

May 8, 2013 Regular Board Meeting

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, MAY 8, 2013 5:30 PM

Present

Directors: John Gibson, Chairman  
Marion Rosselot, Secretary  
Richard Boyd, Treasurer, Assistant Secretary  
Engineer: Tom Thompson, Senior Project Manager  
Employee: William M. Brady, Superintendent  
Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the April 17, 2013 meeting were reviewed. Motion by Mrs. Rosselot to accept the minutes as presented, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,676,030.22	\$451,580.10	\$1,224,450.12	\$250,000.00	\$974,450.12

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Regarding the years ending 2012 and 2011 financial audit Mr. Gibson explained minor changes within the Management's Discussion and Analysis overview. DBA was spelled out to read Doing Business As, year over year was dropped, expenses under first bullet was dropped, formatting on the columns and reference to table five was changed to table four. Motion by Mr. Boyd to accept the years ending 2012 and 2011 financial audit with minor changes, Seconded by Mrs. Rosselot, Mrs. Rosselot commended Mr. Gibson for the effort and the detailed accuracy of the overview of which he completed, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. He presented an updated priority list noting the completed items. Mr. Thompson addressed the East Side Main Line Improvements Project, S.E.T. has submitted change order #2 which includes adjusted open cut costs for main line not able to be drilled due to rock. The costs for 8" is \$143.00 per LF and for 6" is \$138.00 per LF with no immediate total cost and is recommended for approval, Motion by Mrs. Rosselot to approve change order #2 as submitted by S.E.T.,

Seconded by Mr. Boyd, Motion carried by unanimous vote. S.E.T has submitted pay request #9 in the amount of \$409,129.53 and is recommended for approval of payment. Motion by Mrs. Rosselot to approve S.E.T pay request #9 in the amount of \$409,129.53, Seconded by Mr. Boyd, Motion carried by unanimous vote. PennVEST has processed pay request #7 in the amount of \$412,890.15, PennVEST Requisition #8 has been prepared in the amount of \$410,506.18, Motion by Mr. Boyd to submit PennVEST Requisition #8 in the amount of \$410,506.18, Seconded by Mrs. Rosselot, after presentation of a project cost breakdown showing reimbursable and non reimbursable expenses, Motion carried by unanimous vote. The Hadley Road (250,000 gallon) tank repainting project permit application has been submitted to PADEP for approval.

Mr. Brady presented the superintendent's report, he reviewed revenues versus expenses for the month of April. The Williamson Road easement \$25,000.00 payment has been received, also the oil and gas lease \$428,402.74 payment has been received. New phone system quotes were received with Reeves Technology having low quote at \$2,770.00. Mowing quotes for the 2013 season were received with Mike McCormick having low quote at \$135.00 per event. In distribution one main line leak was repaired and the hydrant on Main Street was repaired with the exception of installing a riser. System flushing was completed with minimal disturbance. Winter street, curb and sidewalk repairs were made at a cost of \$11,383.96. Treatment chemical cost for April was \$4,659.00 and the year to date being \$18,494.00. Taco Bell has lowered the projected EDU flow for calculating their tap fee adjusting the fee to \$14,000.00 for the distribution and capacity parts.

Mr. Gibson reported the draft agreement for Thiel College is under review. Mr. Thompson reported the Fredonia Road water line extension is in design. Mr. Brady reported he is addressing liability issues within the Muni Link billing agreement.

For the good of the order Mr. Gibson announced that with additional funds on hand the Authority should look at either reducing debt and or not raising rates until the cash reserve is down. Also a "Distribution Capital Savings Plan" could be established to fund the next phase for distribution improvements. Mr. Brady explained three projects on the priority list that could be reviewed for completion, install a additional river crossing on the Shenango river, relocate the east booster station and main line replacement in areas of College Avenue. In addition areas of the treatment process could be upgraded along with security at the treatment plant and office. After discussion Mr. Brady will provide a spreadsheet for Junes meeting to include the water rate history, possible capital improvements and debt service reduction.

Mr. Gibson announced the meeting will adjourn to executive session in order to discuss a legal issue and the open meeting will reconvene, 6:45 pm.

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Meeting reconvened, 6:55 pm. Motion by Mrs. Rosselot to authorize Mr. Brady to contact the Authority's Solicitor to proceed with legal action against Mr. Zawistowski and the Mapleleaf Apartments in order to secure unpaid tapping fees, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Meeting adjourned by Motion of Mr. Boyd, 6:58 pm.



Marion Rosselot  
Secretary

Transcribed by: William M. Brady

Draft review by: Marion Rosselot