

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, February 12, 2014 5:30 PM

Present

Directors: John Gibson, Chairman
Don Shaw, Vice Chairman
Marion Rosselot, Secretary
Richard Boyd, Treasurer
Linda Zuschlag, Asst. Secretary/Asst. Treasurer
Engineer: Tom Thompson, Senior Project Manager
Employee: William M. Brady, Superintendent
Press: Caleb Stright, Record Argus
Visitors: Frank Lewis

Meeting called to order by Mr. Gibson. Minutes of the January 8, 2014 meeting were reviewed. Motion by Mr. Shaw to accept the minutes as presented, Seconded by Mr. Boyd, Motion carried by unanimous vote.

Minutes of the January 28, 2014 Draft Audit Discussion were reviewed. Motion by Mr. Shaw to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Treasurer's report was given by Mr. Boyd as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,704,452.38	\$412,886.92	\$1,291,565.46	\$250,000.00	\$1,041,565.46

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

Mr. Gibson called for any visitors or guest wanting to address the board. Frank Lewis owner of the property at 23 Columbia Park addressed the board concerning a large water billed received due to estimated readings on the account. Mr. Brady reviewed Mr. Lewis account profile that included previous readings and billing cycles. Mr. Lewis has signed a payment arrangement to breakdown payments on the bill. Mr. Brady recommended that Mr. Lewis come to the office during regular working hours to review the account and further discuss a more convenient payment arrangement.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reported no updates to the priority list. Mr. Thompson addressed the East Side Main Line Improvement Project; S.E.T has submitted pay estimate #16 in the amount of \$46,867.93 for acceptance and is recommended for approval. Motion by Mr. Rosselot to approve S.E.T pay request #16 in the amount of \$46,867.93, Seconded by Mr. Boyd. Motion carried by unanimous vote. PennVest Requisition #15 has been prepared in the amount of \$65,573.50, Motion by Mr. Shaw to submit PennVest Requisition #15 in the amount of \$65,573.50, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote. Hadley Road Tanking Painting Project was discussed; Bid opening is on March 4, 2014.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of January. Billing and consumption are average for the month of January. Mr. Brady submitted the 2013 Customer Bad Debt for 2013 in the amount of \$1,172.64 for the board approval. Motion by Mrs. Zuschlag to approve writing off of bad debt in the amount of \$1,172.64, Seconded by Mr. Shaw, Motion carried by unanimous vote. Distribution staff repaired two 2" main line water breaks. The Fredonia Road Main Line has been flushed and turned on as of February 11, 2014.

Treatment chemical costs for the month of January are average. DEP will begin the Filter Plant Performance Evaluation on February 18, 2014.

Mr. Brady advised the board that beginning in February the Authority will begin to pay principle and interest on the PennVest Loan for the East Side Main Line Improvement Project.

Mr. Brady discussed the River Crossing Project, stating the he is working with the Solicitor regarding purchasing the property adjacent to the property located at 22 S. Front Street.

Mr. Gibson discussed the upcoming Draft Audit Discussion for February 18, 2014. Mr. Gibson discussed the possibility of dividing the bank accounts throughout several banks for FDIC Insurance Coverage to reduce the credit risk to the Authority.

Meeting adjourned at 6:33 pm.



Marion Rosselot
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board