

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, October 9, 2013 5:30 PM

Present

Directors: John Gibson, Chairman  
Don Shaw, Vice Chairman  
Marion Rosselot, Secretary  
Richard Boyd, Treasurer  
Linda Zuschlag, Asst. Secretary/Asst. Treasurer

Engineer: Tom Thompson, Senior Project Manager

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the September 11, 2013 meeting were reviewed. Motion by Mrs. Zuschlag to accept the minutes as presented, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Treasurer’s report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,518,320.13	\$336,709.85	\$1,181,610.28	\$250,000.00	\$931,610.28

Motion by Mr. Shaw to approve the Treasurers report, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer’s report. No significant updates to report concerning the priority list. Mr. Thompson addressed the East Side Main Line Improvements Project; S.E.T has submitted a Substantial Completion Certificate for acceptance and is recommended for approval. Motion by Mr. Shaw to approve the Substantial Completion Certificate, Seconded by Mr. Boyd, Motion carried by unanimous vote. S.E.T. has submitted pay request #14 in the amount of \$285,084.23 which includes lowering the 10% retained to a 5% retainer and is recommended for approval of payment. Motion by Mrs. Rosselot to approve S.E.T pay request #14 in the amount of \$285,084.23, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. PennVEST Requisition #13 has been prepared in the amount of \$292,728.51, Motion by Mrs. Rosselot to

submit PennVEST Requisition #13 in the amount of \$292,728.51, Seconded by Mr. Shaw, Motion carried by unanimous vote. Hadley Road Tank Painting Bids were opened on October 8, 2013. D&M Painting Corporation was the only bid submitted at \$181,600.00. Mr. Thompson recommends rejecting the bid and rebidding the project at a later date. Motioned by Mr. Shaw to reject D&M Painting Corporation bid of \$181,600.00 for the Hadley Road Tank, Seconded by Mr. Boyd, Motion carried by unanimous vote. Mr. Thompson added that as a second part to the project the Authority can provide tank mixing to the tank. Mr. Thompson provided quotes for material only from Tideflex Technologies for \$28,263.00 and Solarbee for \$23,225.00.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of September. Billing and consumption are average for the month of September. Distribution has been occupied with the inspection of the east side project. Treatment chemical cost for September was \$5,181.00 with the year to date being \$46,078.00. Mr. Brady will be closing the PennVEST East Tank Account through First National Bank and 3 separate accounts at PNC Bank due to inactivity, all funds will be transferred to the Revenue Account. Requisition 14-13 for the amount of \$5,518.25 was discussed, Capital Improvement disbursement for \$3,899.40 to L/B Water Service for new distribution meters and Touchreader II and \$1,618.85 to Daman Superior for a Chlorine Vacuum Regulator. The Authority will be updating their billing software changing to Muni-Link Billing; Mr. Brady and Mr. Gibson held a phone conference with Travelers Insurance regarding cyber insurance and will review documentation provided. Booster Station building located on Hadley Road has been demolished at the cost of \$6,000.00. Mr. Brady received an estimated installation cost for 12" PVC water line for the river crossing project for the amount of \$168,000.00. Fall main line flushing has been completed with minimal complaints.

Installation of the new water line at Thiel College from Alan Ave to Packard Ave was discussed. Mr. Gibson discussed the Development Agreement with Thiel College, Thiel College has reviewed the agreement and returned the agreement to the Authority with minor changes to paragraph one. Motion by Mrs. Zuschlag to approve sending revised agreement to Thiel College requesting signature if no changes and approving the Chairman and the Secretary to execute the agreement, Seconded by Mrs. Rosselot. Motion carried by unanimous vote.

The Board discussed retaining a new solicitor for the Authority. Warren Keck has advised the Board that he will be resigning as solicitor in 2014 once the Authority retaining a new solicitor. The Board agreed to send Request for Proposal Municipal Authority Solicitor Services for the Greenville Water Authority to four candidates for review.

Meeting adjourned at 6:29 pm.

October 9, 2013 Regular Board Meeting

A handwritten signature in cursive script that reads "Marion Rosselot".

Marion Rosselot  
Secretary

Transcribed by: Shannon McClimans

Draft review by: Board