

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, DECEMBER 11, 2013 5:30 PM

Present

- Directors: John Gibson, Chairman
 Don Shaw, Vice Chairman
 Marion Rosselot, Secretary
 Richard Boyd, Treasurer
 Linda Zuschlag, Asst. Secretary/Asst. Treasurer
- Engineer: Tom Thompson, Senior Project Manager
- Employee: William M. Brady, Superintendent
- Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the November 13, 2013 meeting were reviewed. Motion by Mr. Boyd to accept the minutes as presented, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer’s report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,628,485.66	\$376,123.92	\$1,252,361.74	\$250,000.00	\$1,002,361.74

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer’s report. No significant updates to report concerning the priority list. Mr. Thompson addressed the East Side Main Line Improvements Project; no pay estimates or pay requisition has been submitted this month. Mr. Thompson submitted a Change Order #3 for the amount of \$90,884.96; Mr. Thompson recommended approving Change Order #3 to free up available money through PennVest. Motion by Mr. Shaw to approve Change Order #3, Seconded by Richard Boyd, Motion carried by unanimous vote. Mr. Thompson submitted a draft for Change Order #4 and a draft for Change Order #5 for the board to review. Mr. Thompson also submitted for review all S.E.T. invoices to date, showing all requisitions submitted and \$125,000.00 still being held has a retainer. Mr. Shaw questioned the ADA Ramps,

Mr. Thompson stated that there are still six that need completed. At this time S.E.T. had all proper permits from PennDot and is waiting at this time due to the weather.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of November. Billing and consumption are average for the month of November. Distribution has been occupied winterizing fire hydrants throughout the system. Fredonia Road Project has started with Distribution staff inspecting the installation of the main water line. Treatment chemical cost for November was \$4,645.00 with the year to date being \$55,637.00. Mr. Brady reviewed YTD Receipts at \$1,996,284.95 with Actual Billed at 1,495,502.07 and Billed Budget at \$1,492,234.37. Mr. Brady reviewed YTD Expenses at \$855,243.84 and YTD Budget at \$828,707.77.

Mr. Brady submitted the Draft 2014 Budget. Mr. Brady recommended that the board adopt the 2014 Budget that includes a 10% water rate increase and also includes the public fire protection fees for Greenville and Hempfield Township. Motion by Don Shaw to accept the 2014 Budget as presented, Seconded by Richard Boyd, Motion carried by unanimous vote. Mr. Brady reviewed the public fire protection for Greenville and Hempfield Township. Fire protection is billed based on the 10% rate increase, the measurement of main water lines, and number of fire hydrants. Greenville has acquired 13 additional hydrants and Hempfield Township has acquired 5 additional hydrants since 2011. Motion by Linda Zuschlag to approve the Public Fire Protection Agreement for Greenville and Hempfield Township allowing the Board Chairman and Secretary to execute the agreement, Seconded by Marion Rosselot, Motion carried by unanimous vote.

The Board discussed retaining a new solicitor for the Authority. Mr. Brady sent a Request for Proposal Municipal Authority Solicitor Services for the Greenville Water Authority to four candidates for review. Mr. Brady received all proposals from the following; William J. Madden, Charles Mansell, Brett Stedman, and Matthew D. Racunas. After discussion the Board narrowed their candidates to Brett Stedman and Matthew D. Racunas. The Board will review their proposals and fee's.

Meeting adjourned at 6:38 pm.



Marion Rosselot
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board