

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
September 16, 2009 5:30 P.M.

Members Present:	Dick Miller, Chairman Gary Beatty, Treasurer Marion Rosselot, Ass't Sect. Treasurer Tom Fisher, Secretary
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Natalie Kennedy, Record Argus Monica Pryts, Sharon Herald
Guests	Thomas D'Alfonso Anthony D'Alfonso Jim Trettel

Meeting called to order by Mr. Miller. Minutes of the August 12, 2009 meeting were reviewed. Motion by Mr. Beatty to approve the minutes as presented, seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Beatty. He reported the Authority has \$470,611.31 in unrestricted funds less committed funds of \$274,000.00 leaving a balance of \$196,611.31 in available funds. Motion by Mr. Fisher to accept the Treasurer's report as presented, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Resolution 05-09 regarding the reduction the Board from a 7 member to a 5 member board was discussed. Motion by Mr. Beatty to adopt Resolution 5-09 reducing the Board to 5 members, seconded by Mr. Fisher. Motion carried by unanimous vote. The Resolution will now be sent to Borough Council for their adoption. Council will be able to act upon it at their October meeting.

Engineer's report was given by Mr. Thompson. He reported that Gannett Fleming has completed several maps for the Source Water Protection Program and informed the Board the next meeting will be September 22, 2009.

Gannett Fleming has received the US Fish & Wildlife Service comments regarding the River Crossing. They require an Impact Response plan in the event drilling fluid loss occurs during the project. Mercer County Conservation District has approved the General Permit 5 Stream Crossing permit, subject to approval of the contractor's Impact Response Plan.

System Hydraulic Analysis was discussed. Mr. Thompson stated they have inputted the data collected and ran the preliminary model. They are currently working on balancing the model, updating the customer demands and the hydrant pressure data.

Gannett Fleming recommends the Authority apply for funding for the Distribution System Improvements from the PA H2O grant program. The new deadline for applicants is August 2010.

Hadley Road Tank project was discussed. Mr. Thompson informed the board that bids were received and opened September 15, 2009. Mid Atlantic Storage Systems submitted a base bid for a Glass Fused Tank in the amount of \$825,010.00 with an alternate bid of a Painted Fused Tank of \$680,610.00. Tank Connection submitted an alternate bid for a Painted Fused Tank of \$669,839.20. They also submitted substitute # 1 of Removal of Steel Floor reducing the bid price by \$19,000.00, and substitute #2 substituting Aluminum Roof with a Steel Roof, reducing the bid by another \$16,100.00. After discussion Mr. Thompson stated after reviewing the bids, Gannett Fleming recommended awarding the bid to Tank Connection. Reviewing the Substitute # 1 they did not take acceptance to the change request, however recommended the Authority not accept the substitution # 2 leaving the dome to be aluminum. After discussion motion by Mr. Fisher to proceed with awarding the Bid for the Hadley Road Tank project to Tank connection with substitution # 1 of removal of the steel floor, subject the acceptable bond and insurance certificates are provided by the contractor, and with the Solicitor's approval, seconded by Mr. Beatty. Motion carried by unanimous vote.

Inspection of the project was discussed. Mr. Brady recommended the Authority hire a 3rd party person to be inspector for the project. Mr. Thompson explained the most crucial part of the project is installing the base of the tank. Once the base is installed the erection of the tank goes relatively quick. Mr. Miller stated he felt it would be unfair to expect an Authority employee to perform the duties as inspector since none would be qualified for inspecting a tank project. He suggested we advertise for the position with Mr. Brady and Mr. Thompson drafting a job description and the candidates can be voted upon at the October meeting.

Gannett Fleming's proposal for scope of services for the Tank project was discussed. A portion of the costs in the proposal has already been paid by the Authority and we can choose to be reimbursed by the Pennvest Loan for the costs already incurred. After further discussion, motion by Mr. Fisher to accept Gannett Fleming proposal, seconded by Mrs. Rosselot. Motion carried by unanimous vote.

Superintendent's report was given by Mr. Brady. He noted the Authority expenses year to date were \$647,188.27 and the 2009 budget was \$678,321.26 so we are still well under budget. The PMRS 2010 Minimum Municipal Obligation is \$17,570.00. The notice to the Governing Body which is required by PMRS, was distributed. He reported he still has no update from Moody concerning the ground water study. Mr. Brady also is currently working with Lori Reeves of Reeves Technology building the Authority's web site. He also reported he's reviewing the option of utilizing certificate of mailing for certified notices for past due customers. The savings will be \$1.65 per piece, which reflects to be approximately \$300.00 per month. The Authority's

solicitor has reviewed the information and said we would be within our guidelines utilizing the new system.

Mr. Brady reported the Authority Source Water Protection committee had an exhibit at the Jamestown Fair. Mrs. Kerekes elaborated the Authority has brochures and pamphlets to distribute at the fair and it was a success. The Fourth grade teachers of the Jamestown School District picked up enough activity books and information that they will be teaching the students about the cycle of water, and at the end of the course will tour our Treatment Plant. Mrs. Kerekes also informed the board the materials used and supplies will all be paid by the Source Water Protection Grant that we received.

Mr. Brady stated he has been reviewing the rates for the upcoming year and that we need to consider a rate increase citing the bond payment increase for 2010. Mr. Miller suggested the Authority contact Bond Council to re-write the Bond issue in 2010 since interest rate as low at this time. He stated the last time a bond defeasement was done for the Authority was 2003.

Meeting adjourned 7:00 p.m.

Thomas Fisher
Secretary