

REGULAR MEETING OF THE
BOARD OF DIRECTORS
April 14 2010 5:30 p.m.

Members Present:	Gary Beatty, President Chad Sankey, Vice President Marion Rosselot, Secretary Tom Fisher, Treasurer John Gibson, Ass't Sec. Treasurer
Engineer:	Tom Thompson, Gannett Fleming
Employees Present:	William Brady, Superintendent Maria Kerekes, Office Manager
Press:	Caleb Stright, Record Argus
Guest	Brian Shipley, Council President Tom D'Alfonso, Jr., Council Representative Anthony D'Alfonso

Meeting called to order by Mr. Beatty. Minutes of the March 10, 2010 meeting were reviewed. Motion by Mr. Fisher to approve minutes as presented, seconded by Mr. Sankey. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Fisher. He reported the Authority has a total of \$434,688.05 in unrestricted funds less committed funds of \$260,000.00 leaving available funds of \$174,688.05. Mr. Brady reported that current Revenue's will not cover proposed Capital Improvements. After reviewing the accounts, a 6 ½ to 7 % increase in rates will be needed to provide for a balanced budget. This increase will be needed for the second half of 2010. Mr. Brady explained again the large bond payment that is upcoming is the main reason for the needed rate increase. Mr. Brady stated that he has been working with department heads to find ways to cut expenses, and where to trim Capital expenditures. However one area Mr. Brady said he doesn't want cut is the purchasing of meters. Much of our unaccounted water could come from faulty meters which are designed to slow down registering as they age. By continuing to install new meters could increase our revenues. He also reported that over the last 3 years we have averaged \$313,000.00 each year in Capital Improvements which is quite ambitious. Mr. Gibson passed out a comparison between 2006 and 2007 and between 2007 and 2008 for revenues and expenses. He suggested the board digest the information that was distributed and it can be discussed at the next meeting. Mr. Fisher stated that he will be meeting with Mr. Brady and Mr. Gibson to find ways to trim Capital projects as well as having amounts for the basis of the rate increase. After further discussion motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Thompson presented the Engineers report. He reported the Source water protection plan is approximately 80% complete. He also stated the Hadley Road Tank project will resume

next week and the contractor anticipates installing the tank May 17th. Mr. Beatty questioned the need for a blacktop drive to the tank citing that a good gravel base could be sufficient and save the project costs of approximately \$70,000.00. Mr. Thompson stated that most of the road work has already been done with the installation of 6" of gravel. Mr. Brady's concern was the road washes out with a heavy rain due to low spots in the drive area. Mr. Thompson stated that even with the new gravel base it could wash out with a heavy rain without blacktop. Mr. Thompson also reported out of the \$70,000.00 expensed for the drive, we have already spent approximately \$30,000.00 in the excavation and gravel base installation. Mr. Gibson questioned if Mr. Thompson could ask the contractor if we could leave it as is or just partially blacktop it in the low areas. Mr. Thompson will get the requested information from the contractors.

Mr. Brady questioned the river crossing project. Since the board decided to table the project until funds became more available, will the permits that we have already acquired expire? And when the Authority decides to move forward with the project can we pick up where we left off? Mr. Thompson stated the types of permits that were issued generally do not have an expiration date to them, and he felt that we would be able to resume where we left off, but he would check into it and get back to us.

Superintendent's report was given by Mr. Brady. He reported that Papparone, Stillwagon & McGill deducted \$750.00 from their fee for the 2009 audit due to the well organized records kept by the Authority. He also reported to date the Authority has received \$29,098.10 in SWAP Grant monies. Spring flushing is to begin April 18, 2010. He also reported the Bentley Ave. project is slated to begin May 3rd 2010. He informed the board that each resident has been mailed a letter informing them of the project and to expect potential pressure increase in their area. After discussion Mr. Fisher suggested we have a public notice in the paper regarding the project so everyone will know we are working to correct the problem and to remind the residence of the possibility of increased pressure. Mr. Brady agreed and a notification will be put in the paper prior to the project starting.

Motion to adjourn by Mr. Fisher, seconded by Mr. Sankey. Meeting adjourned 6:30 p.m.



Marion Rosselot
Secretary

Transcribed by
Maria Kerekes