

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, JANUARY 8, 2014 5:30 PM

Present

Directors: John Gibson, Chairman
Don Shaw, Vice Chairman
Marion Rosselot, Secretary
Richard Boyd, Treasurer
Linda Zuschlag, Asst. Secretary/Asst. Treasurer

Engineer: Tom Thompson, Senior Project Manager

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Meeting called to order by Mr. Gibson. Minutes of the December 11, 2013 meeting were reviewed. Motion by Mr. Boyd to accept the minutes as presented, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Reorganization of the board was conducted. Mr. Gibson called for nominations for Chairman. Motion by Mrs. Rosselot to nominate Mr. Gibson as Chairman, Seconded by Mrs. Zuschlag. Mr. Gibson called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Gibson called for nominations for Vice Chairman. Motion by Richard Boyd to nominate Mr. Shaw as Vice Chairman, Seconded by Mrs. Rosselot. Mr. Gibson called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Gibson called for nominations for Secretary. Motion by Mrs. Zuschlag to nominate Mrs. Rosselot as Secretary, Seconded by Mr. Boyd. Mr. Gibson called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Gibson called for nomination for Treasurer. Motion by Mr. Shaw to nominate Mr. Boyd as Treasurer, Seconded by Mrs. Rosselot. Mr. Gibson called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Mr. Gibson called for nomination for Assistant Secretary-Treasurer. Motion by Mrs. Rosselot to nominate Mrs. Zuschlag as Assistant Secretary-Treasurer, Seconded by Mr. Boyd. Mr. Gibson called for any additional nominations, with none being made, the nominations were closed. Motion carried by unanimous vote.

Treasurer's report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,444,953.55	\$397,114.95	\$1,047,838.60	\$250,000.00	\$797,838.60

Motion by Mr. Shaw to approve the Treasurers report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reported on the updated priority list. The priority list contains 33 items identified as high, medium, and low priorities and is broken down into Distribution, Treatment, and Administration. Item #4 on the priority list Study of the West Tank Valve Gallery Replacement is a new item added. Item #2 River Crossing was discussed, Mr. Gibson questioned progress of the project, Mr. Thompson reported that all permits have be submitted and issued, at this time the contractors are reviewing contingency for the permits. Mr. Shaw questioned the demolition of the dwelling on the property located on S. Front Street. Mr. Thompson reported that was included in the cost of the River Crossing for the demolition, Mr. Brady added that the siding on the property was asbestos and would need to properly be removed at an additional fee of \$5,000.00. Mrs. Rosselot questioned the Fredonia Road Project as it is not listed on the priority list. Mr. Thompson stated that is not a priority to the Authority, Mr. Gibson recommended added to the priority list as a low priority. Mr. Thompson addressed the East Side Main Line Improvements Project; no pay estimates or pay requisition has been submitted this month. Mr. Thompson submitted Change Order #4 for the amount of \$47,005.70; Mr. Thompson recommended approving Change Order #4 finalized reduced hydrant removal cost. Motion by Mrs. Rosselot to approve Change Order #4, Seconded by Richard Boyd, Motion carried by unanimous vote. Mr. Thompson also submitted for review all S.E.T. invoices to date stating that no changes have been made since last month. Mr. Thompson reported that all changes regarding the tank mixing for the Hadley Road Tank Painting Project are complete and hopes to have bids out to potentially be open the first part of March.

Mr. Thompson presented the Annual Report for 2013 and 2014 Budget Summary with changes made to the report. Mr. Gibson questioned Capital Improvements which showed sufficiently less funds then what the Authority has spent in 2013. Mr. Thompson will add the East Side Main Line Improvement Project to the report. The East Side Main Line Improvement Project is not paid out of Capital Improvements but does show

January 8, 2014 Regular Board Meeting

the amount of funds the Authority has spent to update the system. Motion by Mrs. Rosselot to approve the Annual Report as presented with modifications as discussed, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Mr. Thompson and Mr. Brady discussed the Fredonia Road Project. Mr. Gibson called for a motion authorizing the Authority to enter into agreement with Mr. Greenlee representing The Rebecca H. Greenlee and Irvin R. Greenlee Irrevocable Trust allowing them to tie into the Fredonia Road Water Line Extension; Mr. Greenlee will maintain ownership with the Authority operating the line with the agreement to be developed by the Solicitor and agreeable by Mr. Brady. Motion by Mrs. Zuschlag, Second by Mr. Shaw, Motion carried by unanimous vote.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of December. Billing and consumption are average for the month of December. Mr. Brady discussed and submitted the UPMC Health Care Adoption Agreement for the HRA \$1,500.00 employee contribution plan. UPMC Health Care Adoption Agreement will be signed and put on file. Motion by Mrs. Zuschlag to approve the Certificate of Corporate Resolution for the Health Reimbursement Arrangement, Seconded by Mr. Shaw, Motion carried by unanimous vote.

The Board discussed retaining a new solicitor for the Authority. Mr. Brady and Mr. Gibson conducted a phone conference with Mr. Matthew D. Racunas. Mr. Racunas has submitted a letter of engagement to the Authority. Motion by Mrs. Rosselot to accept and authorize Mr. Brady and Mrs. Rosselot as witness to sign the engagement letter with Mr. Racunas and his law firm to represent the Authority as Solicitor, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Meeting adjourned at 6:32 pm.



Marion Rosselot
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board