

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, September 11, 2013 5:30 PM

Present

Directors: John Gibson, Chairman  
Don Shaw, Vice Chairman  
Marion Rosselot, Secretary  
Richard Boyd, Treasurer  
Linda Zuschlag, Asst. Secretary/Asst. Treasurer

Engineer: Tom Thompson, Senior Project Manager

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the August 7, 2013 meeting were reviewed. Motion by Mr. Boyd to accept the minutes as presented, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,663,589.22	\$702,087.90	\$961,501.32	\$250,000.00	\$711,501.32

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. No significant updates to report concerning the priority list. Mr. Thompson addressed the East Side Main Line Improvements Project, S.E.T has submitted pay request #13 in the amount of \$154,952.72 and is recommended for approval of payment. Motion by Mr. Shaw to approve S.E.T pay request #13 in the amount of \$154,952.72, Seconded by Mr. Boyd, Motion carried by unanimous vote. PennVEST Requisition #12 has been prepared in the amount of \$156,371.48, Motion by Mrs. Rosselot to submit PennVEST Requisition #12 in the amount of \$156,371.48, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. The East Side Main Line Improvement Project began August 6, 2012 and S.E.T. submitted on August 30, 2013 a substantial completion for main water line installed. Mr. Thompson and Mr. Brady are working on a punch list for sidewalk issues, road repair, and yard repairs still needing to be

completed. Sidewalk repairs on S. Main Street and Shady Ave are to begin and are being replaced at the expense of S.E.T and the pipe manufacture Diamond Plastics Corporation. Diamond Plastics Corporation has extended the 1 year warranty on the pipe installed to a 5 year warranty; the warrant will cover any defective pipe and the cost to repair it. The Hadley Road (250,000 gallon) tank repainting project bid will be advertised within the next week.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of August. Billing and consumption are average for the month of August. Distribution has been occupied with the inspection of the east side project. Treatment chemical cost for August was \$5,809.00 with the year to date being \$40,896.00. The Authority will be updating their billing software changing to Muni-Link Billing; Mr. Brady is handling the Cyber Insurance. The Cyber Insurance will carry a cost of approximately \$3,000.00 per year. Mr. Brady will be conducting a phone conference with the insurance company to discuss coverage at Bittel Insurance Specialist Office with Mr. Gibson attending.

Mr. Brady discussed health care reform, the current PPO policy for 2014 will have a 61% increase with the yearly premium being \$126,220.00. Mr. Brady also discussed optional PPO plans with defined contribution; Mr. Brady recommended that they do a split deductible with the employee paying one half the deductible and the Authority paying the remaining one half of the deductible after the employee's obligation has been met. Demolishing is set to begin mid September on the old booster station building located on Hadley Road. All inspections have been complete and all permits have been obtained. Mr. Brady is waiting for an updated installation cost for the river crossing project.

Mr. Gibson discussed the single audit; the single audit is completed by Stillwagon & McGill, LLC due to federal funds received from the Authority from PennVest. The single audit was complete for funding for the East Side Tank Project and the East Side Main Line Project. Stillwagon & McGill, LLC stated "during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses". Motioned by Mr. Shaw to approve the Financial Statement and Reports Conforming to the Single Audit Act Amendments of 1996 and OMB Circular A-133, Seconded by Mr. Boyd. Motion carried by unanimous vote.

The Board reviewed an owner complaint from Mr. Zawistowski regarding property that he owns as a rental. All documentation Mr. Zawistowski provided was reviewed and the Board agreed to continue with the Authority procedures. Mr. Gibson will notify Mr. Zawistowski personally with a phone call and also in writing.

Installation of the new water line at Thiel College from Alan Ave to Packard Ave was discussed. Mr. Gibson stated that Mr. Brown of Thiel College had received the document regarding the installation of the new water lines.

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Meeting adjourned at 6:33 pm.



Marion Rosselot  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board