

GREENVILLE WATER AUTHORITY
REGULAR MEETING OF THE
BOARD OF DIRECTORS
WEDNESDAY, March 12, 2014 5:30 PM

Present

Directors: John Gibson, Chairman
Don Shaw, Vice Chairman
Marion Rosselot, Secretary
Linda Zuschlag, Asst. Secretary/Asst. Treasurer

Engineer: Tom Thompson, Senior Project Manager

Employee: William M. Brady, Superintendent

Press: Caleb Stright, Record Argus

Visitors: John Stillwaggon, Stillwaggon & McGill, LLC

Meeting called to order by Mr. Gibson. Minutes of the February 12, 2014 meeting were reviewed. Motion by Mr. Shaw to accept the minutes as presented, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Minutes of the February 18, 2014 Draft Audit Discussion were reviewed. Mr. Gibson stated with no quorum present the Special Meeting was canceled and no business was conducted, requesting change be made to minutes to reflect this action. Motion by Mrs. Zuschlag to accept the minutes as amended, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Treasurer's report was given by Mrs. Zuschlag as follows:

Balance Ending	Restricted	Unrestricted	Committed	Available
\$1,711,359.04	\$437,166.51	\$1,274,192.53	\$250,000.00	\$1,024,192.53

Motion by Mrs. Rosselot to approve the Treasurers report, Seconded by Mr. Shaw, Motion carried by unanimous vote.

Mr. Thompson presented the monthly engineer's report. Mr. Thompson reported no updates to the priority list. Mr. Thompson addressed the East Side Main Line Improvement Project; PennVest has changed procedures regarding pay requisition. Pay requisition now are to be submitted electronically, PennVest will email electronically the approval for a pay requisition. Mr. Gibson and Mr. Boyd are not in PennVest system to receive these emails, Mr. Thompson recommends that Mr. Brady be able to receive emails and approve requisitions from PennVest. Mr. Thompson presented Signature Authorization Forms for the Board to review. Mr. Thompson addressed the Hadley Road Tank Painting Project, 4 bids were received with A1 Industrial

Painting presenting the lowest bid. Mr. Thompson has reviewed the bid and references and recommends approving the bid submitted by A1 Industrial Painting. Motion by Mr. Shaw to approve the Hadley Road Tank Painting bid by A1 Industrial Painting for \$198,690.00, Seconded by Mrs. Zuschlag, Motion carried by unanimous vote.

John Stillwaggon from Stillwaggon & McGill, LLC presented the annual financial audit. The financial statements present fairly, and in all material respects the financial position of the Authority as of December 31, 2013 and 2012. Motion by Mr. Shaw to approve the December 31, 2013 and 2012 Financial Audit has presented with few numerical changes to be made, Seconded by Mrs. Rosselot, Motion carried by unanimous vote.

Mr. Brady presented the superintendent's report; he reviewed revenues versus expenses for the month of February. Billing and consumption are average for the month of February. Mr. Brady submitted an Available Cash Flow Project Schedule for the board to review. Distribution staff repaired a 12" main line water break on Main Street.

Mr. Brady presented that Greenville Savings Bank offers the highest interest rate in transferring the \$250,000.00 in Emergency Funds into a CD to help protect the Authority from credit risk. The Board has instructed Mr. Brady to move forward with opening the CD through Greenville Savings Bank.

Mr. Brady presented that the last property value appraisal was completed eight years ago. Industrial Appraisal has quoted \$4,060.00 to appraise property owned by the Authority; Mr. Brady recommends that this be completed to insure proper insurance coverage.

Mr. Brady has received the signed agreement for Hempfield Township Public Fire Protect; signatures are needed from Mr. Gibson and Mrs. Rosselot.

Treatment chemical costs for the month of February are average. DEP completed the Filter Plant Performance Evaluation in February. Mr. Brady has not yet received any information at that time regarding the evaluation.

Meeting adjourned at 7:05 pm.



Marion Rosselot
Secretary

Transcribed by: Shannon McClimans
Draft review by: Board