

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
January 14, 2009 5:30 p.m.

Members Present:	Dick Miller, Chairman Chad Sankey, Vice Chairman Gary Beatty, Treasurer Tom Fisher, Secretary Joanne Price, Ass't Secretary Sarah Eutsey, Member Marion Rosselot, Member
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus
Guests:	Diana Miller

Meeting called to order by Mr. Miller. Minutes of the December 10, 2008 regular meeting were reviewed. Motion by Mr. Sankey to approve the minutes as presented, seconded by Mr. Fisher. Motion carried by unanimous vote.

Engineers report was given by Mr. Thompson. He reported that Gannett Fleming has started the source potential sites contamination list mapping for the Source water protection grant. PADEP has provided the additional information on the mapping sites and they are in the process of creating the additional maps.

The Hadley Road Tank Project was discussed. Mr. Thompson stated the next step is seeking funding for the project citing the project is eligible for the PA H20 grant program which funds 50% of the project. DEP also recommended the Authority seek the balance of the funding through Pennvest. Application for the H20 grant deadline is February 13, 2009 while funding for this round of Pennvest is due February 17, 2009. After discussion on the size of the tank Motion by Mr. Beatty to proceed with the installation of a million gallon water tank with Pennvest funding and the H20 grant, seconded by Mr. Sankey. After discussion Mrs. Eutsey wanted it to go on record she was against the tank project since the tank will be constructed with dead storage. Mr. Thompson explained that all of the Authority tanks have dead storage. A vote was called with Mr. Sankey, Mr. Beatty, Mrs. Rosselot and Mr. Fisher in favor and Mrs. Price and Mrs. Eutsey voting against. Motion carried. Mr. Millers vote would have been in favor of also.

Mr. Thompson stated that the board also needs to vote on the necessary paper work that needs to be completed to proceed with the tank project. Motion by Mr. Beatty to proceed with all the necessary paperwork for the H20 grant and Pennvest funding, seconded by Mr. Fisher. Mr. Fisher, Mrs. Rosselot, Mr. Sankey and Mr. Beatty voted in favor with Mrs. Eutsey and Mrs. Price voting against. Motion carried.

The Ground Water study was discussed. Mr. Thompson stated they have prepared a draft for a request for proposal and is ready to be mailed to potential hydro geologists. After much discussion Motion by Mrs. Price to send the RFP to Moody's alone as a follow up on phase I. Mr. Thompson advised this phase would be considered a bridge phase between the initial study and the actual drilling of wells, this study would consist of locating the areas of where the wells could be drilled and contacting DEP to see if they would permit the locations. After further discussion Mrs. Price withdrew her motion. Motion by Mrs. Price to send the RFP to Moody's through Gannett Fleming for phase 1A as outlined in the scope of work, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mrs. Price requested Mr. Thompson place the ground water study as a separate line item in the priority list that is presented. Mr. Thompson stated he would review it as to what category it would be placed under.

Treasurers report given by Mr. Beatty. He reported the Authority currently has unrestricted funds of \$609,392.28 less committed funds of \$335,470.00 leaving available funds of \$273,922.28. Motion by Mr. Fisher to accept the treasurer's report as presented, seconded by Mr. Sankey. Motion carried by unanimous vote.

Mr. Miller called for the reorganization of the Board. Mrs. Price and Mrs. Eutsey requested they not be appointed to any office. Mr. Beatty suggested the board retain the current slate of officers with the exception of Mrs. Rosselot being Ass't Secretary/Treasurer. Mr. Miller called for any additional nominations 3 times and with there being none, the Secretary casting the unanimous vote, the nominations were closed.

The Superintendent's report was given by Mr. Brady. He reported the right of way easement agreement with Byzatine/Mitch was still with the Authority's solicitor. He also reported the 2008 annual audit is scheduled to begin January 15, 2009. Mr. Brady also reported the personnel policy change requests were still being reviewed by the Authority Solicitor.

Mr. Brady reported the Authority is working on a monthly billing schedule for landlords with 12 tenants or more. In order to have the tenant accounts switched over to monthly billing the landlords will be charged a one time fee of \$125.00 to defer the costs to the Authority. Mr. Brady has developed a billing and collection procedure for the monthly billing accounts and has also drafted a letter to be sent to each tenant outlining these requirements as well as explaining their first water bill once changed over will be for 12 weeks then every 4 weeks. It was explained that the Authority would make payment arrangements if needed for the 12 week bill.

Mr. Brady presented the Authority's 2008 bad debts in the amount of \$951.66. Motion by Mrs. Eutsey to write off the bad debts totaling \$951.66, seconded by Mr. Sankey. Motion carried with a unanimous vote.

Mr. Brady reminded the Board that DEP's Filter Plant Performance Evaluation will begin on January 26, 2009 and he expects it to last 3 days. He invited the Board to the plant but requested organization.

Meeting was adjourned to executive session for personnel issues.

Thomas Fisher
Secretary