

GREENVILLE WATER AUTHORITY  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, November 13, 2013 5:30 PM

Present

Directors: John Gibson, Chairman  
Don Shaw, Vice Chairman  
Marion Rosselot, Secretary  
Richard Boyd, Treasurer  
Linda Zuschlag, Asst. Secretary/Asst. Treasurer

Engineer: Tom Thompson, Senior Project Manager

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the October 9, 2013 meeting were reviewed. Motion by Mr. Shaw to accept the minutes as presented, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,547,202.36	\$351,097.74	\$1,196,104.62	\$250,000.00	\$946,104.62

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. No significant updates to report concerning the priority list. Mr. Thompson addressed the East Side Main Line Improvements Project; S.E.T has submitted pay estimate #15 in the amount of \$209,513.55 for acceptance and is recommended for approval. Motion by Mrs. Zuschlag to approve S.E.T pay request #15 in the amount of \$209,513.55, Seconded by Mr. Shaw, Motion carried by unanimous vote. PennVEST Requisition #14 has been prepared in the amount of \$211,740.85, Motion by Mr. Shaw to submit PennVEST Requisition #14 in the amount of \$211,740.85, Seconded by Mrs. Rosselot, Motion carried by unanimous vote. Hadley Road Tank Painting Project was discussed; Mr. Thompson recommended putting the bid out in December with bid deadline being in January. Mr. Thompson added that as a second part to the project the Authority can provide tank mixing to the tank. Mr. Thompson

discussed the pros and cons from Tideflex Technologies and Solarbee on the tank mixing. The Board agreed to add a separate line item to the Hadley Road Tank Painting Project for bids on the tank mixing.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of October. Billing and consumption are average for the month of October. Distribution has been occupied with mapping and updating measurements with the east side project. Distribution staff repaired two water main breaks, 8" main water line on Packard Ave. and an 8" main water line on Fredonia Road. Treatment chemical cost for October was \$4,915.00 with the year to date being \$50,992.00. The filter plant had a DEP Inspection on the MPDS River Discharge for Compliance, no violation were noted.

Mr. Brady has closed the PennVEST East Tank Account through First National Bank and 3 separate accounts at PNC Bank due to inactivity, all funds have been transferred to the Revenue Account. Requisition 15-13 and 16-13 for the amounts of \$9,520.90 was discussed, Capital Improvement disbursement for \$5,441.16 to L/B Water Service for new distribution meters and a hydrant meter, \$945.49 to Gannett Fleming, Inc. for Hadley Road Tank Painting and \$3,134.25 for Pipe Cutter for Distribution. Mr. Brady reviewed YTD Receipts at \$1,836,234.81 with Actual Billed at 1,380,835.00 and Billed Budget at \$1,356,576.70. Mr. Brady reviewed YTD Expenses at \$791,664.26 and YTD Budget at \$753,370.70, after reviewing the Financial Statement for non-operating revenue of \$31,271.84 and different categories for distribution which include labor and material expense brings the YTD Expenses close to budget. The property purchased at 22 S. Front St. has been surveyed by Sorg Surveying, Mr. Brady will obtain demolition permit to have the building removed.

Mr. Brady presented Gannett Fleming's 2014 Annual Consultant Services with no increase from the previous year. Motion by Mr. Shaw to obtain Gannett Fleming's 2014 Annual Consultant Engineering Firm at the proposed \$5,000.00 annual fee, Seconded by Mr. Boyd, Motion carried by unanimous vote. Mr. Brady presented the 2014 Draft Budget for the Board to review.

Installation of the new water line at Thiel College from Alan Ave to Packard Ave was discussed. Mr. Gibson has received the sign agreement from Thiel College.

The Board discussed retaining a new solicitor for the Authority. Mr. Brady sent a Request for Proposal Municipal Authority Solicitor Services for the Greenville Water Authority to four candidates for review. Mr. Brady received 3 proposals and attached a spreadsheet for the Board to review. Mr. Gibson proposed that the new solicitor review the Muni-Link Billing Software Agreement and the Cyber Insurance Agreement that will go into effect in 2014.

Meeting adjourned at 7:05 pm.

November 13, 2013 Regular Board Meeting

Marion Rosselot  
Secretary

Transcribed by: Shannon McClimans  
Draft review by: Board