

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY FEBRUARY 9, 2011 5:30 P.M.

Member's present Gary Beatty, Chairman
 Marion Rosselot, Secretary
 John Gibson, Vice Chairman
 Don Shaw – Ass't Sec. Treasurer
 Tom Thompson, Gannett Fleming

Employee's Present: William Brady, Superintendent
 Maria Kerekes, Office Manager

Guests: Thomas D'Alfonso, Jr. Council Representative
 Anthony D'Alfonso Jr. Councilor

Press Caleb Stright, Record-Argus

Meeting called to order by Mr. Beatty. Minutes of the January 12, 2011 meeting were reviewed. Mr. Beatty observed a correction that needed to be made, removing Mr. Sankey's name from the Member's present listing. Motion by Mr. Gibson to approve January's minutes with the noted correction, seconded by Mr. Shaw. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Brady in the absence of Mr. Fisher. He reported the Authority had Ending funds of \$910,092.01, less committed funds of \$256,225.58 leaving available funds of \$240,716.18. Mr. Brady also reported that the deposit of \$14,551.00 for the survey work on the East Side Distribution project had been paid. Mr. Gibson requested that the surveying fees be kept as a separate line item on the Income Statement/Expense report. Motion by Mrs. Rosselot to accept the Treasurer's report, seconded by Mr. Gibson. Motion carried by unanimous vote.

Engineer's report was given by Mr. Thompson. He reported that they had received payment request # 8 from Tank Connection in the amount of \$5,000.01. Mr. Thompson recommended approval, contingent on the completion of the telemetry wiring. Motion by Mrs. Rosselot that we approve pay request # 8 in the amount of \$5,000.01 contingent upon the completion of the project, seconded by Mr. Shaw. Motion carried by unanimous vote. Mr. Thompson also reported the project came under budget by approximately \$60,000.00 which was a good project for the Authority.

Mr. Thompson also reported that the fifth PennVEST drawdown in the amount of \$103,970.44 has been submitted for approval. Motion by Mr. Gibson to approve the 5th drawdown request in the amount of \$103,970.44, seconded by Mr. Shaw. After discussion it was agreed not knowing what the upcoming expenses for the East Side Distribution project would be we should move forward with the drawdown. Motion carried by unanimous vote.

Mr. Thompson presented a draft copy of the annual Engineers report. After reviewing the report Mr. Brady recommended the Board approve the report contingent upon the corrections noted in the discussion since the Authority's trustees have requested a copy of the report by February 1, 2011. Motion by Mrs. Rosselot the Annual Engineers report be accepted with noted changes, seconded by Mr. Gibson. Motion carried by unanimous vote.

Superintendent's report was presented by Mr. Brady. He requested the Authority, beginning March 1, 2011, add a \$2.00 administrative fee on all payment arrangements. Motion by Mr. Shaw to charge the administrative fee to the bill in which the arrangements was being made, seconded by Mr. Gibson. After further discussion, motion carried by unanimous vote.

Bad debts for the year of 2010 totaling \$1,512.96 were discussed. Mr. Brady explained although it would be written off, they still would be collectible. Motion by Mrs. Rosselot to accept bad debts and write off the amount of \$1,512.96, seconded by Mr. Gibson. Motion carried by unanimous vote.

Mr. Brady reported the Bentley Ave., project has been completed. He distributed a letter to each residence in that area asking them to report to him if there was any change in water quality. To date Mr. Brady has not received a call.

He reported the Authority Auditors had completed the audit and they would present the 2010 financial audit at the March meeting.

As recommended and approved at the January meeting, Sperdute Land Surveying has been retained for surveying of the main line replacement for a fee of \$41,574.50. March's report will reflect additional committed funds of \$27,023.50 to complete that portion of the project.

Motion by Mr. Shaw to adjourn the meeting. Meeting adjourned 7:10 p.m.



Marion Rosselot
Secretary

Transcribed by :
Maria Kerekes