Regulations, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mrs. Paul has offered two temporary, part-time employment positions at the treatment plant. Motion by Mr. Sankey to ratify the employment offer, Seconded by Mr. Barton, Motion carried by unanimous vote.
Time meeting adjourned at 6:30 pm.


Linda Zuschlag
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board